



*CHARLTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON TUESDAY 15<sup>th</sup> MARCH  
2022**

Present: Cllr J Smith (Chairman), Cllr C Ward (Vice Chairman) Cllr I Smale, Cllr P Wylde, Cllr Mills & Cllr A Rogers.

In attendance: Mrs H Bourner – Clerk  
TVBC Mrs Linda Lashbrook  
HCC Chris Donnelly  
0 Members of public

**1) Apologies for Absence**

Apologies for absence had been received from Cllr B Hodgson.

**2) Declarations of Interest**

There were no declarations of interest.

**3) Minutes**

Cllrs to approve the minutes from the Parish Council Meeting held on 15<sup>th</sup> February 2022 as a correct record of proceedings.

**Resolved:** The minutes of the meeting held on 15<sup>th</sup> February were confirmed as a correct record and signed by the chairman. Proposed Cllr Ward seconded Cllr Smith. All agreed.

**4) Public participation**

There were no members of public present.

**5) Clerk's Report**

The Clerk reported on several items as follows: -

**Informal crossing**

A date when the work required to the informal crossing has been requested.

**Land Registry**

A land registry search was made in respect of land that had been included in the latest SHEELA sites report. One parcel of land is registered to HCC. They have said this is not available for the PC to use for a climate change initiative. The Clerk has asked what it is earmarked for and awaits a reply. HCC Donnelly said he will try to establish details. The Clerk will share the information she has.

**New Cllr Training**

Cllr Rogers has been offered a space at the training event to be held in Thruxton on 12<sup>th</sup> April

**Community Day**

Conor Hill PCSO has been asked to arrange for a squad car to attend the event.

**Sum Up machines**

Four card payment machines have been purchased.

**Insurance quote**

Bhib have provided a quote for insurance for the next year commencing 01/06/2022. Potential costs were discussed. The matter will be revisited when the quote from Came & Company is received.

**Pensions regulator**

The necessary re enrolment with the pension's regulator has been completed.

**Recycling**

TVBC have been contacted regarding the Parish Council siting a recycling bin in the car park at Tesco. An acknowledgement has been received and a full response is awaited.

**Yellow lines**

The missing yellow lines where a new road surface was fitted in Enham Lane have been reported and HCC highways have made contact to confirm these will be reinstated.

### **Waste bins left on footpath.**

The issue with waste bins being left on footpaths causing an obstruction to disabled residents has been reported to TVBC. TVBC have confirmed they would ensure the refuse lorry crews were made aware of the problem.

### **6)HCC & TVBC Report-**

HCC Cllr Chris Donnelly reported HCC are working on how to help Ukrainian Refugees including British families offering accommodation. Further details can be found on their website.

He said some potholes on Foxcotte Road have been filled in and the repairs to the damaged bollards opposite the Royal Oak should be carried out shortly.

Cllr Smith reported several road signs have been twisted on their poles. Cllr Ward will see if he is able to twist these back but any that need repair can be reported to HCC Donnelly and he will ensure repairs are carried out.

TVBC Cllr Lashbrook confirmed TVBC have raised Council Tax for 2022-23 by 3.4% for all properties up to band D, this equates to £5.00 per household. She also confirmed work is underway to ensure the £150 payment promised to help with increased energy costs is made to those who are entitled to it.

PCSO Conor Hill was not present but had recently sent a newsletter.

### **7)Finance -**

The bank balance at 28<sup>th</sup> February 2022 was as follows:

Lloyds current £13255.82

Savings £35541.48

Cllrs to consider and approve the financial statement for the period 1<sup>st</sup> February to 28<sup>th</sup> February 2022.

**RESOLVED:** It was resolved to approve the financial statement for the period 1<sup>st</sup> February to 28<sup>th</sup> February 2022 as a correct record of accounts. Proposed Cllr Smith, seconded Cllr Ward. All agreed.

### **Cllrs to approve payments to be made**

H Bourner Salary £499.89

H Bourner back pay £87.36

H Bourner expenses £18.20

Sum up Machines £331.20

Bulpitt Print £524.00

Jackie Smith £49.00

### **Retrospective**

Bandshop £150.00

### **Grants**

The Clerk noted that grants of £1000 each from TVBC and HCC to help with costs of the Jubilee celebrations have now been received.

Cllr Smith proposed expenditure for training costs of £75.00 for Cllr Rogers to attend a new councillor training session. This was seconded by Cllr Ward. All agreed.

### **8) Climate Change**

Cllr Ward reported the scheme is progressing. The climate change group have agreed they will set eight challenges in the next couple of months and these will be printed on cards which will be purchased and delivered to households with the newsletter in September. Those completed and posted in windows will be counted and the findings evaluated. Details of the scheme will be highlighted at the community day in July.

