

KIRTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON TUESDAY 03 OCTOBER 2023 IN THE CONFERENCE ROOM AT THE FORTERRA BRICKWORKS,KIRTON.

PRESENT R FEGAN(CHAIR), R BATTY, N BATTY, H ATHERTON ,T WILDGUST , D BEARD

IN ATTENDANCE K HALL(CLERK)

WE WOULD LIKE TO THANK THE TEAM AT FORTERRA FOR ALLOWING US THE USE OF THE CONFERENCE ROOM FOR THIS MEETING.

NUMBER	AGENDA ITEM	ACTIONS/DISCUSSION/DECISION	ACTION POINTS
1	APOLOGIES FOR ABSENCE	Apologies for this meeting were received and accepted from Cllr D Surgey.	
2	DECLARATIONS OF INTEREST	None	
3	TO APPROVE MINUTES OF LAST MEETING	The minutes of the Parish Council meeting held on Tuesday 01 August 2023 were agreed by all and signed off by the Chair.	PDF of minutes sent to Cllr Surgey for inclusion on the website 04 Oct.
4	PUBLIC PARTICIPATION	None.	
5	COUNCILLOR ACTION POINTS FROM AUG MEETING		
5.1	UPDATE ON KIRTON COURT PARKING AND PLAYING FIELD ISSUES/OVERHANGING VEGETATION.	Following on from the last Parish Council meeting, no parking signs have been placed on Kirton Court as agreed. Two extra keys have been cut for the Playing Field gate and the residents are locking this at night as discussed. Things have quietened down on the Playing Field, possibly due to the poor weather and there have been no further reports of disruptive behaviour. Flexspace have cut back the overhanging trees from Boughton Camp and have advised the Parish Council that they are happy for	

		residents to cut back these branches themselves when they overgrow in the future.	
5.2	UPDATE ON TRAFFIC CONTROL MATRIX SIGN	<p>Cllr Atherton confirmed that so far she has contacted NCC 3 times regarding the placement of this sign now that the lamp posts have been replaced. Sadly she had still not received a response. As County Councillor Pringle is attending our next meeting in November she will request his assistance if nothing has happened before that date.</p> <p>Cllr Atherton has also chased up having a bus timetable in the new bus stop but again is frustrated by the lack of response to this request.</p>	<p>Cllr Atherton to keep chasing re bus timetable for bus stop</p> <p>Cllr Atherton to raise issue of Matrix sign with County Councillor Pringle at next meeting if issue not resolved.</p>
5.3	D DAY 80 CELEBRATIONS 06 JUN 2024.	<p>Cllr Fegan has been in discussion with the team at the Fox regarding a celebration fish and chip supper for residents and will confirm that this arrangement will be honoured(if there is a change of management at the Fox) before any information goes out.</p> <p>A save the date flyer has been designed and will be put up on Facebook and/or the website to gauge interest for this event.</p> <p>In 2024 the flyer will go out to all households with a booking slip to confirm numbers and for the payment of deposits by residents.</p> <p>The outline agenda for the day so far is</p> <p>12.00 Proclamation</p> <p>Food served all day at the Fox</p> <p>19.30 Quiz</p> <p>21.15 Tribute and Lighting of the Lantern</p>	<p>Cllr Fegan to send save the date flyer to Cllr Surgey for inclusion on Facebook.</p> <p>This item to be raised again at the January 2024 Parish Council meeting.</p>
5.4	THE PINFOLD	<p>The rear wall has been completed and all the drainage is now in place, it was agreed by all that this was an excellent piece of work and a vast improvement to the site.</p> <p>The original side walls will need to be repointed and the ends of these two walls restored.</p> <p>Cllr N Batty confirmed that she is awaiting an estimate of costings for this work along with the availability of the stonemason for next season.</p>	

