

Boughton Monchelsea Parish Council

Date: 26th April 2022

The next meeting of the Parish Council will be held in the **main hall of Boughton Monchelsea village hall on Tuesday 3rd May at 7.00 pm** when the following business is to be transacted.

AGENDA

1. Apologies
2. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
3. Elections :
 - 3.1 Chairman
 - 3.2 Vice Chairman
4. Appointments :
 - 4.1 Planning & Licensing Committee : Chair, Vice Chair and members
 - 4.2 Finance Committee : members
 - 4.3 KALC Representatives : 2 voting representatives
 - 4.4 Village Hall & Recreation Ground Committee Representative/s
 - 4.5 Allotment Representative
 - 4.6 Neighbourhood Watch Representative
 - 4.7 Communication co-ordinator/s
 - 4.8 Police Liaison Representative
 - 4.9 Bus group Representative
 - 4.10 Grants Co-ordinator
 - 4.11 Highways Representative
 - 4.12 Footpaths Co-ordinator
 - 4.13 Tree Preservation Order Co-ordinator
 - 4.14 Litter group Co-ordinator
 - 4.15 Conservation Area Management Co-ordinator
 - 4.16 Speedwatch Co-ordinator
 - 4.17 Climate Change & Biodiversity Lead
5. Notification of late items for inclusion on the agenda.
6. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
7. Reports from Police / KCC Community Warden
8. County Councillor updates
9. Borough Councillor updates

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TO ATTEND**

10. Open Quarter.
11. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
12. Matters outstanding from minutes (1st March 2022) not included in agenda.
13. Minutes of the meeting held on 1st March 2022 : Agreement of and signature by Chairman of the Council
14. Clerk's Report.
15. Finance
 - 15.1 Finance report : Agreement of payments made and income received since last meeting
 - 15.2 Agreement of Parish Council accounts for 2021/22
 - 15.3 Final agreement of budget for 2022/23
16. Correspondence :
 - 16.1 WI : Donation to the Parish Council
 - 16.2 KALC : Annual subscription
- 17 Planning Report.
18. Representatives Reports:
 - 18.1 KALC (Cllr Date)
 - 18.2 Allotments (Cllr Martin)
 - 18.3 Village Hall & Recreation Ground (Cllr Edmans)
 - 18.4 Neighbourhood Watch (Cllr Stevens)
 - 18.5 Police Liaison (Cllr Date)
 - 18.6 Bus group (Cllr Redfearn)
 - 18.7 Climate change and biodiversity (Cllr Jessel)
19. Decision items :
 - 19.1 Grants for 22/23
 - 19.2 Parish Meeting 17th May – final arrangements
 - 19.3 Parishioner of the Year
 - 19.4 Village hall remodelling committee – agree set up of new committee with delegated powers including agreement of members
 - 19.5 Open space committee – agree set up of new committee with delegated powers including agreement of members. Purpose of committee would be to deal with management matters relating to the leased land under Parish Council management
 - 19.6 Village hall trust deed – Agreement of trust deed
20. Update / discussion items :
 - 20.1 Parkwood Farm reservoir

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21. Health & Safety Issues
22. Deferred Items Schedule
23. Any other Business. (Non decision items only)
24. Date of Next Meeting: Scheduled for Tuesday 5th July 2022 at 7.00 pm in the main hall of the village hall.

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