

## CAYNHAM PARISH COUNCIL

Clerk: Mr C E Williams 2 Jockeyfields Ludlow SY8 1PU

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The Minutes of the Meeting of Caynham Parish Council held at Caynham Village Hall on Wednesday 14<sup>th</sup> December 2022.

### **Present:**

Mrs B Ashford	Mr A Jones
Mrs H Jones	Mr M Galbraith
Mr B Hardy	Mr I Lowman Brown
Mrs J Bishop	

Mr C E Williams (Clerk)

### **Members of the Public:**

No Members of the Public Present

### **1. Apologies:**

Mrs J King, Ms S Lowe, Mr G Cummings, Mr R Huffer

### **2. Disclosure of Interest:**

No disclosures of interest.

### **3. Minutes:**

The Minutes of the Parish Council meeting held on the 26<sup>th</sup> September 2022 were approved and signed by the Chair as a correct record.

### **4. Matters arising from the minutes not included on the agenda:**

No matters arising from the minutes.

### **5. Co-option of Parish Councillor:**

Mrs J Bishop Old Furnace Caynham Road Ludlow was co-opted to the vacancy of Parish Councillor and duly signed the Declaration of Acceptance of Office as a Parish Councillor.

### **6. Chairman's Communications**

The Chairman reported that Mr S Boden had resigned as a Parish Councillor due to work and family commitments. The Parish Council placed on record the appreciation of the work undertaken by Mr Boden on behalf of the local community during his period as a Parish Councillor and a member of the Clee Hill Recreational Committee. The Clerk would now advertise the Notice of Vacancy.

The Chairman reported on the consultation that had been undertaken on the Parliamentary Boundaries and the current consultation being undertaken on the Shropshire Council Electoral Boundaries. These were noted by the Parish Council.

### **7. Planning Items:**

No Planning items.

### **8. Highway/Amenity Items:**

A Tree inspection had been undertaken of the play area site at Sycamore Grove Knowbury which identified necessary tree works for which a quote of £950 had been received from Roger Price Country Skills who will undertake the work in February 2023.

The Clerk reported on the condition of the Defibrillators at Knowbury and Clee Hill which would shortly need replacing due to their age and the difficulty in obtaining replacement parts with the model having now been discontinued. It was agreed that the Clerk and Chairman be given authority to order replacement Defibrillators after discussion with Mr S Durden who undertakes the weekly inspections of the defibrillators. The cost of a new defibrillator and box is approximately £1,450.

It was reported by Cllr B Hardy that part of Caynham Road would be closed on the 16<sup>th</sup> December 2022 to allow some resurface work to be undertaken following a recent vehicle fire that had caused damage to the road surface.

It was reported by Cllr I Lowman-Brown that the Police were now making regular visits to the Clee Hill, Dhustone and Titterstone Area monitoring speed and anti-social behaviour. There was still concern about the parking of vehicles along Tenbury Road during the school opening and closing period for pupils which was being constantly monitored by the Headteacher as part of the campaign for improved safety measures. The Clerk encouraged members of the Council and members of the public to report highway issues such as potholes, streetlights and blocked drains through the **Fixmystreet website** or to the Parish Clerk who would make the appropriate report. Using this website it enables outstanding highway issues to be monitored.

#### **9. Financial Items:**

The Clerk had produced a schedule of payments made by the Parish Council since the last meeting a copy of which is attached with the minutes that were approved by the Parish Council with the bank balance being £51,325.28 at the 14<sup>th</sup> December 2022.

The Clerk had produced an estimated statement of Income and Expenditure for the financial year 2023/24 to enable the Parish Council to determine the precept requirement. The Clerk reported that the National Association of Local Councils had agreed an increase of £1 per hour for local council employees from the 1<sup>st</sup> April 2022. This would increase the Clerks Annual disbursement from that date to £3,550 per annum which equates to £12.53 per hour which was agreed by the Parish Council. It would also be necessary to increase the rate of the Cleaner of the Public Conveniences in line with the minimum wage requirements. The Clerk also reported that there would be an increase in electricity costs and water rates for the Public Conveniences. After careful consideration of the Budget requirements, it was agreed that the annual precept for 2023/24 should be £21,000 an increase of approximately 3% on the Parish Council Tax Rate or the equivalent annual increase of 78p a year on a Band D Property.

#### **10. Items from Parish Councillors:**

Reports were received from the representatives of Clee Hill Village Hall, Knowbury Memorial Hall and Caynham Village Hall with each hall having regular bookings and being financially stable. Caynham Village has a new website <https://www.caynhamvillage.org.uk/>  
The Chairman reported that there had been several reported thefts in the area.

#### **11. The next meeting of the Parish Council will be held on Monday 30th January 2023 at Knowbury Village Hall commencing 7.00pm**

Chairman