

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 18th May 2020 at 8:01pm

Venue	Remote Meeting via Zoom
Councillors	Paul Cleaver (PC) Carla Jones (CJ) Deardre Cunningham (DC) Henry Barnard (HB) Maria Belcher (MB) Ed Bigland (EB) Johan Ingles-Le Nobel (JIN) Jerry Strzebrakowski (JS)
Clerk	Beccy Anderson (BA)
Attending	Paul Cleaver (PC) Carla Jones (CJ) Deardre Cunningham (DC) Maria Belcher (MB) Johan Ingles-Le Nobel (JIN)
Item	
1	Attendance and Apologies for Absence – HB, EB & JS
2	To receive any declarations of interests in respect of any agenda items – <ul style="list-style-type: none">All councillors have an interest in APRGC charity.
3	PUBLIC QUESTION TIME – <ul style="list-style-type: none">No public requests to attend meeting
4	Approval of the Minutes of the Annual Council Meeting of the Parish Council held on 24th February 2020 <ul style="list-style-type: none">The Minutes of the meeting having previously circulated were taken as read. They were agreed and signed by the Chair.
5 Action PC	Planning. <ul style="list-style-type: none">DC reported that letters of objection were sent re Woodside Cottage and Furzen FarmPC informed the councillors that he had raised an issue with Mole Valley Planning re unauthorised ground works at Hackhurst Lane. He had received a reply from planning saying it had been logged as a planning breach and forwarded to the enforcement team. PC will forward response from MVDC to the Clerk
6	Matters Arising from previous Minutes (For information only) <ul style="list-style-type: none">None
7	To receive Clerk's financial report and to authorise issue of cheques <ul style="list-style-type: none">The clerk presented the bank reconciliations for February and March 2020 and a combined bank accounts reconciliation for year-end 2019/2020 which was approved and signed.The clerk presented the payments which were approved.Section 137 applications – The Clerk said there were none.2020/2021 Budget Review – The councillors reviewed the final budget report for 2019/2020 with the view to look at any underspend to inform the Reserves Report needed for the Year-End AGAR. The Clerk reported that certain expenditure was not undertaken due the Coronavirus lockdown – the plans to fund trees for residents had been cancelled as they were to be distributed at village events now cancelled. The councillors agreed that APC could fund

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	<p>1) Three memorial benches – one for each village green 2) Three information Boards for each village green with ecological and historical information. 3) Planting of trees for each village green to take place in the Autumn 2020</p> <p style="text-align: center;">PAYMENTS May 2020</p> <table border="1"> <tr> <td>HMRC</td> <td>Clerks' Tax/NI & Employers NI</td> <td>£291.32</td> </tr> <tr> <td>Rebecca Anderson</td> <td>Clerks' expenses January 2020</td> <td>£184.68</td> </tr> <tr> <td>Surrey Hills Solicitors</td> <td>Danesmead April 2020</td> <td>£540.00</td> </tr> <tr> <td></td> <td style="text-align: center;">TOTAL</td> <td>£1,016.00</td> </tr> </table>	HMRC	Clerks' Tax/NI & Employers NI	£291.32	Rebecca Anderson	Clerks' expenses January 2020	£184.68	Surrey Hills Solicitors	Danesmead April 2020	£540.00		TOTAL	£1,016.00
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8 Action Clerk	<p>Risk Assessment</p> <ul style="list-style-type: none"> The Clerk reported that the APC risk assessment needs updating to consider the risks of a global pandemic/government lockdown. It is needed as part of the year end process. The Clerk will update and send out to councillors in time for review before the next meeting. 												
9 Action Clerk	<p>Noticeboards</p> <ul style="list-style-type: none"> The Councillors reviewed the quote for £560 + vat from Conservation Access to erect new noticeboards in Walliswood and Okewood Hill (and sleeper replacement on FG on APRGC agenda) The councillors agreed the quote and the Clerk will contact the contractor to arrange the works. 												
10 Action MB	<p>Adoption of Telephone boxes</p> <ul style="list-style-type: none"> The Clerk updated the councillors that both groups in Forest Green and Walliswood were given permission to start any repairs they wish before the agreements re adoption have been signed. MB will look at the agreement used for the Dene telephone adoption to update to use for both Forest Green and Walliswood groups 												
11	<p>Chair's announcement</p> <ul style="list-style-type: none"> RideLondon – There has been concerns from a few residents as the RideLondon event scheduled for August 2020 has not been cancelled. Residents are concerned about the very large numbers of cyclists that would pass through the villages that could potentially be spreading Covid 19. The councillors agreed to watch the situation over the next month to see if RideLondon cancel the event The Clerk sent through insurance quotes with comparisons from the broker for Councillors to decide if they wanted a yearly premium or a three year fixed price 												

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	premium. The councillors agreed the three-year fixed price. The Clerk will inform the brokers and arrange payment of the premium for next months' meeting.
11	Date of next meeting Next Parish Council meetings: <ul style="list-style-type: none">Monday 15th June 2020 Remote via Zoom
12 Action Clerk	To consider excluding the public – <ul style="list-style-type: none">No matters

The meeting closed at 20.50pm

Signed.....

Date.....