

**Minutes from the Meeting  
held on Thursday 2<sup>nd</sup> March 2023 at  
19:00 at the War Memorial Hall, Abbots Ann.**

**COUNCIL MEMBERS**

	<b>In Attendance</b>	<b>Apologies</b>	<b>Absent</b>
<b>Councillor Howard (Chairman)</b>	✓		
<b>Councillor Jones (Vice Chair)</b>	✓		
<b>Councillor Jordan</b>	✓		
<b>Councillor Wallis</b>	✓		
<b>Councillor Cole</b>	✓		
<b>Councillor Heather</b>	✓		
<b>Vacancy</b>	-	-	-

**Also, IN ATTENDANCE**

Amanda Owen - Clerk, Test Valley Borough Council – Councillor Maureen Flood & Councillor David Coole & County Councillor – Councillor David Drew & 2 members of the public.

<b>230301</b>	<p><b>To receive Chairman's opening remarks.</b> Councillor Howard welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public.</p>
<b>230302</b>	<p><b>To receive and accept apologies for absence.</b> None.</p>
<b>230303</b>	<p><b>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda.</b> There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda <b>RECEIVED</b>.</p>
<b>230304</b>	<p><b>To approve the minutes of the full Parish Council Meeting held on Thursday 2<sup>nd</sup> February 2023.</b> The minutes of the Parish Council meeting held on Thursday 2<sup>nd</sup> February 2023 were <b>APPROVED</b> as a correct record of the meeting.</p>
<b>230305</b>	<p><b>To receive updates to already published reports, any further updates &amp; updates to the action plan.</b> Reports can be found at <b>APPENDIX A</b>.</p> <p>Following an overview from Councillor Heather of his report, it was suggested by Councillor Jordan and agreed by all Councillors that a risk assessment be made of Penny Path and circulated to relevant parties.</p> <p>Councillor Heather advised he met with Mr G. McCubbin from MTS, he is the contact whom deals with sewage issues when they arise. Advised that Southern Water have been lining some pipes and treating others with a chemical lining. Some sewage is treated by UV light and dispersed in to the PhilHill Brook.</p> <p>After discussion it was agreed that Councillor Jordan and Councillor Cole would draft a statement to the Pan Parish Forum and explain why Abbots Ann Parish Council are not attending at present. It was, however, agreed that Councillor Heather would become representative from Abbots Ann PC for the Pan Parish Forum moving forward.</p> <p>Councillor Wallis advised that one of the bins has been removed as requested. A 3<sup>rd</sup> horsebox from riding for the disabled is being stored at the Sports Field.</p> <p>Councillor Drew provided an overview of his report.</p> <p>Councillor Flood provided an overview of her report.</p> <p>The Action Plan was reviewed and updated.</p>

