

FLETCHING PARISH COUNCIL

Clerk: Lorna Thwaites

E-mail: clerk@fletching-pc.org

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The minutes of the meeting of Fletching Parish Council held at **Fletching Village Hall** on **Monday 02 September 2019 at 7.30pm**. *The clerk reported the meeting would be recorded*

PUBLIC SESSION - Questions received from the public: No questions received

Item	Description	Responsible
88.	<p>Members Present: Cllr Rothery (Chairman), Cllr Sainsbury (Vice-Chair), Cllr Collum, Cllr Minch, Cllr Shaw, Cllr Hannay, Cllr Borton, Cllr Greenish. Also present: District Cllr Galley, Lorna Thwaites (Clerk and RFO) and 2 members of the public. Apologies for absence: Were received from Cllr Kerwood</p>	Chairman
89.	<p>Declarations of interest in respect of matters to be discussed: Cllr Hannay declared he is a school governor for Fletching Primary School Cllr Collum declared that she has disclosed a pecuniary interest in planning application WD/2019/1598 Cllr Greenish declared he has a personal interest in item 7:2 as he owns burial plots at the Burial Ground. Cllr Rothery declared an interest in agenda item 14 i) as he and his family may be involved with a group interested in the purchase of the shop.</p>	Full Council
90.	<p>Report from the District Councillor: <i>East Sussex County Council (ESCC) & Wealden District Council (WDC)</i> A letter is imminent from the Inspector of the Wealden District Local Plan. ESCC has been quiet in August. Cllr Galley has visited Fire Fighters in Eastbourne. A member of the Council asked if planning legislation for permitted development for agricultural barns has been withdrawn. Cllr Galley AGREED to make enquiries and report back.</p>	District Cllr Galley
91.	<p>Minutes of the Ordinary Council Meeting held on 01st July 2019. The council RESOLVED to accept the minutes as an accurate record and they were signed by the chairman.</p>	Chairman
92.	<p>The Rita Project: Apologies sent by Ms Taylor were accepted by the Council. The Council AGREED to invite her to attend a future meeting.</p>	Ms M Taylor
93.	<p>The following policies were RECEIVED and APPROVED by the Council: i) Filming and Recording ii) Data Retention iii) Grant Awards</p>	Full Council
94.	<p>Finance/Administration: 1. Finance i) Payments for August and September were AUTHORISED and the bank reconciliation NOTED. ii) The Clerk advised the Council that £350 of the £500 training budget had been spent. The Council AGREED this was beneficial spend and RESOLVED to discuss at the October meeting as part of the quarterly financial update. 2. Burial Ground i) The clerk reported on recent activity including an interment on 23rd August 2019 ii) A report on small works required at the Burial Ground was RECEIVED. The Council RESOLVED to write a letter to residents of Cherry Cottages to inform them the dog bin is soon to be replaced. Cllr Sainsbury offered to help deliver the letter.</p>	Chairman Full Council Clerk Cllr Sainsbury

