

MARSH GIBBON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON TUESDAY 8 OCTOBER 2019**

PRESENT: Cllrs A Lambourne (Chair), R Cross (RC), P Evershed (PE), D Leonard (DL), J Smith (JS) and E Taylor (ET)

In attendance: C Jackman (Clerk), B Leonard for presentations only

The meeting commenced at 8pm.

1. APOLOGIES

Cllr I Metherell (IM).

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 10 SEPTEMBER 2019

The Minutes of the Parish Council Meeting held on 10 September 2019 were agreed by those present and signed the Chairman.

4. MATTERS ARISING

4.1 Meeting Start Time

It was agreed that future Parish Council meetings would start at 7.30pm.

Action: Cllr PE to inform CC Angela Macpherson and Clerk to inform Village Hall booking secretary.

5. PUBLIC PARTICIPATION

No members of the public were present.

6. GENERAL CORRESPONDENCE

The following items had been circulated via email and dealt with where indicated:

AVDC		From	Subject	Action
i	27 Sept	Communities Officer	Play Around the Parishes 2020	Minute 8
ii	26 Sept	Planning	Planning Application Consultation 19/03492/ADP	Minute 7
iii	26 Sept	Planning	19/02855/APP Status: Householder Approved	Minute 7
iv	24 Sept	Finance	Remittance EFT025992: half yearly precept	Noted
v	5 Oct	Planning	19/00321/APP Status: Approved	Minute 7
vi		Parish Liaison Officer	Consultee access - New system implementation	To Councillors
vii	1 Oct	Planning	19/01411/APP Status: Refused	Minute 7
viii	16 Sept	Project Manager Commercial and Business Strategy	It's time to act! Up to £5k available for your community project with Our Vale	Minute 8
ix	12 Sept	Democratic Specialist (Business Strategy & Support)	Bucks Home Choice – Revised Allocations Policy from 1 October 2019	To Councillors
BCC		From	Subject	Action
i	30 Sept	Waddesdon LAF	Waddesdon Local Area Priorities Update	To Councillors
ii	27 Sept	The Democratic Services Team	Community Leaders Fund - payment made: Contribution towards Christmas Tree	Clerk Acknowledged
iii	25 Sept		remittance advice	Noted
iv	24 Sept	Waddesdon LAF	Agenda for Waddesdon Local Area Forum, 2 Oct 2019, 7.00 pm	To Councillors
v	17 Sept		MyBucks September 2019	To Councillors
vi	17 Sept	Unitary Communications	Don't forget to have your say on Community Boards for the new Buckinghamshire Council	To Councillors
vii	17 Sept	CC Angela Macpherson	HS2	To Councillors

viii	7 Oct	TfB	TfB Road Safety Updates	To Councillors
ix	5 Oct	CC Angela Macpherson	community leader's fund	To Councillors
x	12 Sept	Project Officer – Devolution Project	Local Council Devolution Communication - August 2019	Noted
xi	11 Sept	CC Angela Macpherson	Happy to contribute £350 towards the tree	Agenda item
ALC/NALC		From	Subject	Action
i.	27 Sept		Chief executive's bulletin	To Councillors
ii.	26 Sept		BMKALC NEW COURSE DATE ADDED	To Chair
iii.	24 Sept		B&MKALC Conference 2019 - Creating Constructive Community Engagement For Town & Parish Councils	To Councillors
iv.	24 Sept		NALC Annual Conference 2019	Noted
v.	23 Sept		Policy E-Briefing PC11-19 – NAO Audit Code of Practice Part Two	To Councillors
vi	19 Sept		Last chance to have your say - delivering the new Buckinghamshire Council consultations	To Councillors
vii	17 Sept		UPDATED TRAINING SCHEDULE	To Councillors
ix	4 Oct		Chief executive's bulletin	To Councillors
x	4 Oct		Questions, Complaints and How to Handle Them - training	To Councillors
xi	13 Sept		Heathrow Expansion Consultation Response	To Councillors
xii	12 Sept		NALC Newsletter	To Councillors
Other		From	Subject	Action
i	30 Sept	Spacehive	Starting your Spacehive project	To M.Orlando
ii	12/26 Sept	Melissa Wright	No Expressway	Minute 14
iii	25 Sept	Buckinghamshire Fire & Rescue Service	2020-25 Public Safety Plan consultation	To Councillors
iv	25 Sept	KOMPAN	Win up to £50k match funding for your next playground project	To M.Orlando
v	20 Sept	Chair, No Expressway Group	No Expressway Group - Latest News. Sept 2019	To Councillors
vi	17 Sept	TVP	Police & Crime Bulletin September 2019	To Councillors
vii	7 Oct	P Ferens	Trees at MG School	Noted
viii	1 Oct	Quainton PC	Skatepark	To Councillors
ix	Sept	Spacehive	Skate park funding	Minute 8
x	12 Sept	David Hiscock	Christmas Tree	Agenda item
xi	11 Sept	Democratic & Electoral Services Officer Joint Democratic & Electoral Services Team Chiltern & South Bucks District Councils	Allowances for Parish and Town Councillors	Clerk responded
xii	11 Sept	MG Tennis Club	MG Tennis Club - Hedge maintenance	Clerk responded