6	CHANGES TO WEBSITE SUPPLIERS T&Cs	<p>The current host(Hugo Fox) of the Parish Council website have always provided this platform free of charge, however from 04 October 2023 they will begin to charge for this service.</p> <p>Cllr Surgey had looked at alternative suppliers and investigated their offerings compared to our current host.</p> <p>Many of the alternative suppliers offered items that a small Parish like Kirton does not require.</p> <p>The Parish Council agreed that although information is also available via Facebook we did need to keep a website and that the best deal would be the one from Hugo Fox at £9.99 per month plus VAT</p> <p>This decision was proposed by Cllr Fegan Seconded by Cllr Wildgust Agreed by all present.</p>	Cllr Surgey to contact Hugo Fox to set up the new arrangement and organise for the Clerk to make an initial payment.
7.	LETTER FROM FLEXSPACE.	<p>In August of this year the Parish Council was contacted by Flexspace, the Company which manages the Boughton Industrial Estate, part of which falls into the boundary of Kirton Parish and backs onto some residences in the village.</p> <p>They asked for the assistance of the Parish Council in contacting residents who were accessing the camp to deposit garden waste from their homes.</p> <p>Although this falls outside the remit of the Parish Council, it was agreed that in the spirit of cooperation we would assist by writing to these residents enclosing a copy of a letter from Flexspace regarding the above.</p> <p>Flexspace have made it clear that if residents do access the camp via their gardens this will be treated as trespass.</p> <p>As this is not a Parish Council responsibility, residents need to take up any concerns with Flexspace directly.</p>	
8.	CHRISTMAS TREE 2023	<p>Cllr N Batty confirmed that the small Christmas tree that had been planted near the soldier had not flourished and has now been taken out.</p> <p>The Parish Council all agreed that the Christmas Tree is a focal point for the village and that a tree should be purchased for this year.</p>	Cllr N Batty to contact Christmas tree supplier and arrange for delivery.

		A maximum spend of £150 including VAT was agreed and the tree will be erected on Saturday 25 th November. This item was proposed by Cllr T Wildgust Seconded by Cllr R Fegan Agreed by all present																															
9	ACCOUNTS PAID	<table><tr><td>N Batty plants</td><td>£20.47</td></tr><tr><td>N Batty fuel for mower</td><td>£39.00</td></tr><tr><td>NSDC Dog bin contract Apr to Sept</td><td>£137.28</td></tr><tr><td>Cupit Plant Hire ballast</td><td>£240.00</td></tr><tr><td>Trent Heritage</td><td>£4200.00</td></tr><tr><td>Key Builders Supplies</td><td>£336.42</td></tr><tr><td>The Mower Shop</td><td>£77.68</td></tr><tr><td>N Batty fuel for mower</td><td>£39.58</td></tr><tr><td>City Signs</td><td>£86.06</td></tr><tr><td>Key Builders Supplies</td><td>£1725.14</td></tr><tr><td>R Batty no parking signs</td><td>£12.57</td></tr><tr><td>K Hall Clerks expenses</td><td>£30.00</td></tr><tr><td>N Batty new keys for playing field</td><td>£27.00</td></tr><tr><td>K Hall postage</td><td>£3.10</td></tr><tr><td>J W Parker hedge cutting</td><td>£345.00</td></tr></table>	N Batty plants	£20.47	N Batty fuel for mower	£39.00	NSDC Dog bin contract Apr to Sept	£137.28	Cupit Plant Hire ballast	£240.00	Trent Heritage	£4200.00	Key Builders Supplies	£336.42	The Mower Shop	£77.68	N Batty fuel for mower	£39.58	City Signs	£86.06	Key Builders Supplies	£1725.14	R Batty no parking signs	£12.57	K Hall Clerks expenses	£30.00	N Batty new keys for playing field	£27.00	K Hall postage	£3.10	J W Parker hedge cutting	£345.00	
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10	VILLAGE CONTRIBUTIONS	As always the Parish Council are grateful for all the help they receive from residents in making Kirton an attractive place to live. Colin Haywood for cutting the grass and maintain the plantings by the bus stop. Angela Hayter for keeping Kirton Court tidy. Sally Watson and Joanne Barrett for locking/unlocking the Playing Field gate. Colin Turnbull for keeping Kirton Park tidy Nicola Batty and Colin Haywood for clearing drains and cutting the edges back on Tuxford Road Philip Hoggard for giving us storage and use of equipment during the first phase of the Pinfold restoration Kay Toole for litter picking.																															

11.	CORRESPONDANCE RECEIVED AFTER AGENDA PUBLICATION.	1. Remembrance Day 2023. The Parish Council will organise a non denominational service again for Sunday 12 th November 2023. This will follow the same format as the service in 2022 Poppies will be put up on the lamp posts as usual	Cllr N Batty to check on number of wreaths we have and ask for volunteers to lay these. Cllr R Batty to liaise with Cllr Surgey for information to be put onto Facebook page.
12	DATE OF NEXT MEETING	The next Parish Council meeting will be held on 7 th November 2023 at 7.30pm in the canteen at the Forterra Brickworks, Kirton.	
13	MEETING CLOSED.	The meeting closed at 20.45 hours.	

Minutes prepared by Kate Hall, Clerk to Kirton Parish Council 04 October 2023.