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	<p>Cllr Collum advised that the Yew hedge is in bad order and the yew tree is covered in elder. The Clerk was requested to agree a specification with Cllr Collum and obtain quotes.</p> <p>Mole hills - the clerk was asked to contact local mole catcher for a quote.</p> <p>A discussion was held around the safety of headstones and memorials in the Burial Ground. The Clerk was asked to provide information on undertaking risk assessments in Burial Grounds.</p> <p>The Council AGREED that the grounds maintenance contractor should be requested to tidy the mound of surplus earth.</p> <p>iii) Correspondence on the Children's Funeral Fund was RECEIVED and NOTED.</p> <p>iv) Correspondence on Land Registration of the Burial Ground was RECEIVED. It was NOTED that the Burial Ground is not currently registered to Fletching Parish Council. It was AGREED that Cllr Greenish would progress the matter of the registration of the land. It was suggested that a small finger of land be registered to the Parish Council during this process. A member of the public offered to make enquiries with Church House.</p> <p>Item 13 ii) was discussed - correspondence on Commonwealth War Graves - Cllr Hannay advised the PCC are currently managing this process and will provide an update at the next meeting.</p> <p>3. Grants</p> <p>i) No applications for small grants with Fletching Parish Council had been received</p>	<p>Cllr Collum Clerk</p> <p>Clerk Cllr Hannay</p> <p>Full Council</p> <p>Cllr Greenish</p> <p>Cllr Hannay</p>
95.	<p>Proposed closure of Fletching Church of England Primary School:</p> <p>i) The Council RECEIVED an update from Cllr Hannay: The school governors are working towards their response to the consultation. A campaign has been undertaken to raise awareness of the existence of the school in the local area - 10k leaflets have been delivered in surrounding villages to make local residents aware of the school as a choice. Research undertaken shows the County Council haven't taken into consideration building development in the area. Raising the number of children on roll to 90 is crucial to the school remaining open. Fundraising has been undertaken with a target of £60k. This is needed to fill the temporary funding gap which exists until the numbers on roll have increased to 90. £11k has been achieved from donations and an online auction has raised £4k to-date. Further fundraising activities are planned.</p> <p>ii) A report from the Finance Working group was RECEIVED and NOTED by the Council. Cllr Shaw advised there is time to consider options presented by the Finance Working group and that a resolution on any financial contribution made by the Parish Council could be made at the Parish Council meeting in October. A discussion was held regarding the different options available to the Parish Council in order to offer financial support to the school.</p> <p>iii) The Council AGREED that a resolution on a financial contribution to the school couldn't be passed at this meeting and the motion would be moved to the Parish Council meeting of 7th October 2019. The Council AGREED to promote this agenda item via the October Parish Magazine.</p>	<p>Cllr Hannay</p> <p>Finance Group</p> <p>Full Council</p>
96.	<p>Planning applications:</p> <p>To note comments made by delegation to the following applications:</p> <p>Application No. WD/2019/1088/F (Expiry date for comments: 26 July 2019)</p> <p>LITTLE BARKHAM FARM, GOLDBRIDGE ROAD, PILTDOWN, TN22 3XL</p> <p>ROPOSED CONVERSION OF EXISTING FORMER STABLES BUILDING WITH THE ADDITION OF A SMALL EXTENSION TO FORM A THREE BEDROOMED SINGLE STOREY DWELLING</p> <p><i>Comments from Fletching Parish Council:</i></p> <p>This is replacing fairly modern farm buildings and is almost the same footprint but a little larger to allow for a conservatory. It all fits within the courtyard of the earlier Listed farmhouse. It is single</p>	<p>Cllrs with delegated planning responsibility</p>

