

MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING

HELD ON TUESDAY, JANUARY 18th 2022 AT 7.30 P.M.

1. Apologies:

S Meads

Attendees: A. Jones, A. Tuffin, D. Gardner, D. Blair, C. Mitchell, Cllr. R. Legg (Part)
J. Walsh-Quantick (Clerk)
No members of public

2. Previous Meeting Minute Approval

Minutes of the previous meeting Tuesday 17th November were agreed with no amendments.
Proposed DG, Seconded CM.

3. Matters Arising:

a. Speeding Update (Community Team).

SM to update in next meeting.

SM

- Meeting to be arranged with Highways between councillors and Paul Thatcher to discuss white gates, road markings '30' and rumblestrips – see point 7b. **CLK**
- SID (SG Manufacturing) and associated equipment is ordered but the SID unit is not fit for purpose. A request for refund has been made. Once refunded the more expensive SID option will be purchased (agreed at a previous meeting) **CLK**
- Community Speed Watch equipment – SM to provide a list of equipment needed. **SM**
- Community Speed Watch training due Nov 2021

b. Village Plan/Mission Statement / Neighbourhood Plan

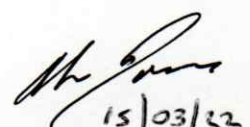
- The Village plan is still needing updating which once implemented can be used as a basis for further work. This must include flooding plans following the flooding earlier this year CM will work on this with input from DB and JWQ. **CM et al**
- A village Mission Statement was discussed as a vision towards where the village wants to head towards in the next 10+ years. Councillors to feedback ideas at the next meeting. **ALL**
- A Neighbourhood Plan is a long term project and due to the significant resources needed for its development is not viable currently. To re-visit next year.

c. Woodland Trust / Queens Green Canopy

- A separate meeting is planned in the village for the Jubilee celebrations and it has been suggested by the clerk that they contact SM directly regarding tree planting for the Queens Green Canopy. **SM**
- As previously raised, planting elsewhere in the field needs to be mindful of grass and hedge cutting. Any planned verge planting must have written approval from highways. Face to face meeting will be required, to tie in with White Gates meeting. **SM**
- The shop have requested some trees to replace damaged ones at the rear of the property, DG to request from SM. **DG**

d. Footpaths

- The footpath entrance adjacent to Church Green (opposite the Church) has been repaired.


15/03/22

- D. Gardner has a spare dog waste bin which he is happy to donate and place in the village. Permission has been from Digby Estates for dog signs, unable currently to find a supplier for something suitable and will continue to review. **DG / CLK**
- Signage for footpaths is missing and the gate by the school is broken. Clerk to contact footpaths. **CLK**
- Councillors to contact clerk if hedge cutting is required for footpaths **ALL**
- Awaiting quote - The playing field verge is extending onto the pavement opposite the hall. A. Jones to obtain quote for removal of the excess grass / weeds in this area. **AJ**

e. **Empty Properties**

Cllr Legg has confirmed that council tax is set at the appropriate level for the property and the Environmental Health will continue to work on this matter.

f. **Brown Lane Weight Limit**

To discuss with P. Thatcher at site meeting. See 7B below.

g. **Flooding and Sandbags**

- 3 pallets of sandbags were delivered all of which have been taken by residents in Church Green leaving none for other peoples use, the pallets have also sadly been taken.
- A Flood Warden is needed for the village. There has been no interest to date. The Clerk has attended information sessions for Emergency Response in Somerset and will see if similar is available in Dorset. **CLK**
- The ditches behind Church Green are still partially blocked. Ownership is in question and it will be the responsibility of home / land owners to keep their sections clear.

h. **Defibrillator**

The Lions Club will be able to provide a grant towards a unit. Clerk to investigate local defibs in use and liaise with the Lions Club. **CLK**

i. **Emergency Plan**

The plan will be updated to include flooding contacts and issued. Pending Flood Warden details. **CLK**

j. **Councillor Election**

No-one has applied for the current vacancy. To be re-advertised in 2 months time. **CLK**

k. **Register of Interests**

Councillors were reminded that this is statutory and to ensure that all councillors have completed the online form.

l. **Donations**

Annual donations were agreed: White Hart Magazine £50, Football Social Club £150 (towards grass cutting of playing field) **CLK**

4. **Planning Applications**

None

5. **Church Green and Cemetery Maintenance**

A quote has been obtained from Michael Moore for £1350 for April 22-March 23. Unanimously agreed. Thanks is given for his continued hard work.