7 PLANNING

7.1 Planning Applications

19/03492/ADP: Land South Of Castle Street And West Of Longherdon Farm Castle Street, Marsh Gibbon Buckinghamshire.

Application for reserved matters pursuant to Outline planning permission 17/01248/AOP of 10 dwellings, and a local shop, together with associated parking, landscaping, open space and sustainable drainage.

Decision: As a shop and additional parking are planned for this site, the Parish Council agreed to support this application.

19/03522/APP: Subdivision of the existing farmhouse to create three dwellings, the erection of a detached garage and the creation of a new access off Station Road to serve the proposed dwellings | Charndon Grounds Twyford To Marsh Gibbon Road Marsh Gibbon Buckinghamshire OX27 0AU

Decision: No objection

Action: Clerk to inform AVDC

7.2 AVDC Approved application

19/02855/APP: Demolition of the outhouse. Interior alterations and external insulation - Ashbourne House The College Marsh Gibbon Buckinghamshire OX27 OHW.

19/00321/APP: Plot 2 Box Farm Castle Street Marsh Gibbon Buckinghamshire OX27 OHJ
Erection of dwelling.

7.3 AVDC Refused application

19/01411/APP: Land At Townsend Lane Marsh Gibbon Buckinghamshire OX27 OAE.
Proposed new detached three bedroom dwelling on land at Townsend Lane.

7.4 Ewelme Sites (Sites A and C)

No updates were available.

8 CLERK'S REPORT AND ADMINISTRATION MATTERS

8.1 Finance Report

Clerk presented the Financial Report for October 2019. Payments totalling £3,102.17 were approved as detailed on page 1935.

8.2 Skateboarding

An application to the Aylesbury Vale District Council crowdfunding platform "Our Vale" has been made to support the skateboarding into 2020.

8.3 Play Around the Parishes 2020

It was agreed not to book a Play Around the Parishes session for 2020.

9 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

9.1 Maintenance

9.1.1 All Weather Pitch fencing

Following a presentation by B Leonard, it was agreed to accept his quotation of £1,000 to repair the south end fencing of the all weather pitch.

9.1.2 Cable Way

It was agreed to accept a quotation of £820.00 from Playground Facilities to inspect the cableway and replace the cableway seat.

Action: Clerk to inform Playground Facilities

9.1.2 Fencing

It was noted, with thanks, that Mr P Taylor had replaced posts to the fencing by the play area.

10 BCC DEVOLUTION OF SERVICES

10.1 Devolved Services

10.1.1 Urban grass cutting: Nothing to report.

10.1.2 Hedging: Nothing to report.

10.1.3 Siding out: Nothing to report.

10.1.4 Rights of Way: Nothing to report.

10.1.5 Weed Killing: Nothing to report.

10.1.6 Maintenance: Nothing to report.

11 ROADS AND PATHWAYS

11.1 Pot holes

Pot holes were reported at:

- the junction of Castle Street and Charndon Road
- opposite the Plough caused by the water leak

Action: Clerk to inform Transport for Bucks

11.2 HGV weight limit

Chair had raised this at the Local Area Forum Meeting and TfB will be following up.

