



## **DROXFORD PARISH COUNCIL**

### **MINUTES**

#### **FULL COUNCIL MEETING**

**6.00pm Wednesday 14<sup>th</sup> June 2023**

**Droxford Village Hall**

**PRESENT:** Councillors: Mark Dennington, Chris Hawkesford, Janet Melson (Chair), Colin Matthissen and Lewis Smith

**IN ATTENDANCE:** Ailsa Duckworth – Parish Clerk/RFO  
County Cllr Hugh Lumby and District Cllr Malcolm Wallace

**PUBLIC:** 2

- 23.94 Apologies for absence**  
Councillors: Chris Horn (Prior Commitment)
- 23.95 Declarations of Interest:** None – including confirmation that there are no conflicts of interest with BDO LLP.
- 23.96 Requests for Dispensation:** None
- 23.97 Election of Chair and Vice-Chair**  
**RESOLVED:** It was agreed that both Cllr Janet Melson and Cllr Mark Dennington would continue in their respective roles of Chair and Vice-Chair.  
**PROPOSED:** Councillor Matthissen      **SECONDED:** Councillor Smith
- 23.98 Declaration of Acceptance of Office**  
**RESOLVED:** Cllr Melson and Cllr Dennington both accepted their continuation of Office.
- 23.99 Assignment of Responsibilities:** Deferred
- 23.100 Residents as members of working groups or to assist the Council:** Deferred
- 23.101 Representatives to outside bodies:** Deferred

- 23.102 Minutes of the Full Council meeting held on 18<sup>th</sup> May 2023.**  
**RESOLVED:** The minutes of the meeting, having been circulated, were approved and signed by the Chair.  
**PROPOSED:** Councillor Matthissen      **SECONDED:** Councillor Smith
- 23.103 Public Session:** Two members of the public came to observe the meeting.
- 23.104 Response to Public Participation:** The Chair thanked the members of the public for their interest and welcomed them to the meeting.
- 23.105 Reports from County and District Councillors:** Written reports were received from District Councillors Malcolm Wallace and Danny Lee and County Councillor Hugh Lumby, and circulated prior to the meeting. Cllr Wallace drew the Council's attention to the grant funding available currently. Cllr Lumby referenced the cameras on the A32.
- 23.106 Clerk's Report including updates on previous decisions:** Noted.
- 23.107 Finance Reports:** Received and Noted.
- a. NOTED:** Financial Status and bank balance
  - b. APPROVED:** Payments as per approval list. It was agreed that a Standing Order for the bus shelter maintenance could be set up on a quarterly basis.
  - c. APPROVED:** Annual Governance Statement 22/23
  - d. APPROVED:** Accounting Statement 22/23
  - e. APPROVED:** The Clerk's salary was reviewed in line with the HALC pay spine points and a pay progression was agreed, following a positive appraisal.
  - f. NOTED:** Funding streams will be explored under a Strategic Working Group in July/August
- 23.108 Planning Report:** Report noted.
- a. RESOLVED:** It was agreed to object to planning application SDNP/23/01909/HOUS, with the comments made by the councillors, despite the deadline for comments being 12<sup>th</sup> June 2023.
  - b. NOTED:** The current open and closed enforcement cases were noted.
  - c. RESOLVED:** An open meeting will be set up to discuss the Parish Priority Statement with residents. **Clerk** to send example statement to Cllr Dennington and set up future meeting.
  - d. NOTED:** Cllr Hawkesford will report the Japanese Knotweed to the appropriate departments at HCC/WCC. Notification will be made to the landowners of the potential outcome if no action is taken.
- 23.109 Green Spaces Report:** Report noted. Di Shepherd will undertake the role of cemetery warden, to ensure the cemetery is maintained to its current, much improved, standard. A hose wheel and attachment are required for the water supply. Invoices from Water Plus remain incorrect and hugely overestimate the usage. The Chair is following up with the company to resolve the issue. There are 5 hirings for the Pavilion and/or Rec parking up until July 2024. The broken barrier at the Recreation Ground has been noted and will be temporarily secured with a combination lock.
- 23.110 Highways Report:** Report noted. White gates to denote entrance to the village – and slow down vehicles – are being pursued by Cllr Smith with Highways. The Chair is to send the parking survey that was undertaken a few years back to Cllr Smith. Following the comment made by a member of the public at the Annual Parish Meeting regarding the speed camera at the exit of the village, PCSO

McCulloch will be asked to explain why there are no temporary speed cameras at the entrance to the village.

- 23.111** **Footpaths & RoW:** Deferred. The Lengthsmen will be tasked with weather protecting the bus shelter at their next visit.
- 23.112** **Sustainable Droxford:** Report noted. Additional parking – including electric vehicle charging points – was raised and will be investigated further. The **Clerk** is to liaise with Bishop’s Waltham and Wickham PCs as they have both installed EVCPs. Rewilding of the parcel of land opposite Park Villas, Union Lane, has been suggested. It was agreed that residents should be consulted before any action is taken.
- 23.113** **Correspondence received:**
- a. **NOTED:** Re. the blocking of U189 – Mrs Margaret Scriven
  - b. **NOTED:** Re. rewilding of the land opposite Union Lane – Mrs Ros Collins
  - c. **NOTED:** Re. use of CIL monies for feasibility study (EVCP) – Mr John Symes
- 23.114** **Agenda Items for next Full Council meeting**
- 23.115** **Date of the next meeting:** 6.00pm Thursday 20<sup>th</sup> July 2023, Droxford Village Hall.