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	<p>storey with the same roof height, using tile and slate. Some of the garden of the farm house will become garden for the new building. Access onto the A272 is already in existence. The Council resolve to SUPPORT this application</p> <p>Application No. WD/2019/1409/F (Expiry date for comments 6 August 2019) HOLMESDALE FARMHOUSE, BELL LANE, FLETCHING, TN22 3YB PROPOSED PORCH EXTENSION, DEMOLITION OF EXISTING SHED AND NEW STABLES WITH GARDEN MACHINERY STORE</p> <p><i>Comments from Fletching Parish Council</i> Fletching Parish Council consider the stables to be an improvement with the lowering of the roof height making them lower than the current barn/garage. The proposed porch is smaller and slopes to meet the original roof of the house. It is considered to be sympathetic to the property. FPC resolve to SUPPORT this application.</p> <p>Application WD/2019/1598/FA (Expiry date for comments: 26 August 2019) EAST PARK FARM COTTAGE, HIGH STREET, FLETCHING, TN22 3SS REMOVAL OF CONDITION 3 (AGRICULTURAL OCCUPANCY CONDITION) OF APPLICATION T/62/243 (ERECTION OF FARM COTTAGE)</p> <p><i>Comments from Fletching Parish Council:</i> The property is owned by the Sir Hugh Collum Will Trust. Cllr Collum has declared an interest in the property and has not been involved with any Fletching Parish Council decisions with reference to this property. In summary the Council are in agreement that it makes sense for the agricultural occupancy be lifted on East Park Farm Cottage. East Park Farm Cottage was built to provide accommodation for an agricultural worker who was involved in the local estate/farm land. (When East Park Farm Cottage it was part of a larger farm which has since been broken up.) East Park Farm now has its own property on the land that that is now lived in by a tenant farmer as part of the Sir Hugh Collum Will Trust. East Park Farm Cottage was lived in by a former agricultural worker who died a number of years ago subsequently his widow continued to live there and she has now passed away and the property is empty.</p> <p>The Council understand, from speaking with the Trustee of the Sir Hugh Collum Will Trust, is East Park Farm Cottage is going to be renovated as it is a dated 3 bedroom cottage and rented out for use by a local family. As there is now a property directly attached to East Park Farm and there is limited need for agricultural occupancy the Council agree with lifting the tie on this property and resolve to SUPPORT this application.</p> <p>To consider the following applications and any others that arrive before the meeting:</p> <p>Application No. WD/2019/1209/F & 1210LB (expiry date for comments 11 September 2019) THE FORGE, SHORTBRIDGE ROAD, PILTDOWN, TN22 3XA DEMOLITION OF CEILING AND FORMATION OF WARM ROOF OVER LOUNGE WITH ASSOCIATED REPAIRS TO EXISTING TIMBER FRAME.</p> <p><i>Comments from Fletching Parish Council:</i> With reference to Policy DC19, para 2 - the plans are considered appropriate and enhancing in character to the original building. The plans show the structural support for the roof but there are no details on ventilation required to prevent the beams from rotting. The Council RESOLVED to SUPPORT subject to receiving ventilation plans. One Council Member abstained from voting.</p> <p>Application No. WD/2019/0706/F (Expiry date for comments: 10 September 2019)</p>	<p>Cllrs with delegated planning responsibility</p> <p>Cllrs with delegated planning responsibility</p> <p>Full Council</p> <p>Full Council</p>

