

DRAFT

Minutes of the Winterborne St Martin Parish Council Meeting held in the Parish Office, Winterborne St. Martin on Monday 22<sup>nd</sup> January 2018.

Present: - Parish councillors, Mrs D. Wiltshire (chairman), Mr M. Hall, Mr J. Walker, Mr D. Read, Mrs A. Bennett, Mr M. Usherwood, Mr N Hallett, Mrs A. Priddle, Mr P. Jeffery, Mr S. Slade (Clerk), Mr R. Freeman (District Councillor) together with four members of the public.

### **Democratic Period commenced at 7.30pm**

Matters raised and responses given were:-

The condition of Bats Lane. The use of this road by large heavy vehicles was damaging the verges and generally leaving the road muddy and dangerous. It appeared that this damage was being caused by farm vehicles being driven from the C53 road to gain access to the A35 road.

The DCC will be informed of the concern of the Parish Council and asked to take appropriate action to have the problem resolved.

### **The Parish Council meeting commenced at 7.38 pm.**

Parish councillors present as recorded for the Democratic Period above.

Apologies tendered on behalf of Mrs J. Dunseith (County Councillor) who had hoped to attend subject to not being held up at an earlier meeting.

### **Declaration of interests.**

Members were reminded that it was their responsibility to declare any interests, personal or prejudicial, in items set out on the agenda and to disclose pecuniary or non-pecuniary interests in accordance with appendix A and Appendix B of the register of members interests in accordance with the Council's Code of the members registration of interests on any items set out on the agenda

### **1. MINUTES**

The minutes of the Parish Council meeting held in the Parish Office, Winterborne St Martin on Monday 27<sup>th</sup> November 2017 had been circulated to all members. The minutes were amended at Item 10 to read, Dorset For You website **will be updated.**

Proposed by Mr M. Hall and seconded by Mr J. Walker

#### **Resolved**

That the minutes as amended be signed as a true and correct record.

### **2. MATTERS ARISING FROM THESE MINUTES.**

#### **i. The Washing Pool.**

The high water level in the Washing Pool will mean that the proposed work may have to be postponed until the water level drops. The matter is on-going.

#### **ii. Waste bin near Fishers Barn.**

The clerk had contacted the Dorset Waste Partnership and requested that a larger waste bin be erected at the southern end of Fishers Barn without success. He had now referred the matter to County Councillor Mrs J. Dunseith who would take-up the matter on behalf of the Parish Council. The matter is on-going.

#### **iii. Purchase of Speed Indicator Device.**

The chairman informed members that an order had been placed for a SID from a UK supplier. It will be delivered shortly. The clerk had contacted the Parish Council Insurance Company who will include the device on the Parish Council policy when the full cost is known. An increase in premium, (in the region of £20.00) will be included with the next annual account. If the Parish Council takes responsibility for erecting the SID then a full risk assessment must be undertaken.

#### **iv. Internal Auditor.**

The clerk will be attending a meeting with the new Parish Councils External Auditors and will report back before an Internal Auditor is appointed.

#### **v. Up-grading of C53 road.**

DCC had responded to a request from the Parish Council to up-grade this highway to a "B" class. They will not support the request.

DRAFT

### **3. FINANCIAL MATTERS.**

#### ***a. Payments since the last meeting***

SSE	Electric	£ 186.50 + £9.30 VAT
HMRC	PAYE	£ 120.60
S.Slade	Salary	£ 482.10
M.J.Fry	River cleaning	£1219.00 + £243.80 VAT
G.Herbert	Web-site	£ 96.00

#### ***b. Receipts since the last meeting: -***

None received.

#### ***c. Approval of accounts for payment.***

None reported

#### ***d. Funds in the Parish Council Account.***

The clerk reported that the balance of £14993.66 was held in the Parish Council Account and reconciled to the bank statement Number 5 dated 9<sup>th</sup> January 2018. *Noted.*

#### ***e. Income and Expenditure to 22.01.2018.***

Expenditure: - Grass cutting £350: Insurance £546.72: Electric £254.47: Repairs £66.85: HMRC £361.80: Clerk £1446.30, Hire of Office £20.00: DCC £480.00 (Traffic sensors). DAPTC £276.44: VAT £256.49: Purchase of Wreaths £38.00: Web-site £96.00.

Income: - Precept £5,500.00: VAT £271.55: Hire room £15.00: Rent garage/parking fee £880.00.

### **4. PLANNING MATTERS.**

#### ***A. Comments made on Planning Applications during the interim period since the last meeting.***

Extension and alterations at 2, Hardy Close.....ref WDD/D/17/002587. No objections.

#### ***B. Matters considered at the meeting.***

None reported.

#### ***C. Matters considered by WDDC/DCC***

Works at Eweleaze Dairy .....ref WD/D/17/001814 ..... Approved.