### **9) Stream bank repairs-land opposite Carters Meadow**

Cllr Ward reported a representative from Wessex Rivers Trust had visited the site recently. Permission has to be gained from the environment agency before any work can be carried out and the Wessex Rivers Trust will assist with the application for this. They will also

provide a quote for an alternative repair to filled bags and advice on good planting schemes. Work will need to wait until the water levels have dropped.

The Clerk will contact residents regarding the planting of new shrubs and cutting back the laurel reducing light to the river.

#### **10) Parking concerns at disability drop kerb near convenience store**

Cllr Hodgson was not present but had sent a report highlighting concerns that inappropriate parking was causing problems to wheel chair and mobility scooter users while using this crossing. The Clerk will ask Joe Folland for advice on how to alleviate this

#### **11) Queens Jubilee & Community Day Celebrations**

Cllr Ward said tickets for the Thursday evening event are now on sale via Eventbrite. Paper tickets will also be on sale in various locations around the village. Printed tickets can be purchased for £38 and this expenditure was agreed, the Clerk will order these.

Cllr Smith reported sum up machines have been purchased for use at the Jubilee celebrations. The possibility of purchasing two power banks was discussed however it is hoped that power will be available from the café. Volunteers are required to help organise the evening- please contact The Clerk on [clerk@charltonvillage.org.uk](mailto:clerk@charltonvillage.org.uk) if you would like to help.

TVBC have been consulted regarding planning permission to locate the beacon at Charlton Lakes and after at a location in the village centre. Cllr Ward will make the necessary application once the locations are agreed.

Cllr Smith confirmed the events committee have met to discuss the Community Day to be held on 9<sup>th</sup> July. They wish to purchase printed raffle tickets £62.00 and this expenditure was agreed. The Clerk will order these. More volunteers from the community are required to help on the day please contact The Clerk on [clerk@charltonvillage.org.uk](mailto:clerk@charltonvillage.org.uk) if you would like to help.

#### **12) Planning**

The following decisions by TVBC were noted –

21/03714/FUULN- single storey rear extension- 9 Hillside Villas- permission

21/03699/FULLN- demolish and reinstate first floor living accommodation- 9 Mercia Ave- permission

The following applications received-

22/00383/FULLN-create attic room, replace cladding windows 7 doors-11 Mercia Avenue- no objections.

22/00583/FULLN- installation of flood lights, BMX track, Charlton Park- No objections – comment details regarding the hours of operation at the site were needed by the community. The Clerk will contact TVBC.

#### **17) Councillors to provide a report on their areas of responsibility**

##### **Traffic Liaison/Speed awareness cameras**

Cllr Ward confirmed he has passed a spare charger and two more batteries to a resident of Wetherby Gardens who has agreed to assist with the changing of batteries.

**Lengthsman scheme-** Cllr Hodgson was not present but had agreed by email to present a report on the lengthsman tasks at the next meeting. The Clerk confirmed funding from HCC had been agreed for 2022-23.

The Clerk was asked to contact the lengthsman and ask him to clean all the village gates.

**Community Hall Feasibility-** Cllr Ward reported negotiations with the Salto Centre are still ongoing regarding the possibility of siting a community hall at the centre.

**Environment & Rights of Way–** Cllr Wylde confirmed he had cleared some shrubs across footpaths.

**Community Emergency Plan –** Cllr Ward had nothing to report.

**Charlton Lakes-** Cllr Ward had nothing to report but commented the hoped for meetings to discuss the management of the Charlton Lakes site have not yet occurred.

**Carters Meadow-** Cllr Smale confirmed he had still to receive a response from Anchor Homes to his email regarding the installation of signs at the entrance to Carters Meadow.  
A meeting to discuss the current agreement regarding the railings will be arranged shortly.

**18) Correspondence-**

Items of correspondence noted were: -

PCSO newsletter

Invitation to HCC Economy, Transport and Environment Event 17<sup>th</sup> March

Minutes of TVATPC meeting

Invitation to Community Resilience Workshop on 23<sup>rd</sup> March at Eastleigh

Invitation to Shaping Community resilience 18<sup>th</sup> March in Romsey

**19) Items proposed for future agendas were: -**

**Revisit terms of reference for the planning committee**

**Discuss how the Annual Parish Meeting will run**

**20) Any Other Business**

**Close of Meeting** –The meeting closed at 09.15 pm.

**The next meeting of the Parish Council will be held on Tuesday 19<sup>th</sup> April 2022, 7.45pm, in the main church hall.**