

**Minutes of the Parish Council Meeting
held on Monday 1st June 2020
Online (Zoom Meeting)**

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Gill Sellars	(GS)	Councillor
Joe Deane	(JD)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 3 Members of the public

MIN REF	ITEM
20/041	APOLOGIES FOR ABSENCE
	<p>Steve Good (SG) WODC District Councillor Hilary Fenton (HF) WODC District Councillor</p> <p>All or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Clerk before the start of or during the meeting.</p>
20/042	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> • CM owns property near the Leys, the Green and the School • GDB lives on B4449 • GS lives on the B4449
20/043	APPROVAL OF MINUTES OF 4th MAY 2020
	<p>The Minutes were approved.</p> <p>Matters Arising: It was confirmed that the new Defibrillator Cabinet and pads had been installed, thanks to MJ for installing the cabinet.</p> <p>Dix Pit recycling site had reopened and operations appeared to be going smoothly.</p>
20/044	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT: No DCs present. TG confirmed that a report had been requested from the DCs – TG to circulate if and when received.</p>
	<p>COUNTY: It was reported that the government had granted large sum of money to for walking and cycling facilities, suggestions for improvements had been requested.</p>

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	Regarding the budget, the deficit is looking rather serious this year, due to Covid-19.
20/045	PLANNING
	<p><i>Current Residential Developments:</i></p> <p>Hayfield Homes – The construction workers are back on site.</p> <p>Hayfield report that the current situation is difficult. But they do see a recovery on the horizon so hopefully the tough times are short lived.</p> <p>At the site, currently 2 private occupations with 5 reservations have been reported. They have also handed over the 1st 2 phases of social housing; it is understood that some tenants have now moved in. These are for priority dwelling for people with connection to the village.</p> <p><i>Current Planning Applications:</i></p> <p>APPLICATION NO: 20/00943/FUL PROPOSAL: The erection of a new dwelling LOCATION: The Bungalow Eynsham Road Sutton</p> <ul style="list-style-type: none"> • Circulated for comment – comments pending, but some traffic concerns raised. TG to circulate concerns when all comments received.
20/046	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
20/047	COVID-19
	<p>Volunteer Group – update:</p> <ul style="list-style-type: none"> • Requests to the group had been very low, it is understood that residents are making arrangements amongst themselves and helping one another; there is an impressive community spirit - much commended by members. • The volunteer group were invited to join the 'Whatsapp' and some twenty had joined up to use that method of contact. Direct telephone /email contact is also being used. <p>Implications on the PC:</p> <ul style="list-style-type: none"> • The PC would continue to review Government guidance on holding public meetings.
20/048	VILLAGE MAINTENANCE
	<p>MJ had had conversations with the maintenance team, to determine the division of work and the hours estimated.</p> <p>(Numbers below are on the high side so that we don't under budget).</p> <p>-Mick Hill has confirmed to me that he will not be doing anymore from the end of this season. He will only be cutting the grass in the churchyard and the cemetery. 10-15 hours</p>

MIN REF	ITEM
	<p>a month during cutting season.</p> <p>-Robin Smith will be taking over the Village Hall Play Area from Mick as well as continuing to look after trees and hedges. Most of the hedge and tree work will be outside of the nesting season. 10-15 hours a month during nesting, 20 hours a month outside of nesting.</p> <p>John Woodward is more difficult to judge as it does depend on what repairs are needed. Based on the current play area reports. 10 hours a month.</p> <p>MJ confirmed that he would arrange a walkabout to review the Tree cutting quote received and circulated today.</p>
20/049	VILLAGE PLANTING
	<p>CM reported that Mike Parker would be sending round an email itemising the areas proposed for community planting.</p> <p>All were asked to consider areas for planting – trees in the buffer zone on Jubilee Field, a Christmas Tree on The Green and Wild Flower Seeds were suggested.</p>
20/050	COUNCILLOR RESPONSIBILITIES
JE	It was reported that the Cemetery was looking good, although Hayfield Homes appear to be using the Cemetery parking for site vehicles.
JD	<p>In light of the current situation, Village Voice would be available electronically. JD would be putting together an edition for June.</p> <p>Work on the noticeboards would be commencing shortly as wood merchants were beginning to reopen.</p>
GS	<p>The PC agreed to fund 50% (£30) of the cost to remove the Laurel Roots in the Council's ground in front of the Village Hall and beside No 2 Bury Mead.</p> <p>TG asked GS to request that Village Hall Committee Meeting minutes were sent to the PC, along with a copy of Accounts.</p>
GDB	Nothing to report
MJ	<p>MJ raised concern that items were being left on the graves which were interfering with the grass cutting – TG to put together and circulate guidance for display on the cemetery noticeboard.</p> <p>The Spare Waste Bin had been collected; MJ asked where it should go. It was decided that the corroded bin on The Leys should be replaced.</p>
CM	Nothing to report
20/051	FINANCIAL MATTERS
	<ul style="list-style-type: none"> Draft Year End Accounts were circulated to all for approval.
20/052	CORRESPONDENCE
	Nothing to report
20/053	OTHER BUSINESS (for information only)
	Nothing to report

MIN REF	ITEM
	NEXT MEETING <ul style="list-style-type: none"> The next Ordinary Meeting (online): 7.30pm Monday 6th July 2020

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Steve Tuck asked-

What are the PC's plans for improving communication with constituents?

I ask this in the context of COVID-19 and the expectation that things will not return to the way they were for some time and have the following supplemental questions:

Will the PC be using social media to publicise future meetings, how will it reach parishioners who are not able to visit the PC noticeboards and are not online?

The meetings are publicised in the following way:

- Noticeboards
- PC Website
- Facebook (Villager's Other Voice)
- Village Voice

It was decided that a further appeal for residents to join the PC Email list be included in VV so the Agenda could be emailed to all.

TG to publish meeting dates on the PC website.

APPENDIX B TO MINUTES: PLANNING APPLICATION COMMENTS

APPLICATION NO: 20/01008/FUL
PROPOSAL: Erection of replacement dwelling with linked garaging and associated works.
LOCATION: The Bungalow New Road Sutton

I can confirm that Stanton Harcourt Parish Council have reviewed the above reference application.
The Parish Council has no objections.