

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

UNAPPROVED Minutes of Ordinary Meeting

Date & Time:	Monday 18 November 2013 at 7.45pm
Venue:	Evelyn Hall, Abinger Common
Chair:	Ros Doree (RD)
Clerk:	Suzanne Bennett
Councillors:	Gary Bennett (GB), Peter Farley (PF), Deardre Cunningham (DC), Barrie Arminson (BA), Dave Adams (DA)
Present:	DCllr David Mir, Katie Brennan (part) and two members of the public.

PART ONE

No.	Item
13/11/01	Apologies for absence received from Mike Brady (MB). The Chair welcomed everyone and started the meeting.
13/11/02	Declaration of Interests All councillors declared trusteeship of Abinger Parish Recreation Grounds Charity (APRGC).
13/11/03	Minutes of the meeting held on 16 September 2013 were discussed and approved. GB proposed, DC seconded.
13/11/04	<p>(a) Charity Land Management</p> <p>(i) Abinger Hammer</p> <ul style="list-style-type: none"> - To receive update on tree work. BA confirmed that Abinger Sports Club will remove the corkscrew willow and will confirm timescale. The Chair confirmed that two quotations had been received for tree work after the storm in October and this will be discussed in Part 2. - To update on progress of wayleaves. The Clerk gave the parish council an update on wayleaves. <u>Abinger Hammer</u> – the solicitors had received confirmation from the Wotton Estate in respect of wayleave costs and fees agreeing that works could be carried out while the document is drawn up for signature. Abinger Hammer Motors and Martin Grant Homes had also confirmed wayleave costs and fees and are currently sourcing a solicitor to act on their behalf. <u>Abinger Hammer BT Broadband Box</u> – the wayleave contract has been signed with a fee to be paid to APRGC. <u>Forest Green BT Broadband Box</u> – BT had begun to install a box on APRGC land until councillors requested work ceased until an wayleave contract be agreed. The contract has been signed and a fee to be paid to APRGC. <u>Forest Green House</u> – the Parish Council had been contacted requesting an easement by the end of November 2013 to proceed with the sale of the property. The solicitor had forwarded the contract for signature at this meeting which the councillors agreed. PF proposed, DA seconded with RD and GB signing the contract. <p>(ii) Abinger Common</p> <p>DA confirmed contacting Burleys to discuss hedges, strimming in the stocks and holes on the green. RD raised concerns that Abinger Common had an air of neglect and these pieces work were important to get completed.</p> <ul style="list-style-type: none"> - Stocks. The Chair confirmed that no update had been received from Mr Hayes-Hall and will continue to contact for progress. RD and DC had visited the Surrey History Centre researching the age of the stocks unfortunately not being able to find any definitive evidence of the age. - Pond. It had been discussed that PC could assist/supervise Rodney West to complete work on the pond. RD will speak with PC before contacting another contractor. <p>(iii) Forest Green</p> <ul style="list-style-type: none"> - Ponds. DC confirmed that Simon Elson from the Reigate Conversation Group is in the process of organising volunteers for either 19 or 26 January 2014. It was agreed that if a specialist contractor would be expensive. - Path clearing. DC explained that volunteers had managed to clear approximately half of the path. Rodney West had submitted a quotation to complete the clearing to which the councillors agreed to appoint Rodney. PF proposed, DC seconded. - Posts at the cricket green. The councillors discussed the condition of the current posts to which PF confirmed that these had been paid for and installed by the parish council in 1947. The councillors agreed to repair/replace broken posts and replace wire and quotations should be sought. <p>(iv) Walliswood</p> <ul style="list-style-type: none"> - Play equipment. The Clerk confirmed that three quotations had been received and discussed in Part 2. - To receive update on works on field r/o Oakfields. The contractor had completed all the cutting back with a small amount of clearing up still do.

