

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

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To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 9th February 2022** in the Salmonsbury Room, The George Moore Community Centre for the purpose of transacting the following business.

Members of the public and press are welcome to attend but it would be helpful if you could inform the Clerk prior to attendance.



Mrs Sharon Henley
Clerk/RFO

3rd February 2022

Papers for the meeting can be viewed in Dropbox –

https://www.dropbox.com/sh/2sqa799yv6kxaps/AADBgyO0H_6jrhI_N17wH_yIa?dl=0

AGENDA

- 1) Apologies for absence: To receive.
- 2) Declarations of Interest: To note.
- 3) To receive and approve the draft minutes of the Village & Environment Committee Meeting held on 12th January 2022.
- 4) Matters Arising:
 - a) Removal of Len Hill Memorial.
 - b) Work at Jubilee Orchard.
 - c) Submission of Grant application to Build Back Better - to note the grant application was unsuccessful.
 - d) Grave levelling work by Pete Scarrott.
 - e) Progress with actions from Cemetery and Churchyard risk assessments.
- 5) Village Maintenance
 - a) Tree Survey
 - i) To note progress following quote approved at the January VEC meeting.
 - ii) Update on tree list for tree survey by Cllrs Hadley and Roberts.
 - b) Japanese Knotweed: To consider quote and information from Conservation Land Services (Papers 1a & b) and agree further actions.
 - c) Hanging baskets and planters:
 - i) Review quotes for 14 x hanging baskets and select a suitable contractor (Paper 2).
 - ii) To note that the quotes requested for 3 planters await finalisation.
 - d) Christmas Display:
 - i) To receive costs of Christmas display for 2021 (paper 3)
 - ii) To agree detailed procedure for installation and removal of Christmas Tree for 2022 and details of contractors to be used.
- 6) Churchyard & Cemeteries:
 - a) To approve payment of £500 to St Lawrence Church for maintenance of Churchyard.

- 7) Allotments
 - a) To consider Springvale Allotments quote for £1,221.02 + VAT from Treetech (Paper 4)
 - b) Pedestrian access gate off Greystones Lane – to review damage and agree further actions (Paper 5a & b)
 - c) To receive a general update on the Allotments from the Assistant Clerk (Paper 6)
- 8) Village Green
 - a) Village Green railings:
 - i) To agree date for seasonal removal of railings.
 - ii) To review progress on quote for post sockets.
 - b) Replacement of signposts around the Village Green (deferred from previous meetings).
- 9) Accessibility Audit: (Paper 7a & b) To review and agree further actions required by VEC Committee.
- 10) Jubilee Gardens: To discuss ideas to make the area more attractive to visitors and determine any further actions.
- 11) Correspondence:
 - a) Request from resident of allotment plot 92C (Paper 8)
- 12) Any Other Business (items to note only)
- 13) Date of Next Meeting – Wednesday 9th March 2022 at 7.00 pm.