

Allhallows Parish Council

www.allhallowspc.kentparishes.gov.uk

C/2/2011/2012

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Meeting will be held at
ALLHALLOWS VILLAGE HALL, STOKE ROAD, ALLHALLOWS
on Wednesday 18th MAY 2011 AT 6.45 pm

Which meeting Members are hereby summoned to attend.

ALL MEMBERS OF THE COUNCIL & RESIDENTS AND PRESS ARE INVITED TO ATTEND
FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS

AGENDA

- 1 CONFIRMATION ALL COUNCILLORS DECLARATION OF ACCEPTANCE OF OFFICE
HAVE BEEN SIGNED BEFORE THE MEETING
- 2 ELECTION OF CHAIRMAN
- 3 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF
OFFICE or if the chairman is not present , to resolve that such declaration be made at
or before the next Ordinary Meeting of the Council
- 4 APOLOGIES FOR ABSENCE
- 5 ELECTION OF VICE- CHAIRMAN
- 6 TO RECEIVE THE VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF
OFFICE or if the chairman is not present , to resolve that such declaration be made at
or before the next Ordinary Meeting of the Council
- 7 CODE OF CONDUCT
Declarations of Interest either personal or prejudicial under the Code of Conduct for the
meeting, plus alterations to the register.

(a) **Personal interest.** A Councillor, who declares a personal interest in a matter,
including the nature of the interest, may stay, speak and vote on the matter.

(b) **Prejudicial interest.** A councillor who declares a personal and prejudicial interest
may make representations, answer questions and give evidence before leaving the room
but only if members of the public are allowed to attend for the same purpose. After,
they must withdraw.
If an interest is not declared at the outset of the meeting, it should be disclosed as soon
as the interest becomes apparent

Declarations of gifts and/or hospitality.
- 8 TO APPOINT COMMITTEES
 - A Planning
 - B Finance
 - C Youth
 - D Employment

TO APPOINT REPRESENTATIVES TO OUT SIDE BODIES:

- 9
 - a Rural Liaison Committee
 - b KALC Medway Area Committee
 - c Police Liaison Committee
 - d Eon Committee

10 TO ASSIGN Representatives

- a Cross Park

Clerk to the Council - Mrs Karen Draper

- b School governors'
- c Mothers and Toddlers (have to run mothers and toddlers)
- d Youth
- e Village Hall
- f Play Park Inspector

11 PUBLIC SESSION

Part A. Public Discussion (not part of the meeting). No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for a future meeting.

Part B. Public Discussion on any agenda items. Reference new Standing Orders.

Minutes of the meeting held on the 13th April 2011 and 4th May 2011

Matters arising from the previous minutes that are not on the agenda elsewhere

Planning Applications

12 FINANCE

Bank Balance, Bank Statements

Accounts for payments

Internal Auditor signing of documents for External Auditor.

13 Web Site Management –Update

14 Insurance

To be checked by councillors and agreed renewal date 1st June 2011

15 Street Lights

16 Highways and Transport

Hedge Avery Way

17 Management of the Council's Land and Property.

a The Village Hall

b Play Park inspection to agree funding for councillor to be trained in play park inspection as recommended by Medway Council play park inspector Maria Cook - cost £200 Training to be given by Maria Cook.

c Play Builder Scheme – Update.

d Cross Park Rural liaison grant – request to release the funds £3,800 for work to commence.

e Recreation Ground Rural liaison grant for fencing £1,300 fencing needs to be implemented as Quad bikes are now using this area to obtain entry into the recreation ground and causing havoc by the new play equipment

f Brimp - Rural liaison grant £3,200 for fencing to be implemented

g Lock and key for gate on recreation ground to be collected from reception office Capstone Park.

18 Employment

Caretaking.

Annual wage increase

Clerk

Annual wage increase

19 Representative's Reports.

a Standards Committee

b Rural Liaison

c Kalc

d Police Report

e Parish Council Youth Committee

20 Chairman's Report

21 **Allhallows Life Magazine**

22 ***Grants.***

23 **Correspondence - Clerk**

CONFIDENTIAL SECTION

To resolve that the press and public be excluded from the following items on the grounds that they refer to matters of sub judice.

Confidential Section Not For General Release Members only