

HOTHFIELD PARISH COUNCIL

Page 849

MINUTES 181

Minutes of the Ordinary Parish Council Meeting held at The Bluebell Centre, Hothfield, on Wednesday 7 November 2018 at 7.00 pm

PRESENT: Mr I Lloyd (Chair), Mrs P Sutcliffe, Mr M Cook,
Mr P Howard and Mr R Vernon

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 2 members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs Parker (prior engagement) and Mr Fothergill (family illness).

2. APPROVAL OF REASONS FOR APOLOGY FOR ABSENCE

Resolution: Councillors unanimously approved the reasons for absence submitted by Mrs Parker and Mr Fothergill.

No apology was received from Mr Krause for approval by Councillors

3. DECLARATIONS OF PECUNIARY INTEREST AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mrs Sutcliffe declared an interest in the Charing Surgery Gardening Group.

i) To note the granting of any requests for Dispensations and the decision

There were no requests for Dispensations.

ii) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. PUBLIC INTERVAL

The Members of the Public asked whether the Council could help with the problems being experienced with cars driving on the Recreation Field.

5. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Both columns in the Earmarked Funds for Village Fete should read £1793.31. Mr Lloyd amended the file copy and the Earmarked Funds for the Garden Competition will be amended in the next minutes to reflect the cheque written at the last meeting.

Following these amendments, Minutes 180 of the meeting held on 3 October 2018 were accepted and it was unanimously agreed that Mr Lloyd should sign them.

Proposed Mr Lloyd Seconded Mr Howard

6. MATTERS FOR REPORT ARISING FROM PREVIOUS MINUTES

We will ask our PCSO to come to a meeting to discuss the problems being experienced in the Hothfield at the moment.

No one from KHS has contacted Mr Howard regarding the drain outside Alder Cottages.

Officers from Kent Highways are undertaking a traffic count on the road outside of 4 Alder Cottages, following the recent submission of a planning application.

7. A20 OVERNIGHT LORRY PARKING RESTRICTIONS SCHEME

Nothing to report.

8. BOROUGH COUNCILLORS REPORT

Councillor Krause was not in attendance at the meeting.

9. FINANCE**Earmarked Funds**

	Balance 03.10.18	+/- November	Balance 07.11.18
MUGA EDF November	1884.54	-11.00	1873.54
Litter Picker Salary and Other Costs Litter Picker's Salary Nov	3304.30	-100.79	3203.51
Bus Shelter	551.60		551.60
Garden Competition	451.65	- 61.63	390.02
Village Projects Village Hall Fire Alarm	-794.36	1500.00	705.64
Village Fete	1793.31		1793.31
Hall Rent for Squad 26	NIL		NIL
TOTAL	7191.04	1326.58	8517.62

Hothfield Parish Council - Bank Reconciliation as at last Bank Statement

Balance per Cash Book		Balance at Bank	
Opening Balance	29068.91	PC Reserve A/C	35156.39
Add Receipts in Year	<u>17881.72</u>	Plus, u/c Receipts	<u>0.00</u>
	46590.63		35156.39
Less Payments in Year	<u>13049.91</u>	Less u/c Cheques	<u>1355.67</u>
	33900.72		33800.72
Less Earmarked Funds	<u>8579.25</u>	PC Current A/C	<u>100.00</u>
	25321.47		33900.72
		Less Earmarked Funds	<u>8579.25</u>
			25321.47

Hothfield Youth Account - Bank Reconciliation – as at last Bank Statement

Opening Balance	4031.50	Business Current a/c	1534.86
Add Receipts in Year	<u>0.26</u>	Plus, u/c Receipts	<u>0.00</u>
	4031.76		1534.86
Less Payments in Year	<u>1570.86</u>	Less u/c Cheques	<u>105.00</u>
	2460.90		1429.86
		Direct Reserve a/c	<u>1031.04</u>
			2460.90

Hothfield Youth Account -Accounts to be Paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Hothfield Village Hall	0037	Hall Rent – Oct Squad 26	45.00		45.00

Accounts to be Paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	1513	Salary	219.00		
		Expenses	12.06		
		General Admin	24.84		255.90
Mr K Marden	1514	Salary	100.79		100.79

Resolution: Councillors unanimously agreed to pay the above accounts, and noted the Direct Debit Payment to EDF for the electricity for the MUGA, taken on 1st of each month for £11.00. The Direct Debit will reduce from £11.00 to £5.00 from 1 December.

