



MINUTES OF THE FULL COUNCIL MEETING

Minutes of the Full Council Meeting held Online via Zoom on Monday 10th January 2022.
Commencing at 7:02pm.

Members Present: Councillor Dave Aldis, Chairman
Councillor Rebecca Pinfold, Vice-Chairman
Councillor Jude Cunningham
Councillor Linda Moss
Councillor Alison Strong
Councillor Sharon Tiller
Councillor Ian Tong

Members Absent: None

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: District Councillor Carlyne Culver

Minutes

On 26th April 2021, the Council resolved that instead of returning to face-to-face meetings, a Temporary Scheme of Delegation would be put in place in order to allow the Clerk to enable decisions to be taken under the direction of Councillors until face-to-face meetings recommence. This meeting is therefore not a formal meeting, but an advisory Full Council Meeting. All recommendations made at this meeting will be enacted by the Clerk where appropriate and ratified at the next face-to-face Full Council Meeting.

- 21/22-210 To receive, and consider for acceptance, apologies for absence from Members of the Council**
All Members were present and so no apologies were received.
- 21/22-211 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests by Members or the Clerk and to consider any requests for dispensation**
Councillor Alison Strong declared a disclosable pecuniary interest in Minute 21/22-218 for planning application 21/03069/HOUSE 12 Shepherds Mount.

Councillor Linda Moss declared a disclosable pecuniary interest in Minute 21/22-218 for planning application 21/02865/REG3 The Downs School.

21/22-212 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest
A member of the public provided information on the Greening Campaign and requested the Council undertake a Greening Project. This would involve a cost of £200. The Council will consider this at the February meeting.

Two members of the public spoke regarding their applications to join the Council to fill the two vacancies. The Council will consider co-opting to fill the vacancies at the additional meeting scheduled for 25th January 2022.

21/22-213 To approve the Minutes of the Full Council Meeting held on 6th December 2021
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman will sign these minutes once the decision has been ratified by Full Council.

21/22-214 To discuss any matters arising from the previous meeting
There were no matters arising.

21/22-215 To receive a report from the District Councillor
Planning application 20/01336/OUTMAJ Institute for Animal Health, High Street, Compton will be heard at the Western Area Planning Committee meeting on 12th January. An additional site visit was held.

21/22-216 To review the minutes and recommendations from the following committees:

Committee	Meeting Date	Minute Numbers	Recommendations
Planning	13/12/2021	PLN21/22-13 to PLN21/22-18	
Personnel	None		

21/22-217 To receive an update and review recommendations from the following working parties:
Digital Work is occurring on a digital repository.

21/22-218 Planning Applications :

21/22-218.1 To consider the following new planning applications:

Councillor Strong left the meeting.

[21/03069/HOUSE 12 Shepherds Mount, Compton, RG20 6QZ](#) - Two storey side extension to replace flat roof garage and lobby.

Resolved: To submit a response of 'no objections' along with a comment that extensions are normally subservient to the main house.

Councillor Strong re-joined the meeting. Councillor Moss left the meeting.

[21/02865/REG3 The Downs School Compton Newbury RG20 6AD](#) - Extension and refurbishment of existing school sports hall.

Resolved: To defer discussion of this application to a planning committee meeting in order to ascertain more information on community use of the new sports hall.

Councillor Moss re-joined the meeting.

21/22-218.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee

Resolved: To request the District Councillor calls in planning application 21/02865/REG3 The Downs School Compton Newbury RG20 6AD - Extension and refurbishment of existing school sports hall.

21/22-218.3 To consider whether to refer any planning applications for further response from the Council's planning consultants

Resolved: To refer the following planning application to the Council's planning consultants: 21/02865/REG3 The Downs School Compton Newbury RG20 6AD - Extension and refurbishment of existing school sports hall.

21/22-218.4 To receive a report on recent planning decisions taken by West Berkshire Council

The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:

- 21/02516/HOUSE 7 Newbury Lane, Compton, RG20 6PB - Rear mono pitched single storey extension to existing house. Demolition of existing asbestos garage store replaced by one and a half timber clad studio (store, garden room and office) and modifications to increase parking. Application approved.