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	<p>1 CHESTNUT COTTAGES, CHURCH STREET, FLETCHING, TN22 3SN TWO STOREY EXTENSION TO SIDE AND REPLACEMENT TIMBER GARAGE AND CARPORT</p> <p>Amended plans have been received to reduce the ridge height of the two-storey extension; together with plans for a revised garage of single storey.</p> <p><i>Comments from Fletching Parish Council:</i></p> <p>Original concerns over the ridge height have been addressed, as has the amount of the work on the house. These improvements are considered favourable. The Council RESOLVED to SUPPORT.</p>	
97.	<p>To receive the following planning decisions from Wealden District Council:</p> <p>Application No. WD/2019/0947/LB</p> <p>APARTMENT 2, SHEFFIELD PARK HOUSE, SHEFFIELD PARK, UCKFIELD, TN22 3QZ</p> <p>INTERNAL ALTERATIONS/UPGRADE WORKS TOGETHER WITH INSTALLATION OF WOOD BURNER AND REPLACEMENT OF 4 NO. ROOFLIGHTS.</p> <p>Wealden District Council have advised the application was WITHDRAWN on 5 August 2019.</p>	WDC
98.	<p>SLR meeting with East Sussex Highways:</p> <p>i) An update from the SLR meeting of 4th July 2019 was RECEIVED by the Council. It was NOTED that the Splaynes Green Road markings have been re-defined at the junctions but centre markings will be done at a later stage.</p> <p>ii) Cllr Sainsbury reminded the council of drainage issues that exist in Splaynes Green where surplus water is draining into the drive and alongside the house of a local resident. ESH have investigated and found that the drains have collapsed. Fletching Parish Council have requested for this to be looked at by ESCC. The Council AGREED that Cllr Sainsbury would write a letter to ESCC regarding the drainage issues at Splaynes Green.</p> <p>iii) It was RESOLVED to purchase a grit bin for Splaynes Green - the Clerk was asked to apply.</p> <p>iv) It was AGREED that Cllr Sainsbury would write a letter regarding the council's response to East Sussex Highway's changes to SLR meetings.</p> <p><i>Cllr Galley left the meeting.</i></p>	<p>Cllr Sainsbury</p> <p>Cllr Sainsbury</p> <p>Clerk</p> <p>Cllr Sainsbury</p>
99.	<p>The Council RESOVLED to resolve to adopt council specific email addresses.</p>	Full Council
100.	<p>Correspondence Received:</p> <p>i) Walking routes on the parish council website - Cllr Minch and Cllr Collum AGREED to walk the routes and report back.</p> <p>ii) War Graves - this item was discussed during agenda item 7:2 (iv)</p>	Cllr Minch & Cllr Collum
101.	<p>Updates were RECEIVED on the following items:</p> <p>i) The application to have Fletching Stores declared an Asset of Community Value - the application has been WITHDRAWN as the syndicate interested in purchasing the property would not meet the criteria of a community group. The Council can re-apply if this purchase is successful.</p> <p>ii) Pump House restoration project - Cllr Minch is meeting 2 further potential contractors.</p> <p>iii) Fingerposts - the two repaired fingerposts are now installed. Cllr Sainsbury AGREED to provide a snagging list with works to be complete prior to payment. The post protectors suggested by JAKK are not required as they are not considered sufficiently durable.</p> <p>iv) Splaynes Green Phone Box restoration - no further update has been received from the volunteers.</p> <p>v) Recreation Ground - a meeting was held between representatives of Fletching Parish Council and the secretary and chairman of the Recreation Ground Committee. Councillors Rothery,</p>	<p>Cllr Hannay</p> <p>Cllr Minch</p> <p>Cllr Sainsbury</p> <p>Cllr Sainsbury</p> <p>Cllrs Rothery</p> <p>Cllr Greenish</p> <p>Cllr Kerwood</p>

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	Greenish and Kerwood are meeting with Maresfield Parish Council Recreation Ground Committee in October. v) Village Gateways under consideration by the PRA - a proposal on gateways will be submitted at the October Parish Council meeting. Cllr Sainsbury AGREED to provide details of the gateways at Bolney to Cllr Borton.	Cllr Borton Cllr Sainsbury
102.	Content for the next Parish Magazine was AGREED as follows: To welcome public attendance at the next Parish Council meeting where the Council will discuss and agree any financial support for the school. To request volunteers to help check the walks on the Parish Council website.	Clerk
103.	i) Attendance AGREED at training/events - Parish Conference Hailsham Civic Community Hall - 6 November 2019 - Cllr Sainsbury to attend ii) Update RECEIVED on training attended: - Cllr Briefing and Awareness Training - Cllr Sainsbury reported she had attended and benefitted from the course.	Full Council Cllr Sainsbury
104.	Items AGREED for the next parish council meeting: To RESOLVE on a financial contribution to the school To RECEIVE a proposal from the PRA on village gateways at Piltdown To RECEIVE and AGREE the updated Financial Regulations To RECEIVE a full Burial Ground assessment and AGREE any actions to be taken	Full Council Cllr Borton Full Council Cllr Hannay
105.	Staffing matters: i) The Council RESOLVED to exclude the Public from this agenda item ii) The Council RECEIVED a brief report on the Clerk's appraisal from the Staffing Group iii) The Council RESOLVED to award the Clerk 2 pay points to her salary - 1 pay point for achieving the Certificate in Local Council Administration (CiLCA) and 1 pay point as an annual pay award.	Full Council Staff Group Full Council
106.	Close of meeting - 21.34	
107.	Date of Next Meeting: Monday 7 th Oct 2019 - 7.30pm, Fletching Village Hall	Full Council