230306	<p><b>To receive information needing to be distributed.</b> No information to be distributed.</p>																																
230307	<p><b>To note the current financial situation and the reconciliation of the bank balance.</b> The current financial situation and the reconciliation of the bank balance were <b>NOTED</b> with the bank balance as 28<sup>th</sup> February 2023 being £57,231.29. The bank reconciliation can be found as <b>APPENDIX B.</b></p>																																
230308	<p><b>To approve the requests for payments for March.</b> The payments as listed in the table below were <b>APPROVED</b> for payment. Proposed by Councillor Jones, seconded by Councillor Howard. All members voted unanimously to accept this resolution.</p> <p style="text-align: center;"><b>March 2023 Payment Requests</b></p> <table border="1" data-bbox="240 607 1538 1088"> <thead> <tr> <th data-bbox="240 607 608 680">TO</th> <th data-bbox="608 607 1219 680">FOR</th> <th data-bbox="1219 607 1386 680">INVOICE NO</th> <th data-bbox="1386 607 1538 680">AMOUNT</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 680 608 719">Staff</td> <td data-bbox="608 680 1219 719">Salary</td> <td data-bbox="1219 680 1386 719">March</td> <td data-bbox="1386 680 1538 719">£1,035.90</td> </tr> <tr> <td data-bbox="240 719 608 757">Staff</td> <td data-bbox="608 719 1219 757">Expenses</td> <td data-bbox="1219 719 1386 757">February</td> <td data-bbox="1386 719 1538 757">£34.75</td> </tr> <tr> <td data-bbox="240 757 608 795">Councillor Wallis</td> <td data-bbox="608 757 1219 795">Expenses</td> <td data-bbox="1219 757 1386 795">February</td> <td data-bbox="1386 757 1538 795">£40.50</td> </tr> <tr> <td data-bbox="240 795 608 833">Scandor</td> <td data-bbox="608 795 1219 833">Grounds Maintenance - February</td> <td data-bbox="1219 795 1386 833">Inv 19046</td> <td data-bbox="1386 795 1538 833">£809.95</td> </tr> <tr> <td data-bbox="240 833 608 925">Test Valley Borough Council</td> <td data-bbox="608 833 1219 925">Dog / Litter Bin emptying - 01 Apr 22 to 31 March 2023</td> <td data-bbox="1219 833 1386 925">10055701</td> <td data-bbox="1386 833 1538 925">£1,530.86</td> </tr> <tr> <td data-bbox="240 925 608 1043">Test Valley Borough Council</td> <td data-bbox="608 925 1219 1043">Grounds Maintenance - April 23 to March 24 To be paid by monthly direct debit (£171.09 per month)</td> <td data-bbox="1219 925 1386 1043">1055745</td> <td data-bbox="1386 925 1538 1043">£2,053.06</td> </tr> <tr> <td colspan="3" data-bbox="1219 1043 1386 1088" style="text-align: right;"><b>Total</b></td> <td data-bbox="1386 1043 1538 1088"><b>£5,505.02</b></td> </tr> </tbody> </table>	TO	FOR	INVOICE NO	AMOUNT	Staff	Salary	March	£1,035.90	Staff	Expenses	February	£34.75	Councillor Wallis	Expenses	February	£40.50	Scandor	Grounds Maintenance - February	Inv 19046	£809.95	Test Valley Borough Council	Dog / Litter Bin emptying - 01 Apr 22 to 31 March 2023	10055701	£1,530.86	Test Valley Borough Council	Grounds Maintenance - April 23 to March 24 To be paid by monthly direct debit (£171.09 per month)	1055745	£2,053.06	<b>Total</b>			<b>£5,505.02</b>
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230309	<p><b>To review and adopt the following policies:</b></p>																																
230309.01	<p>- <b>Publication Scheme</b> It was <b>AGREED</b> to accept the Publication Scheme. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>																																
230309.02	<p>- <b>Grant Policy</b> It was <b>AGREED</b> to accept the Grant Policy. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>																																
230309.03	<p>- <b>Complaints Procedure</b> It was <b>AGREED</b> to accept the Complaints Procedure. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>																																
230309.04	<p>- <b>Information &amp; Data Protection Policy</b> It was <b>AGREED</b> to accept the Information &amp; Data Protection Policy. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>																																

