

Stansted Parish Council

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C05/16/1-25

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held in Stansted Village Hall, Malthouse Road, Stansted on Monday 9 May 2016, which meeting Members are hereby summoned to attend.

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies for absence
- 6 Declarations of Interest
- 7 To appoint representatives:
 - a Parish partnership panel
 - b KALC Tonbridge Area Committee (2)
 - c Police Liaison
- 8 Minutes of the Meeting held on 4 April 2016- attached
- 9 Matters arising from the Minutes not otherwise on the Agenda

Suspension of meeting for County and Borough Councillors' Reports

- 10 Planning – Appendix A
 - a Applications
 - b Decisions
 - c Enforcement
 - d Appeals
 - e Other planning issues
- 11 Finance – Appendix B
 - a Bank Balances
 - b Cheques signed since last meeting
 - c Accounts for payment
 - d To approve accounts for the year to 31 March 2016
 - e Internal Audit
 - f To agree and sign the Audit Return governance statement 2015/16
 - g To agree and sign the Audit Return statement of accounts 2015/16
 - h Chairman's Allowance (budget £50)
- 12 Grant Applications

Clerk to the Council: Mrs Roxana Brammer

- a Fairseat Village Hall - £1,100 towards purchase of chairs
- 13 Management of the Council's land and property
 - a Recreation Ground
 - i General maintenance
 - ii Hire of ground
 - b Play park
 - c War Memorial and garden
 - d Telephone Kiosk
 - e Church Bank
 - f Village green land, Hatham Green Lane and Parsons Lane
 - g Notice boards
- 14 Brownes Bequest
- 15 Highways & Transport
- 16 Village Halls
 - a Stansted
 - b Fairseat
- 17 Stansted School
- 18 Police Matters
 - a Police representative's report
 - b Neighbourhood Watch
- 19 Broadband *HB*
- 20 World War I Commemorative Booklet
- 21 Consultation documents
- 22 Correspondence
- 23 Reports and Circulars
- 24 Any other business at the Chairman's discretion. No proposals can be made nor decisions taken under this item. Any matters raised may be placed on the agenda for the next or a subsequent meeting.

Public Session. No proposals can be made nor decisions taken under this item. Any matters raised by members of the public may be placed on the agenda for the next or a subsequent meeting.

The next meeting of the Council will be held on Monday 4 July 2016 in Stansted Village Hall.

Roxana Brammer
Parish Clerk

4 May 2016