

NORTHFIELD MANAGEMENT COMMITTEE

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent DA3 8JZ
Telephone 01474 702760.

Due to the COVID-19 social distancing restrictions, the Northfield Management Committee will meet virtually via Zoom, in accordance with the Coronavirus Act 2020, clause 78(2). Members of the public wishing to attend the meeting should contact either of the Parish Clerks

19 October 2020

Dear Councillor,

You are invited to a virtual meeting of the Northfield Management Committee to be held on **Monday 26 October 2020, hosted by Hartley Parish Council, at 10.00am.**

Yours sincerely,

A de Jager

**Alison de Jager
Helen Boden**

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interests**
3. **To approve the minutes of the meeting of 10 June 2020.**
4. **Financial Report** **APPENDIX A PINK**
 - 4.1 Financial Report – attached.
 - 4.2 Insurance – to confirm that the three year agreement from Zurich Insurance has been agreed at a cost of £313.56 per annum. The policy renewed on 01 September 2020.
 - 4.3 Appointment of Internal Auditor
5. **Land and Site Maintenance** **APPENDIX B GREEN**
 - 5.1 Hedge cutting – the facing of the Ash Road side of the hedge and the top and facing of the hedge between Northfield and Caling Croft has been carried out.
 - 5.2 Quantified Tree Risk Assessment – the next assessment will take place in December 2020.
 - 5.3 Grasscutting – to give consideration to amending the frequency/timing of cuts. Current specification attached.
 - 5.4 Matters raised by members of the public and from Committee members walking around Northfield.
6. **Horse Riding Route**
 - 6.1 To agree a date to close the riding route for the year.
7. **Health and Safety**
 - 7.1 Motorbikes – reports of motorbikes on Northfield have been received and reported to 101 and the Community Safety Unit.
8. **Date of next meeting.**