230309.05	<p>- <b>Disciplinary &amp; Grievance Procedure</b></p> <p>It was <b>AGREED</b> to accept the Disciplinary &amp; Grievance Procedure. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>
230309.06	<p>- <b>Equality &amp; Diversity Policy</b></p> <p>It was <b>AGREED</b> to accept the Equality &amp; Diversity Policy. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>
230309.07	<p>- <b>Abbotts Ann Sportsfield Group – Terms of Reference</b></p> <p>It was <b>AGREED</b> to accept the Abbotts Ann Sportsfield Group – Terms of Reference. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>
230309.08	<p>- <b>Hirers Privacy Notice</b></p> <p>It was <b>AGREED</b> to accept the Hirers Privacy Notice. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>
230309.09	<p>- <b>Document Retention &amp; Disposal Policy</b></p> <p>It was <b>AGREED</b> to accept the Document Retention &amp; Disposal Policy. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>
230309.10	<p>- <b>Health &amp; Safety at Work Policy</b></p> <p>It was <b>AGREED</b> to accept the Health &amp; Safety at Work Policy. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>
230309.11	<p>- <b>Co-option Policy</b></p> <p>It was <b>AGREED</b> to accept the Co-option policy. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>
230310	<p><b>To retrospectively approve to fell the dead Rowan Tree at the War Memorial Hall.</b></p> <p>It was <b>AGREED</b> To retrospectively approve to fell the dead Rowan Tree at the War Memorial Hall. Proposed by Councillor Howard, seconded by Councillor Cole. All members voted unanimously to accept this resolution.</p>

230311	<p><b>To agree contractor to install bench bases at the Pavilion.</b></p> <p>It was <b>AGREED</b> to install the benches on a temporary pad, paving slabs or similar. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to accept this resolution.</p>
230312	<p><b>To discuss the Kings Coronation.</b></p> <p>Councillor Howard addressed the meeting and advised the following:</p> <p>Information has been sent to all houses within Parish, which reached a much further audience than anticipated.</p> <p>A leaflet will be sent to residents with what can be expected over the weekend. It will also highlight ticket sales to provide numbers of attendees. An engraved medal will be offered to children from Abbots Ann Parish Council. It was agreed that a medal would be given to all school children at the school during the first assembly back.</p> <p>Saturday – Party and concert. Sunday – Coronation lunch with pig roast.</p> <p>Residents whom are attending are encouraged to wear fancy dress with a royalty theme, dressed as any royalty – current or years gone by.</p> <p>The clerk agreed to a request from Councillor Wallis that the Parish Council, which had already agreed to pay for it, should obtain the liability insurance for the coronation weekend events in the Parish.</p>
230313	<p><b>To consider the below planning application:</b></p>
230313.01	<p><b>23/00447/TREEN</b></p> <p><b>Beech (T1) Fell to coppice height, Silver Birch (T2) Fell to coppice height, Hawthorn (T3) Fell multi stem, Acacia (T4) Fell to coppice height, Ash (T5) Remove one stem and one lower branch, 12 metre spread reduced to 8 metres, height staying the same.</b></p> <p><b>Pitt House, Duck Street, Abbots Ann.</b></p> <p>The Parish Council <b>AGREED</b> with the tree wardens' comments with regards to this application. Proposed by Councillor Wallis, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p>
230313.02	<p><b>23/00410/LBWN</b></p> <p><b>Replacement of windows throughout property with the exception of "eyebrow" windows and replacement of two exterior doors.</b></p> <p><b>The Thatches, 27 Duck Street, Abbots Ann, Hampshire.</b></p> <p>The Parish Council had <b>NO OBJECTION</b> to this application. Proposed by Councillor Jordan, seconded by Councillor Howard. This motion was passed on a vote of 5 <b>FOR</b> and 1 <b>ABSTENTION</b>.</p>
230314	<p><b>To agree the date of the next meeting as Thursday 6<sup>th</sup> April 2023.</b></p> <p>The date of the next meeting was agreed as Thursday 6<sup>th</sup> April 2023.</p>

There being no other business, the meeting closed at 20:03.

## **APPENDIX A**

### **Footpath Portfolio Report for February 2023**

Completed the hedge trimming along the Drove and Bury Hill paths, also carried out a footpath survey of all the footpaths on the list, and I am pleased to confirm all paths are generally in good condition at the moment. The only issues, I need to replace a number of footpath fingers on a number of sign posts at Pitt Path, Donkey Path, Short Path, AA Down and Little Park, I am in contact with Hampshire Countryside Services for replacement materials.