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	<p>(b) To receive reports on playgrounds and agree any necessary maintenance. Abinger Common playground requires leaves to be blown with appropriate machine and this will be done once all the leaves are down. Abinger Hammer playground requires leaves to be swept, BA will sweep when all the leaves are down.</p> <p>(c) Future meeting dates for Abinger Parish Recreation Ground Charity (APRGC). Confirmed as Tuesday 17 December 2013 at Wastlands, Mayes Green 17 February 2014</p> <p>Actions agreed</p> <ul style="list-style-type: none"> • To liaise with Abinger Sports Club regarding tree work (BA) • To liaise with solicitors and councillors regarding wayleaves (Clerk) • To liaise with Burleys regarding Abinger Common (DA) • To chase Mr Hayes-Hall for progress report on stocks (RD) • To speak with PC regarding pond at Abinger Common (RD) • To appoint Mr West to complete path clearing at Forest Green (Clerk) • To obtain quotations for posts at cricket green, Forest Green (Clerk) • To organise leaves are dealt with at Abinger Common and Abinger Hammer playgrounds (Clerk/BA)
13/11/05	<p>Public Question Time</p> <p>PCSO Zuzana Sucha gave the parish council an update on reported crimes since the last meeting. There is a focus currently on fraudsters who are targeting the vulnerable. Some incidents have involved coming to the property and convincing the resident to pay for work escorting them to the bank to withdraw cash. PCSO asked residents to be vigilant on phone calls where the caller impersonates a bank employee or police even giving a separate telephone to call to verify but this is ploy to obtain bank details to which then the account is emptied. PCSO Sucha indicated that the marketing material being used could be forwarded electronically. The Chair thanked the police for their report.</p> <p>Received presentation from Katie Brennan, Engagement Officer, Superfast Broadband Programme, Surrey County Council. Katie gave an overview of the rollout programme SCC and BT are completing for rural parts of Surrey including technical information of how the superfast broadband cabling and two boxes work together. It was clear that the rollout will give residents the opportunity to take up the service of superfast broadband and it is a choice not an automated service. If residents would like to receive the superfast broadband they will need to contact their service provider for details including costs. Communications will be sent by SCC informing residents of when the service will be available in their area.</p> <p>Actions agreed</p> <ul style="list-style-type: none"> • To place police material on website (PCSO Zucha/Clerk)
13/11/06	<p>(a) Financial. The councillors agreed payment of all invoices, DA proposed, DC seconded.</p> <p>(b) Section 137 Grants. None received.</p> <p>(c) Parish Plan. It was agreed that to move this item forward a sub-meeting should be held involving the volunteers showing interest from the South Ward. GB to contact and arrange meeting, possibly with PC.</p> <p>(d) Aviation Routes. The Chair updated the councillors with the proposed changes which include holding patterns and height of aircrafts reduced to 3,000ft over the Oakwood Hill area. The consultation paper deadline is 21 January 2014.</p> <p>(e) Cycle Events. The Chair gave an update on the consultation papers completed since the last meeting and meetings attended discussing cycling in Surrey. Recently members of the parish council attended a meeting hosted by Prudential RideLondon where the route for 2014 was discussed along with estimated riders increasing to 24,000 adding 15 minutes to the event. The Classic race will involve road closures while the Elite will be carried out on rolling road closures. The parish council agreed that it is also the weekend sportives that cause concern.</p> <p>(f) Communication. The councillors discussed the development of the website and how the parish council can reach residents electronically and identified Walliswood Village Hall Association and the Oakwood Hill Residents Association in the first instance. It was agreed to forward information for circulation to its contact list inviting residents to join the parish council distribution list. Another channel discussed was the use of Twitter to which the councillors agreed to trial as it is a free tool. Other avenues included noticeboards, community magazines, shops and public houses.</p> <p>(g) Wotton Combined Charities. It was confirmed that Mrs Gibbs will continue as Trustee of the charity.</p>

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	<p>(h) Bullcroft Farm, Forest Green. Public Footpath 60. PF confirmed that the letter will be completed and forwarded to the Clerk by 22 November.</p> <p>(i) BT Telephone Kiosks. The Clerk gave the parish council an update and awaits formal confirmation of insurance breakdown.</p> <p>(j) WASP bus. PF confirmed that the bus continues to do well with an increase in private hire.</p> <p>(k) Oakwood Hill Village Hall. A planning application is being made to extend the kitchen.</p> <p>(l) Parish Council Website. Discussed in item 13/11/06 (f).</p> <p>Actions agreed</p> <ul style="list-style-type: none"> • To chase NatWest for addition of signatories (PF) • To arrange a sub-meeting to move forward the parish plan (GB/PC) • To liaise with identified community associations to communicate with residents (GB/Clerk) • To create and trial Twitter account (GB) • To write to Surrey County Council regarding Public Footpath 60 (PF/Clerk) • To obtain insurance breakdown and forward to Mr Crouch (Clerk)
13/11/07	<p>Mole Valley District Council</p> <p>(a) Planning. The Clerk confirmed that a planning page had been created on the website and a link will be forwarded to view current applications. It was agreed that an email will be forwarded weekly confirming if any applications had been made.</p> <p>(b) Green Belt Consultation. The Chair explained that Gomshall and Shere along with 17 villages had been identified for removal from the green belt. RD will be attending a meeting on 22 November and will give feedback to the council.</p> <p>Actions agreed</p> <ul style="list-style-type: none"> • To forward link to planning page (Clerk) • To give feedback on green belt consultation meeting (RD)
13/11/08	<p>Surrey County Council</p> <p>(a) Highways. DC gave feedback to the council on the highways forum held in October. It had been discussed that ditching work at Forest Green could be eligible for a grant (applications close on 30 November). RD, DC and PF agreed to meet at the green and discuss, sourcing quotations to complete grant application forms within the time frame. DC confirmed that road condition on the Horsham Road near the junction of Froggetts Lane had been reported and was being dealt with. DC was able to confirm that Highways was investigating the traffic calming measures suggested by the Oakwood Hill Residents Association and will keep the parish council informed.</p>
13/11/09	<p>SALC. RD attended the AGM in October speaking with Ann Bott and arranged a meeting. <u>3 December 2013 - Surrey Local Council's Update</u> Centenary Hall, Smallfield – FOC – GB to attend</p>
13/11/10	<p>Correspondence/Reports/Invitations <u>20 November 2013 – Prudential RideLondon Surrey Briefing</u> (invited by Helyn Clack) Dorking Halls <u>21 November 2013 – Police Meeting</u> Inspt. Andy Rundell Walliswood Village Hall</p>
13/11/11	<p>Member's Reports/Notice of Future Business. Parish Forum. The Clerk gave the parish council an overview of the meeting held in October which focussed on the new Permitted Planning. SALC AGM – covered in item 13/11/09 Highways Forum – covered in item 13/11/08</p>
13/11/12	<p>Future meetings (all commence at 7.45 pm) 20 January 2014 at Walliswood Village Hall 17 March 2014 at Abinger Hammer Village Hall</p>
	<p>Meeting finished at 10.25 pm</p>