65/03/22

6. **Play Area:**

a. **Maintenance and Repairs / Work to Date**

Ongoing - A Jones and D. Gardner to look at potential contractors.

AJ / DG

Ongoing - S. Meads is investigating other grant bids towards a Trim Track and other play equipment.

SM

b. **Surface**

D Gardner will provide details of a company who supply play area surfaces.

DG

c. **H&S Inspection**

To be booked pending work completion.

7. **CIL Application**

a. **Update**

Defib – to discuss next meeting.

Bus Shelter – A. Tuffin awaiting new quote

AT

b. **SID**

Refund requested, awaiting company (SG Manufacturing)

CLK

c. **Other Purchases to Date.**

Planters – need to be waterproofed prior to siting. Village Hall have selected the items they require.

AJ

Compost has been ordered and a S106 claim made, this completes the S106 grant allocation.

CLK

d. **White Gates**

Highways Meeting required with Paul Thatcher to discuss White Gate Locations, speed awareness on road surface, Brown Lane weight limit, pavement at Manor Farm, trees added to verges.

Councillors who can attend to arrange a suitable time/date with Paul Thatcher directly.

ALL

8. **Football Social Club and Ground**

- Ongoing - For update next meeting, no decision yet as to whether or not the club is planning to re-open.

- To identify if the Community Land Trust is still live within the village, should the field be registered as a Community Asset?

AT

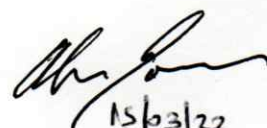
- The verge along the pavement on the main road side of the field is encroaching onto the pavement. A. Jones to organise a quote for clearance.

AJ

9. **Training**

All councillors present were reminded that training is available and to send requests to the clerk if required.

Clk



15/6/22

10. Finances

a). State of finances as at 18/01/2022

NATWEST CURRENT ACCOUNT	£10780.83	
NATWEST DEPOSIT ACCOUNT	£10773.86	
NATWEST GRANT ACCOUNT	£17618.55	
BARCLAYS TENNIS MONIES	£0.00	
TOTAL		£39173.24

PAYMENTS IN

17/12/2021	Grants Account – S106 Refund HAVE QUERIED AS DOESN'T MATCH OUR RECORDS	£1001.10
31/12/2021	Savings Account - Savings account interest	£0.09
30/11/2021	Savings account interest	£0.10
29/11/2021	Burial Fees	£110.00
	Current Account -	
	Current Account -	
22/11/2021	Transfer from Savings Account	£500.00

CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING

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OTHER PAYMENTS SINCE PREVIOUS MEETING

20/12/2021	M Moore Grass Cutting December	£100.00
13/12/2021	Clerk Salary Oct-Dec	£689.52
13/12/2021	HMRC Cumbernauld – Clerks Salary Oct-Dec	£21.40
29/11/2021	M Bennett Hedge Cutting	£240.00
26/11/2021	DAPTC Training	£39.00
26/11/2021	M Moore Grass Cutting November	£100.00
22/11/2021	Community Shop Laptop Donation	£500.00
18/11/2021	Cheque 001433 Village Hall Rent	£18.00
TRANSFER 22/11/2021	Savings to Current Account for Shop Donation	£500.00

CHEQUES/INVOICES/FUTURE PAYMENTS TO APPROVE AT THE MEETING

Online Transfer	M Moore Grass Cutting January	£100.00
Online Transfer	M Moore Grass Cutting February	£100.00
001434	Village Hall Rent January	£18.00


15/03/22

b. Approval of Payments

Proposed D. Gardner, seconded D. Blair

Clerk not enrolled in pension scheme as salary too low.

11. Routine Correspondence

None

12. Matters for Further Discussion / Next Agenda

13. Members of the Public Questions

None present

14. Time of Closure

9:35pm.

Date of Next Meeting

Tuesday May 17th, 7.30pm. Location tbc depending on Covid-19 restrictions.

Future Planned Meeting Dates:

2022

March 15th 7.30pm

May 17th 7.30pm

July 19th 7.30pm

September 20th 7.30pm

November 15th 7.30pm



13/03/2022