The other long running issue is the wire fence along Penny Path, I have had an exchange of emails with the surveyor at Carter Jonas who has inspected the path, and finds little wrong with the path he said it has good access and free of any obstructions, and says the tenant farmer has met obligations in maintaining the footpath. I will read out the email from Carter Jonas at the next meeting.

I have installed a wooden strip floor in the Information Kiosk as the door mat gets very wet when we have heavy rain and seeps into the Kiosk and soaks the mat.

During the month I had a interesting guided tour with Councillor Mrs M. Flood of our local sewage system from Fyfield to Anna Valley by Mr G. McCubbin of MTS Cleansing (Contracted by Southern Water) who is our main contact concerning issues related to sewages in our village.

Councillor Heather.

### **Sports and Recreation Update March 2023**

#### **Sports Field**

At last, after much badgering and threats the footballers have been leaving the pavilion clean and tidy!

There have been no bookings for the junior football pitch in the last few months so I propose that we take down the nets and cancel the repainting of the lines. I have bought new padlocks for the shed as it turned out that the cheap ones I bought last year were not weatherproof. They are combination locks with the code 2023.

#### **Pavilion**

Beth Deacon has submitted an application to the National Lottery Community Fund for a grant to help fund a new clubhouse and improved sports and recreation facilities.

I have cleared the gutters which were mostly blocked with leaves and moss.

I have replaced the broken switch on the tea urn and bought a new broom

Cllr. Chris Wallis

### **Majority of Hampshire pupils offered preferred choice of secondary school**

More than 97 per cent of parents in Hampshire have been offered a place for their child, at one of their three preferences for a secondary school in September 2023.

Of those who applied for a Year 7 place (for September 2023) by the application deadline, 90 per cent have been offered a place at their first preference school. The County Council received 15,400 on-time applications this year – an increase of 418 applications compared to the number received for places in September 2022 (14,982).

A set of Frequently Asked Questions to answer queries parents may have after receiving their offer have been published on the Admissions webpages.

The Admissions Team is now busy processing primary school applications with school place offers due to go out to parents on 17 April 2023.

<https://www.hants.gov.uk/News/20230301secondaryadmissions>

### **Hampshire to increase payments for all Homes for Ukraine hosts**

The Leader of Hampshire County Council, Councillor Rob Humby, has today announced that the Local Authority will be increasing the payments made to all Hampshire residents hosting Ukrainian guests as part of the Government's Homes for Ukraine Scheme from £350 to £500 per month from March

This goes beyond the Government's recent decision to increase the thank-you payments for certain hosts only – those housing Homes for Ukraine guests who have been in the UK for 12 months or more.

The new host payments will be funded via the Government grant paid to upper tier local authorities to specifically support implementation of the Homes for Ukraine scheme locally. This funding is ring-fenced and cannot be used for any other purpose.

The county of Hampshire has welcomed the third highest number of Ukrainian nationals in England. Comprehensive ongoing support has been provided throughout the past 12 months.

<https://www.hants.gov.uk/News/230223Ukraine>

### **Hampshire County Council approves £2.6 billion spending on services to Hampshire residents in 2023/24**

£2.6 billion of public spending on the ongoing delivery of important local services to Hampshire's 1.4 million residents in 2023/24 has been approved by Hampshire County Council.

County leadership is also acutely aware of the very difficult decisions Hampshire residents face in their own household budgets to make ends meet, but reluctantly, in order to help deliver a balanced budget for 2023/24, we have no other choice but to increase the council tax precept. This is a decision we have not taken lightly. But even after this increase, we are still left with a £50.8 million shortfall in our revenue budget which we will have to fill using our reserves – built to buffer this and next year's anticipated budget shortfalls.

Hampshire County Council's council tax precept for the financial year beginning 1 April 2023, will increase by a total of 4.99%, of which 2% will go specifically towards adults' social care. This equates to an annual charge of £1,460.25 for a Band D property – an increase of £69.45 per year or approximately £1.34 a week. The increase will generate £37m of vital extra income towards the delivery of crucial, quality services to the people of Hampshire in 2023/24, and still means that Hampshire has one of the lowest council tax precepts of any county in England.