Proposed Mr Lloyd Seconded Mr Cook

Suggested Budget for Speed Investigation Scheme

As we do not have a figure for this project it was decided not to include a figure in the budget.

Proposed Renewal of Contract with EDF Energy

Resolution: Councillors unanimously agreed to renew the contract with EDF until 2021.

Preparation and Adoption of Budget for 2019/2020

The members of the Finance and Policy Committee had previously circulated their proposed budget to Councillors via email and those councillors present unanimously agreed, following discussion to adopt the budget for 2019/2020. Please see attached.

Proposed Mr Lloyd Seconded Mr Howard

Setting and Adoption of Precept for 2019/2020

Resolution: Councillors unanimously agreed to adopt the proposal, made by the Finance and Policy Group to set the Precept at £9500.00 for 2019/2020.

Proposed Mr Lloyd Seconded Mrs Sutcliffe

Insurance

We are in a Long-Term Agreement with Inspire until 2021.

Request for Donation from The Charing Surgery Gardening Group

Councillors unanimously 4: 1 abstention (Mrs Sutcliffe) to donate £250.00 to the Charing Surgery Gardening Group

Proposed Mr Howard Seconded Mr Cook

10. CORRESPONDENCE AND GENERAL COUNCIL BUSINESS**Correspondence**

KALC re AGM

NatWest re changes to Terms relating to foreign currency payments

Broxap

HAGS

EDF informing us that the Direct Debit for the MUGA will reduce from £11 to £5 from 1 December

Email Correspondence – all forwarded to Councillors

ABC Defining Village Confines

KCC re proposed diversion of Public Footpath AW165

Amendment to Agenda – Proposed Diversion to Public Footpath AW165

This proposal arrived too late to be included on the agenda but Councillors decided to discuss it at this point and agreed that they did not have any objections to the diversion.

Councillors DPI Forms

ABC returned forms for Mr Lloyd and Mr Vernon as they were incomplete. They will amend the forms and return them.

Data Protection

This matter is still being progressed.

Residents who have been sent Privacy Notices, but have failed to respond will be removed from the email address book.

The Clerk will contact Mr Krause and ask him to complete a Consent to Hold Data form. If he does not respond his details, in both his capacity as Parish and Borough Councillor will be removed from the website.

Community Payback Scheme

Nothing to report.

Dangerous Junction at Chapel Row

County Councillor, Mr Simkins has agreed to pay for a speed investigation survey at this junction.

Anti-social Behaviour at Recreation Ground

Our PCSO visited the Recreation Ground and saw the burn marks marks and evidence of fires being lit on the Youth Shelter surface and is going to patrol the area on his late shifts and inform the task team to patrol in his absence. He had also heard about the problems with vehicles driving on the grass and will arrange for patrols to visit. The Clerk will contact him again and let him know that the problem is ongoing.

Councillors believe that the Recreation Field is jointly owned by ABC and KCC. The Clerk will contact both ABC and KCC and ask whether it would be possible for some bollards to be installed to stop people driving on the grass.

Parking Issues around Hothfield

Our PCSO is following this up.

Report from KALC Meeting

The main business of the meeting was the Chief Constable taking a question and answer session. He also made everyone aware of the problems with hare coursing, poaching and the drug dealing which funds the betting. Anyone aware of any incidences should report them directly to the Police.

The Minutes of the meeting have been forwarded to Councillors.

Risk Assessment to include Annual Report from The Play Inspection Co

Mrs Parker will carry out a Risk Assessment on behalf of the Council

Councillors noted that all the items on the Annual Report from The Play Inspection Co were considered to be low risk.

11. **PLANNING**

No application received.

12. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The back of the Tidy Bear is missing.

The Council has still not been informed of the Planning Committee's decision regarding the application to develop the Coach Drive site.

Mr Howard updated Councillors on the problems with the broken sewer pipe in in The Street and West Street.

The Clerk will report the pothole on the exit from the slip road to the A20 by Kempton Manor Hotel.

There being no other business the meeting closed at 8.40 pm.

Signed Dated
Chairman

HOTHFIELD PARISH COUNCIL

PLANNING APPLICATION RECORD

2018

NOVEMBER 2018

An Appeal has been lodged in respect of the following application

18/00295/AS Land West of 1 to 4 Thanet Terrace, The Street, Hothfield, Kent
Construction of a new 1.5 storey dwelling, with integral garage and associated access, parking and landscaping