

# Stansted Parish Council

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C05/13/1-21

## TO THE MEMBERS OF THE COUNCIL

**NOTICE is hereby given that the Annual Parish Council Meeting will be held in Fairseat Village Hall, Vigo Road, Fairseat on Monday 13 May 2012, which meeting Members are hereby summoned to attend.**

### AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies for absence
- 6 Declarations of Interest
- 7 To appoint representatives:
  - a Parish partnership panel
  - b KALC Tonbridge Area Committee (2)
  - c Police Liaison
- 10 Minutes of the Meeting held on 8 April 2013- attached
- 11 Matters arising from the Minutes not otherwise on the Agenda
  - a Planning Application TM/13/00732/FL Fairseat Cottage
  - b Planning Application TM/13/00734/FL: Fairseat Lodge

Suspension of meeting for County and Borough Councillors' Reports

- 12 Planning – Appendix A
  - a Applications
  - b Decisions
  - c Enforcement
  - d Appeals
  - e Other planning issues
- 13 Finance – Appendix B
  - a Bank Balances
  - b Cheques signed since last meeting
  - c Accounts for payment
  - d To approve accounts for the year to 31 March 2013
  - e Internal Audit
  - f To agree and sign the Audit Return statement of accounts 2012/13
  - g To agree and sign the Audit Return governance statement 2012/13
  - h Chairman's Allowance (budget £50)
- 14 Funding Requests

**Clerk to the Council: Mrs Roxana Brammer**

- 15 Management of the Council's land and property
  - a Recreation Ground
    - i General maintenance
    - ii Play equipment
    - iii Hire of ground
  - b War Memorial and garden
  - c Telephone Kiosk
  - d Village green land, Hatham Green Lane and Parsons Lane
- 16 Highways & Transport
  - a Diversion of footpath at London Golf Club
  - b Signs on A227 at bottom of Fairseat Lane *HB*
- 17 Village Halls
  - a Stansted *SG*
  - b Fairseat
- 18 Consultation documents
- 19 Correspondence
- 20 Reports and Circulars
- 21 Any other business at the Chairman's discretion. No proposals can be made nor decisions taken under this item. Any matters raised may be placed on the agenda for the next or a subsequent meeting.

Public Session. No proposals can be made nor decisions taken under this item. Any matters raised by members of the public may be placed on the agenda for the next or a subsequent meeting.

The next meeting of the Council will be held on Monday 3 June 2013 in Stansted Village Hall.

Roxana Brammer  
Parish Clerk

7 May 2013