

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on
Tuesday 9th October 2018 at 8pm
Birling Village Hall, Snodland Road, Birling ME19 5JE
Public and Press are welcome to attend**

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
- 4. Open Forum – Public Participation Session**
- 5. Approval and signing of minutes of September’s meeting (*Attachment 1*)**
- 6. (a) Matters arising and last month’s circulation**
 - i. M20 Smart Motorway Works**
To note update
 - ii. Soldier Silhouette**
To note application and payment received by Royal British Legion
 - iii. LED Street lighting Upgrade**
To receive any further updates
 - iv. Asset of Community Value for public house**
To note pub is under new ownership
 - v. Birling Village Fete**
To note success of annual village fete

(b) Matters for Information circulated to councillors

28/08/2018 E Watch 1585
29/08/2018 Government Consultation – Taking Flight : The future of drones in the UK
29/08/2018 The Rural Bulletin 29-08-2018
29/08/2018 Agenda for Parish Partnership Panel
29/08/2018 Kent PCC Newsletter
29/08/2018 M20 Junction 9-10 works
29/08/2018 Offer of Workshop to prepare for Local Plan from KALC area committee
04/09/2018 30 mph speed limit on Seven Mile Lane
04/09/2018 KALC chief executive bulletin
04/09/2018 NALC newsletter
07/09/2018 E Watch 1588
07/09/2018 Kent County Council Waste Consultation
07/09/2018 North Downs Pilgrims Way Festival
17/09/2018 TMBC Recycling ‘Bring’ sites
17/09/2018 E Watch 1589
17/09/2018 Minutes of Parish Partnership Panel
17/09/2018 Agenda for Joint Transportation Board
17/09/2018 The Rural Bulletin
17/09/2018 E Watch 1590
17/09/2018 KALC Chairmanship Conference invite – 13-12-18
17/09/2018 TMBC National Recycle Week
19/09/2018 Remaking British Towns after Brexit
19/09/2018 Support for Reduction in Speed limit on A20 from Addington PC

19/09/2018 KCC Layout of Ryarsh road markings
25/09/2018 E Watch 1591
25/09/2018 The Rural Bulletin
25/09/2018 Agenda for Area 2 Planning Committee
25/09/2018 E Watch 1593
25/09/2018 E Watch 1592
26/09/2018 Invite to Parish Seminar 2nd November 2018
01/10/2018 TMBC Local Plan Consultation Update
01/10/2018 E Watch 1594
01/10/2018 KALC Annual Finance Conference
01/10/2018 The Rural Bulletin
01/10/2018 KCC Public Health medial release – Stoptober
01/10/2018 Decision Sheet Joint Transportation Board
01/10/2018 KALC Community Resilience workshop

7. Meetings

(a) Meetings attended on behalf of the parish council

- i. Parish Partnership Panel – 06/09/2018
- ii. Cllr Westwood and Chair of Ryarsh Parish Council – 01/10/2018
- iii. Cllr Hirst - JPTCG – 26/09/2018
- iv. Cllr Hewett – Local Plan meeting at TMBC – 03/10/2018
- v. Cllr Westwood - KALC Area Committee – 04/10/2018

(b) Future meetings

- i. Ham Hill Liaison committee 14/10/2018

8. Parish Business for Decisions

(a) Local Plan

- i. To receive feedback on Parish Council event 3rd October
- ii. To consider response to Local Plan consultation

(b) Traffic Survey

- i. To receive update on meeting with Ryarsh PC and Ryarsh School
- ii. To consider next steps

(c) War Memorial Project

- i. To note leaflet drop carried out by Cllr Walker
- ii. To receive update on project from Cllr Hirst
- iii. To agree date for official opening of war memorial and invitees
- iv. To note email from Cllr Westwood regarding names on memorial 06/09/18

(d) Remembrance Day 2018

- i. To consider wreath laying
- ii. To receive update on road closed signs from Cllr Hewett

(e) General Data Protection Regulations

- i. To note no further update on action plan

(f) Harvest Flower Festival

- i. To consider donation

9. Parish Business for Noting

(a) Website update

To note the following added to the website:-
 Smart Motorway Updates
 Community Safety Updates
 Wedding at Manor Gardens
 Odour updates
 North Downs Pilgrims Way Festival

10. Correspondence

- (a) **12/09/2018** – Email complaint from resident concerning parking on church footpath, strong odours from farming and lack of vegetation clearance on housing association land.
- (b) **22/09/2018** – Email complaint from resident concerning odour from farming

11. Finance & Accounts

- (a) To approve Bank Reconciliation August 2018 (*Attachment 2*)
 Net Bank Balances as at 31/08/2018 £38,339.65
- (b) To note budget position year to date August 2018 (*Attachment 3*)
- (c) To approve PAYE record October 2018
- (d) Cheques to be signed:

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	1596	£308.73	N/A	N/A	October salary
HMRC	Staff Costs	1597	£77.20	N/A	N/A	HMRC PAYE October 2018
JPTCG	Subscriptions	1598	£50.00	N/A	N/A	Annual Subs
CPRE	Subscriptions	1599	£36.00	N/A	N/A	Annual Subs

- (e) To consider draft budget for 2019/20 (*Attachment 4*)

12. Roads

- (a) To report any road issues
- (b) To note KCC Highways parish seminar 2nd November 2018
- (c) To note Japanese Knotweed reported to KCC
- (d) To consider reflective paint on village signs

13. Planning

- (a) **Applications to be considered**
 - i. TM/18/02102/FL 336 Stangate Road Birling West Malling Kent ME19 5JL Proposed single storey infill extension for kitchen enlargement
 - ii. TM/18/0223/TNCA The Retreat, 8 Ryarsh Road, Birling West Malling, Kent ME19 5JW T1 and T2 Ash trees. Fell both trees to near ground level and stump grind both stumps
- (b) **Decisions by Tonbridge and Malling Borough Council**
 There are none
- (c) **To note deferment of sandpit application**

14. Matters for future meetings

15. Date of next meeting: Tuesday 13th November 2018 at 8pm

Julie Pilbeam

Julie Pilbeam, Parish Clerk clerk@birlingparishcouncil.gov.uk

3rd October 2018