Alterations to Old Brewery Cottage .....ref WD/D/17/002353 .....Approved.

Erect two storey side extension to East Lodge.. ....ref WD/D/17/002446 .....Approved.

Erect dwelling & attached garage & modify access on land adjacent to East Lodge  
ref WD/D/17/002445 .....Approved.

Extension and alterations at 2, Hardy Close .....ref WD/D/17/002587 Approved

### **5. FREQUENCY OF MEETINGS.**

The dates for the Parish Council meetings for the period from February 2018 to the end of March 2019 were confirmed as follows:- February 26<sup>th</sup> ; March 26<sup>th</sup>; April 23<sup>rd</sup>; May 30<sup>th</sup>; June 25<sup>th</sup>; July 23<sup>rd</sup>; August 29<sup>th</sup>; September 24<sup>th</sup>; October 22<sup>nd</sup>; November 26<sup>th</sup>; January 28<sup>th</sup>; February 25<sup>th</sup>; March 25<sup>th</sup>.

The 2018 Annual Parish Meeting will be held in the Village Hall on Thursday 17<sup>th</sup> May and will commence at 7.00pm.

### **6. STANDING ORDERS AND FINANCIAL REGULATIONS.**

A copy of revised Standing Orders and Financial Regulations had been made available to all members.

The amendments were highlighted and noted.

Proposed by Mr M. Hall seconded by Mr M. Usherwood

**Resolved**

**That the amendments to the Standing Orders and Financial Regulations are approved.**

DRAFT

## **7. CORRESPONDENCE AND OTHER MATTERS RAISED.**

- i. The clerk reported an estimate for work necessary to improve the parking area (part of the village green) opposite Chantry Cottage. This was in the region of £4,000.00 plus VAT. The matter of renting out the land to individuals for parking vehicles after the work had been completed was discussed with varying points of view being promoted. The clerk suggested that he meet on site Mr Jeffery and Mr Walker to further consider the proposal and to report back to a future meeting. At the same time an inspection of the surface of the Village Green near the entrance gate to the church will be inspected.
- ii. Blocked gullies particularly in the area of the entrance to Rainbarrow Farm from the C53 and at the corner south of this location resulted in flooding of the carriageway. It appeared that the storm-water was running off the concrete surface of the access and also from the fields that bordered the highway at this location. The DCC Highways department will be asked to clear these gullies on a regular basis in the interest of highway safety. Mr Read will contact the farmer concerned to ask if he can help to resolve the problem.

## **8. FOOTPATH REPORT.**

No serious problems reported other than some paths were very muddy.

## **9. COMMUNICATIONS.**

The Parish Council web-site continues to be well read and viewings had increased to over 200 in the period since the last meeting.

## **10. PCSO MATTERS.**

Members of the public could report instances of drivers of vehicles using mobile phones when driving their vehicle to the PCSO team who will be present in the village on the second Wednesday in each month. The PCSO will be advising farmers and contractors that it is their responsibility to clear mud and debris left on the highway as a result of their farm vehicles taking slurry and the like from one destination to another.

## **11. WASTE WATCH.**

The Waste Watch collection of newspapers and magazines continues. One bin is leaking and will have to be repaired. The central store of the papers at Church Farm is almost full and will be emptied shortly.

## **12 VILLAGE HALL**

No matters reported other than the hall continues to be well used.

## **13. BLANCHARD CHARITY.**

There had been no meeting of the Charity since the last report.

## **14. COMMUNITY SPEED WATCH.**

No recent local speed watch had taken place. It was noted that the Police speed cameras had been present in the village on several occasions.

## **15. DAPTC MATTERS.**

The Chairman will attend the AGM of the DAPTC on 9<sup>th</sup> March 2018 and Mr Hall will attend a data protection meeting on 26<sup>th</sup> March 2018.

## **16. AMENITY MATTERS.**

Advertising posters pinned to telegraph poles will be removed especially those left after the event has concluded.

Daffodil bulbs had not been planted as new suitable locations for planting bulbs had not been identified. The grass roadside verges have been reduced in width due to traffic over-run making these areas unsuitable for planting bulbs.

The clerk would meet with Mrs Priddle to identify locations where other plants might be planted then to report back to a future meeting.

DRAFT

**17. FLOOD WARDEN MATTERS.**

Sandbags are available for those who require them to help protect their property in the event of flooding.

**18. NEXT PARISH COUNCIL MEETING**

This will be held on 26<sup>th</sup> February 2018 in the Parish Office starting at 7.30pm.

**19. APOLOGIES FOR NON ATTENDANCE AT THE NEXT MEETING.**

Mr J. Walker and Mrs A. Bennett tendered their apologies for the next meeting.

**20. CLOSURE OF MEETING.**

The meeting was closed at 8.47 pm.

.....Chairman

Date.....