



CHARLTON PARISH COUNCIL
**MINUTES OF THE MEETING HELD ON TUESDAY 18th APRIL
2023**

Present: Cllr Mrs J Smith (Chairman) Cllr C Ward (Vice Chairman), & Cllr I Smale
In attendance: H Bourner- Clerk
HCC Chris Donnelly
2 Members of public

1) Apologies for Absence

Apologies for absence had been received from TVBC Lashbrook & Cllr P Wylde.

2) Declarations of Interest

There were no declarations of interest and all councillors confirmed no changes were required to register of interest forms.

3) Minutes

Cllrs to approve the minutes from the Parish Council Meeting held on 21st March 2023 as a correct record of proceedings.

Resolved: The minutes of the Parish Council meeting held on 21st March were confirmed as a correct record and signed by the Chairman. Proposed Cllr Smith seconded Cllr Ward. All agreed.

4) Public participation

One member of public present raised a query over the use of the BMX track, as rumour says that once the floodlights are installed and the hours of use are changed then only club members will be allowed to use it. Cllr Smith believed that there was a tenancy agreement between the BMX Club and TVBC and this may determine who is able to use the facility. It was agreed that TVBC would be contacted to confirm this.

The same member of public suggested the railings in front of Carters Meadow into which a gate had recently been installed needed to be painted. He also suggested the small parcel of land to which the gate leads should be called Land formally the Village Green. (See item 15 for full details)

5) Clerk's Report

The Clerk reported as follows: -

Informal crossing

A date for the work to be carried out has now been provided. This should take place between 24th and 28th April.

2023 Elections

A notice confirming an uncontested election has been received. Four of the available 9 seats have been filled. Co-option can be considered from May 2023.

Lengthsman

Following a conversation with the current contractor, he has now withdrawn his offer to continue to be the lengthsman due to ill health. Two new garden companies have been approached but have not responded. Cllr Wylde has offered to carry out some work and the Clerk will discuss terms with him.

Tree felling

Aster Housing were contacted regarding the trees that have been felled between Armstrong Rise and the Flats at The Green. They agreed the area is theirs to maintain but it was not them that have removed the trees. They will now review and consider what can be done to improve the area and provide some screening.

Defibrillator

Wel medical have been contacted regarding an invoice received for a battery. No order has been made from the company. They asked that the serial number of the battery installed be

reported to them. I have contacted the guardian for details.

Informal meeting possible new Clerk

The current clerk and Cllrs Smith and Ward met with a lady who is interested in the upcoming vacancy for a clerk in Charlton Parish.

6)HCC & TVBC Report-

HCC Cllr Chris Donnelly reported Hampshire County Council confirmed he has spoken to the director of Highways again about the terrible state of Foxcotte Road. He also confirmed a report regarding the So Recycle site at Penton was expected soon and that it is likely planning permission will be required. HCC Highways will then have to respond to the application.

TVBC Cllr L Lashbrook was not present

7)Finance -

The bank balance at 31st March 2023 was as follows:

Lloyds current £24980.53

Savings £35609.18

Cllrs to consider and approve the financial statement for the period 1st March to 31st March 2023.

RESOLVED: It was resolved to approve the financial statement for the period 1st March to 31st March 2023 as a correct record of accounts. Proposed Cllr Smith, seconded Cllr Smale. All agreed.

Cllrs to approve payments to be made

H Bourner Salary £469.64

HMRC £117.40

H Bourner expenses 18.20

Clive Ward (purchase of shed) £668.99

HALC £589.82

Retrospective

Andover Ground Works £900.00

Accounts and audit return year ended 31st March 2023

Accounts for the year ended 31st March were discussed and agreed. The Audit return was reviewed. Section 1 was reviewed and agreed followed by section 2 which was also reviewed and agreed, both were signed by the Chairman. The internal audit will take place on 25th May.

8) Siting of Beacon in Village Centre

Cllr Ward confirmed a full planning application had been submitted to TVBC and they are now insisting that a full Tree Protection Plan be created by a professional company, for the trees near the location before a decision is made. He has found a contractor to carry out the work with the cost being £645. If the work is not carried out planning permission is unlikely to be given for this location. After some discussion Cllr ward proposed the report be commissioned, this was seconded by Cllr Smith. All agreed.

TVBC are also now asking for details of the planting plan for the basket to be included. Cllr Ward has responded that this will be considered in due course.

Cleaning the Bus Shelter.

9) Cllr Smale reported the window cleaner he approached to clean the bus stop was unwell and therefore unable to carry out the work for the time being. Cllr Ward will ask another cleaner, Cllr Smith proposed paying up to £100 for the work to be carried out which was seconded by Cllr Smale.

9) SSEN Grant

Cllr Ward confirmed the generator had now been purchased along with gas and a running cover for the machine. The machine is temporarily housed and will be tested.

A base has been fitted on land at the Salto Gym to house a shed. The shed will be delivered on 1st of May and should be erected on 8th May. There are funds left from the grant to fit

some shelves so that other equipment can also be stored.

10) Stream bank repairs-entrance to Charlies Lake

Cllr Ward reported a local groundwork company have agreed to move the lump of concrete currently hindering the river flow, free of charge. All attempts to engage with Wessex Rivers Trust and other contractors have failed. The river is in full flow so this will be revisited during the summer months once water has dropped.

Annual Parish Meeting

12 The annual parish meeting will be postponed until later in the year when in particular there should be valuable news regarding the possible community hall.

13) Community Hall Update

Cllr Ward confirmed the trees at the proposed site had been examined by the TVBC tree office who concluded a felling licence would be required along with various assessments and surveys.

A BS5837 survey with Arboricultural Impact Assessment will be required and an arboriculturist will need to be contracted to carry out the work. The initial assessment is that the costs of this work will be extremely expensive and the Community Hall steering group need to discuss how the costs will be met and whether this along with the build costs is a project the local community is prepared to support.

14)Tree Survey

Cllr Wylde was not present; this item will be carried forward to the May meeting

15) Public space near Carters Meadow

Cllr Smith confirmed the gate in the railings had now been installed and that this and the railings need to be washed down and repainted. A spring catch also needs to be fitted to the gate. Cllr Ward will action this.

A discussion regarding a name for this area followed. It was agreed that the following suggestions would be put to the parish. Charlton Waterside, Charlton Water's edge, Charlton Village Garden

16) Planning

16) Planning

The following decisions by TVBC were noted –
None

The following applications received-

23/00888/VARN- variation to change in hours of use, floodlights at BMX track, Charlton Park-no objections

23/00970/TPON-tree works, The Old Nursery, Charlton- no objections

17) Councillor reports

Traffic Liaison-See Clerks report regarding informal crossing.

Speed awareness cameras- Cllr Ward had nothing to report.

Lengthsman scheme- see Clerks report

Community Hall Feasibility- see item 13

Environment & Rights of Way-. nothing to report

Charlton Lakes- Cllr Ward had nothing to report

18) Correspondence

Brochure re street furniture

29) New items proposed for future agendas were:

Co-option of new councillors
Tree survey
Prices for bench and bin
Date for annual meeting

21) Close of Meeting –The meeting closed at 9.15 pm

**The next meeting of the Parish Council will be held on Tuesday 16th May 2023, 7.45pm,
in the Foxcotte room at St Thomas Church, Charlton**