21/22-219 To receive the Clerk's report

The Clerk wrote to Laura Farris, MP, and Kemi Badenoch, Minister for Levelling Up Communities to highlight the Council's support for legislation enabling the use of virtual and hybrid council meetings.

21/22-220 Finance:

21/22-220.1 To consider approving the payments listed on the Finance Report

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

21/22-220.2 To note the most recent bank reconciliations

Resolved: To note the bank reconciliation figures as provided on the Finance Report in Appendix 1.

- 21/22-221 To review the Temporary Scheme of delegation**
Resolved: To continue with the Temporary Scheme of Delegation, to be reviewed at the Full Council meeting in February.
- 21/22-222 To consider allotment fees for 2022/23**
Resolved: Allotment fees should remain the same as in 2021/22.
- 21/22-223 To review the Draft Budget**
The draft budget was reviewed and some alterations were suggested. This will be finalised at a meeting on 25th January.
- 21/22-224 To consider the Scope of Internal Audit and to appoint an internal auditor for the 2021/22 audit**
Resolved: To agree the Scope of Internal Audit and to appoint Heelis and Lodge to do the internal audit or 2021/22.
- 21/22-225 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
No incidents had been reported.
- 21/22-226 To receive reports on the following:**
Neighbourhood Development Plan: The referendum takes place on 10th February 2022.
- 21/22-227 To discuss matters for future consideration and for information**
There were no matters for future consideration for information.
- 21/22-228 To resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw**
Resolved: To exclude the Public and Press from Minutes 21/22-208 and 21/22-209 due to the confidential nature of the business to be transacted.
- 21/22-229 To consider actions to be taken relating to Newbury Lane allotments**
No action was required at this time.

There being no further business, the meeting was closed at 9:22pm.

Date and time of next scheduled Full Council Meeting: Tuesday 25th January 2022 at 6pm, then Monday 7th February 2022 at 7pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 30th November 2021

Account	Amount
Unity Trust Current Account	£41,380.52
Unity Trust Deposit Account	£122,634.57
Lloyds Multipay Corporate Card	-£231.79
Total	£163,783.30

Income received 29th November 2021 - 3rd January 2022

Account	Income Detail	Amount
Unity Current	Compilations advertising	£180.00
Total		£180.00

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	03-Dec-21	Lloyds	Monthly card fee	£3.00
CC	03-Dec-21	Amazon	PPE	£93.58
CC	26-Dec-21	Microsoft	Software	£11.28
Total				£107.86

Payments to be approved

Method	Date	Payee	Payment Detail	Amount
DD	20-Dec-21	Vodafone	Mobile phone	£21.29
BACS	21-Dec-21	The National Allotment Society	Membership	£67.00
DD	31-Dec-21	Unity Trust Bank	Bank charges Q3	£18.00
BACS	06-Jan-22	Staff Costs	Including salary, expenses, PAYE and pension contributions Nov	£1,543.08
BACS	10-Jan-22	IJ Agricultural and Equestrian Fencing	Planting of trees	£216.00
BACS	10-Jan-22	CJM Services	Installation of waste/dog bins	£945.00
BACS	10-Jan-22	Nexus	Microsoft 365 software	£63.67
BACS	10-Jan-22	Enerveo	Street light maintenance Dec quarter	£702.61
BACS	10-Jan-22	AD Clark	Grounds maintenance Oct	£799.00
BACS	10-Jan-22	CCB	Community Buildings Advice Service membership	£177.00
BACS	10-Jan-22	Thrings	Solicitor Fees RE: Institute planning application	£2,032.80
BACS	10-Jan-22	Almond Arborists	Tree works in Recreation Ground	£895.00
Total				£7,480.45

Transfers

Method	Date	From Account	To Account	Amount
DD	16-Dec-21	Unity Current	Lloyds	£234.79
Total				£234.79