<https://www.hants.gov.uk/News/23022023Budgetdecision>

### **Fun-packed campaign challenges children to 'defeat' veg at mealtimes**

Hampshire schoolchildren are once again being encouraged to tuck into their 'monstrous' vegetables as part of the 'Eat Them To Defeat Them' campaign



During the Spring term, Hampshire County Council's school catering team HC3S will be offering themed lunchtime menu options, as well as games and educational resources that make eating vegetables more fun at school and at home.

The annual campaign, now in its fifth year, has resulted in more infant and primary-age children getting extra vegetables in their diets. According to the findings of Veg Power – the not-for-profit organisation behind the campaign – 59% of children in the schools' national programme say it makes vegetables more fun and 83% of schools say it is more popular than other healthy eating initiatives.

Further details about how school catering teams will be integrating the campaign into school meals can be found on the HC3S website.

Visit the official website for more information about Eat Them To Defeat Them.

<https://www.hants.gov.uk/News/210223eatthemtodefeatthem>

**Reminder: Hampshire Highways does not give permission to third parties to plant trees on the highway.**

I have received a reminder that individuals and organisations aren't allowed to plant trees or other plants on the highway. I've helped a couple of parishes get HCC to plant suitable trees on highways land, which will no doubt enhance the local environment.

Hampshire County Council is committed to tackling climate change and tree planting is a key part of the [Council's Climate Change Strategy](#). Trees bring profound social, economic, and environmental benefits to all. Highway tree planting is particularly beneficial. As such, we proactively survey areas with low canopy cover and/or which suffer higher pollution levels for future tree planting.

If residents would like to request highway tree planting, they can do so via the following link.

[Request Highway tree planting | Hampshire County Council \(hants.gov.uk\)](#)

Cllr\_David Drew

Test Valley Central Division, HCC

**Test Valley Borough Councillor Report -Maureen Flood**

**March 2023**

**Andover Masterplan – next stage**

Test Valley Borough Council (23<sup>rd</sup> February) has allocated £6.5M to completely redevelop the area around Western Avenue and extend the riverside corridor as part of the authority's ambitious Andover masterplan.

TVBC has been working closely with Hampshire County Council as the highways authority to redesign the road layout in the area and free up space for pedestrians.

**Council Tax – 2023-2024**

Full Council approved (23 February) the annual charge for a band D property will increase from £153.91 to £158.91 – an increase of £5 per year - at least £40 lower than the average for the rest of England.

Residents on the lowest income already receive help from TVBC's generous Council Tax Scheme. In addition, as from April 2023 an extra £55 discount is available to those households facing financial hardship.

The council's Medium Term Financial Strategy aims to keep council tax at a comparatively low level, taking into account spending priorities and central government funding.

**Test Valley Community Resilience Forum**

The next Community Resilience Forum will be taking place on the Saturday 25 March at the Longstock Village Hall.

Workshops at the event will include Funding Opportunities from SSE, Community Resilience Best Practice and The Cost-of-Living Crisis as well as some training from the Community Emergency Response Team (CERT).

**Southern Water**

Parish Councillor John Heather and I had a conducted 2-hour tour (7<sup>th</sup> Feb) by a Southern Water representative about the sewage/water area issues.

**APPENDIX B**

Date: 01/03/2023

Abbotts Ann Parish Council

Page 1

Time: 09:43

**Bank Reconciliation Statement as at 28/02/2023  
for Cashbook 1 - Lloyds Treasurers Account**

User: AMANDA

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	28/02/2023		57,231.29
			<hr/> 57,231.29
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			57,231.29
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			57,231.29
		<b>Balance per Cash Book is :-</b>	<b>57,231.29</b>
		<b>Difference is :-</b>	<b>0.00</b>