11.3 Speed watch

11.3.1 No speed watch updates were available.

11.3.2 It was agreed to investigate funding from the **HS2 Safety Fund** to install traffic calming outside the school.

Action: Clerk to obtain application form

11.3.3 It was noted that SID's are available to purchase.

Action: Clerk to investigate further

11.3.4 Clerk had submitted an application for funding for a **speed limit survey** on the Blackthorn Road.

11.4 Footpaths

It was agreed to accept B Leonard's quotation of £200 to fit the kissing gate on Station Road.

12 STREET LIGHTING

No faults were reported.

13 ENVIRONMENTAL MATTERS

13.1 Street Furniture

13.1.1 It was noted that some village benches are beginning to look old and unsightly.

13.1.2 It was noted that the notice board at Mud Pond is in need of repair.

Action: Clerk to add to the agenda for the Finance Meeting

13.2 Dog and Waste bins

13.2.1 AVDC Street Scene have given the order to the contractor for the **dog bin** to be moved and this should occur by the 18th October. Street Scene will chase the contractor to ensure that it is completed.

13.2.2 AVDC Street scene have issued a reminder to the team to ensure that the **bin behind the AWP** is emptied and have asked that it is emptied ahead of the next collection to ensure it does not get worse.

13.2.3 Cllr JS reported that a **bin by Rectory Close** is missing.

Action: Cllr ET to investigate.

13.3 Removal of dead trees

Cllr RC has this in hand.

13.4 Pond Cleaning

Following a presentation by B Leonard, it was agreed to accept his quotation of £420 to clean out Mud Pond. B Leonard will also speak to the resident of the Willows regarding the work. Chair had agreed to accept the non-hazardous spoil from the pond.

13.5 Trees outside the school

Cllr JS reported that The Headmaster had expressed his concern about the roots of the trees outside the school. It was agreed that the Parish Council did not want to have the trees removed but would look into getting a safety check carried out.

Action: Clerk to follow up.

14 OXFORD TO CAMBRIDGE EXPRESSWAY

It was noted that the final route of the Expressway might now not be known until the Autumn of 2020. The Council had received an email from the Marsh Gibbon No Expressway Group asking the PC to sign a circular. However, the Parish Council expressed unwillingness to putting its name to a circular it had not drafted.

Action: Clerk to draft a response to the email from the Marsh Gibbon No Expressway Group.

15 REPORT FROM VILLAGE HALL REPRESENTATIVE

Cllr JS report that the Tennis Club lease still has not been signed.

It was noted that the Beer Festival had been successful.

16 CHRISTMAS TREE

It was noted that £350 had been received from CC Angela Macpherson's (AM) discretionary fund towards the Christmas.

It was noted that Chair had ordered the tree which would be delivered on 29 November and erected at 9.30 on Saturday 30 November.

It had been suggested that CC AM switch on the lights, however this was not technically possible. It was agreed that she should be invited to the Carols Around the Tree.

Action: Cllr PE to contact CC AM to invite her.

17 CEMETERY MATTERS

17.1 Burials, interments and Advance bookings

There were no advance booking requests.

17.2 Memorial / Additional inscription Applications

There were no memorial requests.

17.3 General Maintenance

Work to install a water supply is on-going.

17.4 New Homes Bonus (Cemetery paths/roads improvement)

An award of up to £55,165 from AVDC New Homes Bonus fund had been confirmed to replace the paths within the cemetery and for replacement of the vehicle access area. It was noted that originally the funding should be spent by 31 March 2020, although an extension to this date has been granted by AVDC. A quote had been accepted to carry out the work which is now scheduled to start on 20 January 2020. It is hoped that the work will be overseen by Jonathan Durdell of MK Architecture who provided the specification for the work and dealt with the tenders. However, if this proves not to be possible a suitably qualified surveyor would need to be appointed.

MK Architecture had already been in discussion with BCC regarding a permit for the vehicle access work.

