

WARBLETON PARISH COUNCIL

To the Members of Warbleton Parish Council

You are summoned to attend a meeting of **WARBLETON PARISH COUNCIL** to be held virtually via zoom on **Thursday 17th September 2020 at 7pm** when it is proposed to transact the following business:



Clerk

10th September 2020

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
MEETING ID: 899 0031 8069 PASSWORD: 451825

1. APOLOGIES

2. DECLARATIONS OF INTEREST

2.1. Councillors are reminded to declare any interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct

3. MINUTES – Resolution needed 3.1

3.1. To **resolve** that the minutes of the Council meeting held on 16th July 2020 be taken as read, confirmed as a correct record and signed by the Chairman

3.2. Matters arising from the minutes not covered on the agenda

4. PUBLIC PARTICIPATION

4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included in the agenda, in accordance with Standing Orders.

5. REPORTS – Resolution needed 5.3.1. & 5.3.6. & 5.3.8. & 5.3.9. & 5.3.10 & 5.3.11.

5.1. To **receive** reports from District and County Councillors

5.2. To **receive** reports from Parish Councillors

5.2.1. Community Speedwatch in Bodle Street Green – Cllr Symthe

5.3. To **receive** reports from the Parish Clerk

5.3.1. Relocation of the defibrillator currently located at the Black Duck

5.3.2. Barclays mandate update

5.3.3. Update on the bench donated by Mr David Bysouth

5.3.4. Update on Asset Register

5.3.5. Update on the noticeboards & Bodle Street Green gates

5.3.6. Village Players open air performance

5.3.7. Headed paper research

5.3.8. To consider repair works to the turning circle outside "The Grantees" opposite the Dunn Village Hall, NOT owned by the Parish Council

5.3.9. To consider the idea of a flyer to be distributed to all households in the parish. One side will ask for community feedback regarding CIL spend

ideas, the other side will promote the Parish Council's website. See separate report listing the costs involved.

- 5.3.10. To consider candidates for Wealden's District Council's Recognition for Service to the Community
- 5.3.11. To consider Vitality Villages request to attend an arranged meeting with representatives from Herstmonceux Parish Council, ESCC and landowners to explore possible solutions in order to formulate an Action Plan. Vitality Villages would be happy to meet with the Parish and County Council prior to meetings with landowners, if preferred
- 5.3.12. External audit update

6. COMMITTEE MINUTES

- 6.1. To **receive** the acts and proceedings of the following committee meetings:
 - (a) Finance and General Purposes – 14th July
 - (b) Planning and Development – 21st July 2020, 20th August and the 3rd September
 - (c) CIL – 21st July 2020
 - (d) Environment – 3rd September

7. FINANCE – Resolutions needed: 7.1. & 7.4.

- 7.1. To authorise the bills for payment and sign the cheques (see report)
- 7.2. To **note** the Finance Reports, bank reconciliations and budget monitor
- 7.3. Internal Audit update
- 7.4. To agree the Website Accessibility Statement

8. INSURANCE RENEWAL – Resolution needed

- 8.1. To agree the insurance renewal documentation

9. COMMITTEE MEMBERSHIP – Resolution needed

- 9.1. To resolve committee membership changes

10. RISK REGISTER – Resolution needed

- 10.1. To approve the updated Risk Register

11. WILD ABOUT WARBLETON GROUP UPDATE

- 11.1. Chairman's report on Wild About Warbleton's proposals
- 11.2. Confirmation of the Wild About Warbleton's exhibition date
- 11.3. To discuss possible dates for a site visit of Rushlake Green Village Green

12. UPDATE ON THE USE OF ZOOM FOR PARISH COUNCIL MEETINGS

13. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA

14. DATE OF NEXT MEETING

- 14.1. To note that the date of the Council Meeting is scheduled for Thursday 15th October at 7pm, location due to Covid-19 to be confirmed

- 7.1. To authorise the bills for payment and sign the cheques

Cheque No.	Payee	£	VAT	£ Total	Purpose
101384	CANCELLED – Wealden District Council - bins			75.00	Wrong payee name
101387	Jackie Cottrell	878.60		878.60	Salary - August
101388	Jackie Cottrell	451.61	-	451.61	Salary – September
101389	HMRC	465.71		465.71	Payroll – July-Sep 2020
101390	Wealden District Council	62.50	12.50	75.00	Dog bins 1.7.2020- 30.9.2020
101391	Jackie Cottrell			75.00	Cq 101384 wrong payee name. Clerk paid with credit card on the 21.7.2020
101392	BHIB-Insurance	520.51	62.46	582.97	Inv LCO00012-406291
101393	Zoom			43.17	Zoom June, July and August
101394	Jackie Cottrell			20.75	25 1 st class stamps
101395	Jackie Cottrell	3.00	0.60	3.60	Memory stick