Council will wish to discuss a matter of a confidential nature and will exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960.

18 ANY OTHER BUSINESS

18.1 Cllr ET reported that a fridge/freezer had been dumped in Littlemarsh Road close to the Charndon Road and that 4 tyres and a car battery had been dumped in Summertown.

Action Clerk to report to AVDC

18.4 It was noted that S106 funding could not be allocated to the school for building work.

19 DATE AND VENUE OF NEXT MEETING

The next Parish Council meeting will be held at 7.30pm on Tuesday 12th November 2019 in the committee room of the village hall.

A Finance meeting will be held at 7.30 on Tuesday 22 October 2019 in the committee room of the village hall.

Chair closed the meeting at 9.40pm.

SIGNED:

DATE:

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
08-Oct-19

COMMUNITY ACCOUNT

30-Sep-19		£18,379.72	
Outstanding Cheques and cheques approved at meeting on 10 Sept 2019		-£3,406.91	
Unpresented cheques at 30 September 2019		£831.49	
Income:			
Vale of Aylesbury Housing Trust		500.00	
AVDC 2nd precept payment		12,250.00	
BCC: CC discretionary fund		350.00	

Notes

Balance of Community Account at 30 September 2019 **£28,904.30**

Cheque No	Payee	Amount	Authority
Payments to be approved at meeting 8 October 2019			
102919	MK Horticultural Society: Contribution for help with pond clearance	125.00	S137
102920	MGVH: Inv: 1908/10 village hall hire August	17.68	LGA 1972 s133
102921	E.on:Statement 12 Feb 2019 - covers period Oct-Dec 2018	732.73	PCA 1957s.3;HA 1980s.301
102922	C Jackman: Clerk Sept salary	334.50	LGA 1972 s. 112(2)
102923	HMRC: Clerk Sept PAYE	159.80	LGA 1972 s. 112(2)
102924	RTM: Inv 1962: Grass cutting	1,071.00	Highways Act 1980 s. 96
102925	E.on Inv 094004: street light maintenance qtr ending 30 September	250.12	PCA 1957s.3;HA 1980s.301
102926	SSE: Inv 11772331 0022: Street lighting 3 Sept - 1 Oct	207.36	PCA 1957s.3;HA 1980s.301
102926	SSE: Inv 591772404 0033: Street lighting 3 Sept - 1 Oct	12.03	PCA 1957s.3;HA 1980s.301
102926	SSE:Inv 861786437 0011: Street lighting 3 Sept - 1 Oct	2.86	PCA 1957s.3;HA 1980s.301
102927	D Rollins: Inv SK8-2019-007	166.66	LGA 1972 s.145
DD	Everflow: Inv 361139 - Recreation ground water 8 Nov to 7 Dec 2019	£22.43	LGA(MP) 1976 s.19

Totals yet to be deducted from balance of Community Account

Cheques for approval at meeting on the 10 September 2019	£3,102.17
Unpresented cheques at 30 September 2019	£831.49

Total **£3,933.66**

Cheques yet to be credited to the Community Account

Anticipated balance **£24,970.64**

£24,970.64

EARMARKED RESERVE ACCOUNT

30-Sep-19		£29,189.78
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Balance of Earmarked Reserve at 30 August 2019 **£29,189.78**

Bank Reconciliation - 30 September 2019

COMMUNITY ACCOUNT

CASH BOOK

Balance at 1 April 2019	£15,072.00	
Less Total Payments to 30 September 2019	-£21,537.00	

Notes

Add total receipts to 30 September 2019	£34,537.81
Cash book balance at end September 2019	£28,072.81
	£28,072.81

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2019	£30,175.49
Less total payments to 30 September 2019	-£1,015.54
Add Total Receipts to 30 September 2019	£29.83
Balance at 30 September 2019	£29,189.78

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement of the synthetic carpet at the 5-a-side	£21,920.00
Refurbishment of synthetic carpet at 5-a side	£2,007.00
Ware Pond cleaning	£2,500.00
New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£227.00
Defibrillator	£50.00
Interest	£14.78
TOTAL	£29,189.78