

# **ACOL PARISH COUNCIL**

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## **AGENDA**

A Meeting of Acol Parish Council will be held in the Village Hall, Acol, on Monday 7<sup>th</sup> October 2019 at 11.00am to consider the business set out below and to pass such resolutions as deemed necessary on those items set out within the agenda.

### **1. MINUTES**

To approve the minutes of the Meeting held on 29<sup>th</sup> July 2019 (copy attached - Appendix A)

### **2. APOLOGIES FOR ABENCE**

To receive apologies for absence (if any)

### **3. DECLARATIONS OF INTEREST**

Members are invited to disclose any interest in any of the matters referred to within the agenda.

### **4. REPORTS OF THE POLICE/COMMUNITY WARDENS/PCSO'S**

To receive reports as appropriate.

### **5. ACOL PARISH COUNCIL - COUNCIL STANDING ORDERS**

The Clerk has circulated an electronic copy of the draft standing orders. A hard copy of the Standing Orders will be tabled at the meeting.

Council's approval to the Standing Orders is requested and to allow them to be put on the Council's website

### **6. CHAIRMAN'S REPORT**

The Chairman will report upon matters which have arisen since the last meeting, including:-

- (i) Results of traffic monitoring.
- (ii) KCC funding application for Birchington, Acol, Westgate link road
- (iii) Stagecoach complaint
- (iv) BT telephone kiosk

### **7. INTERNAL AUDIT OF PARISH COUNCIL'S FINANCIAL RECORDS**

The Clerk will report as appropriate.

### **8. PARISH WEBSITE/BROADBAND**

- (i) Website - Ray Owen has been invited to attend Council to update Members on the development of the site; and

- (ii) Broadband within The Village - Karen Ault and Richard Steel have been in discussions with Cllr. Inchley. Cllr Inchley to report.

#### **9. CLERK'S REPORT**

- (i) Parish Elections - Council has been invoiced for the cost of the uncontested election in the sum of £232.38. The instructions of Council are requested.
- (ii) Salt Bin - A salt bin has been ordered and Kent Highways has said that it will fill the bin once a year. Kent Highways also said that it will need to agree the siting of the bin and I will arrange with Ms Ault accordingly.
- (iii) General - The Clerk will report upon any urgent matter that may have arisen since the despatch of the agenda.

#### **10. RECREATION GROUND**

Councillor David Hayfield instructed the Clerk to put in place urgent repairs to an item of play equipment. A report will also be made on the cost of replacing the seats to the children's swings and Council is requested to approve these costs.

#### **11. FINANCIAL MATTERS**

- (i) Payments Schedule - A payments schedule will be tabled at the meeting.
- (ii) Bank Balance - The bank balance at 1<sup>st</sup> October 2019 will be reported to Council.
- (iii) General - The Clerk to report on any other financial matter as appropriate.

#### **12. REPORT COUNTY & DISTRICT COUNCILLORS**

To receive reports as appropriate.

#### **13. MATTERS OF REPORT BY MEMBERS**

To receive reports as appropriate.

#### **14. DATE OF NEXT MEETING**

Members are requested to agree the date for the next meeting.

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1<sup>ST</sup> October 2019

## **ACOL PARISH COUNCIL**

### **Draft Minutes of the Meeting of the Council held at the Village Hall, Acol, on 29<sup>th</sup> July 2019 at 11.00a.m.**

Present: Cllrs Miss S. Bransfield (Chairman), D. Hayfield, J. Inchley and Mrs. I. Osborne.

Also present: Cllr. T. Roper (TDC), Roy Wade (Clerk) and Ray Owen.

#### **19. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Ms. Debbie Forsyth, PCSO. (Cllr Liz Hurst (KCC) and Cllr David Hart (TDC) also emailed apologies that were not picked up until after the meeting, so not reported.)

#### **20. MINUTES**

The Minutes of the meetings held on 3<sup>rd</sup> May and 25<sup>th</sup> June 2019 were approved and signed by the Chairman.

#### **21. DECLARATIONS OF INTEREST**

No disclosures of interest were made.

#### **22. CO-OPTION TO COUNCIL**

The Clerk reported that he had contacted former Councillor Mel Johnson but that Mel was not able to seek co-option to the Parish Council because of business commitments.

**RESOLVED: That the Clerk advertise the vacancy on the Parish Council Web site and village notice boards and report to Council on the responses received.**

#### **23. REPORT OF POLICE/COMMUNITY WARDEN/PCSO.**

Ms. Forsyth was not present but is following up an enquiry from the Chairman about sound monitoring being conducted in order to control noisy exhausts from cars and motorbikes. This would be appropriate in Acol.

#### **24. COUNCIL WEB SITE**

**acolparishcouncil.co.uk**

Ray Owen reported that the web site was up and running and that he is working with the Clerk on further documents and policy procedures that need to be added to the site. Council would be updated at each meeting on the progress.

#### **25. CHAIRMAN'S REPORT**

The Chairman reported upon the following:

(i) Progress with the Crown & Sceptre site.

Both new houses have been let and the pub building sold at Auction for £215K, with Planning Permission for conversion to two properties.

(ii) Recent update on Highways monitoring, etc.

A response to our communication has been received from Highways, but mostly containing errors and excuses. We are still awaiting the results of the recent monitoring programme and a further report will soon be sent to them.

Grateful thanks were extended to Jude, Karen, Cos and other village volunteer litter pickers for collecting all the rubbish, mainly consisting of bits that have fallen from vehicles crashing over the traffic-calming humps. There are photographs on the website of waste that weighs in excess of 25 lbs!

The Parish Council records its gratitude to the organisers of Quex events for directing traffic via the B2190 and Spitfire Way, to avoid Acol. The B2190 is a wider road with no blind bends and just a few properties.

(iii) Latest news on Manston Airport.

Since our June meeting, the site has been purchased by RiverOak Strategic Partners Ltd, who intend to return it to a cargo hub with associated passenger flights, training for flying and aviation engineering, etc.

#### **26. INTERNAL AUDIT OF PARISH COUNCIL'S FINANCIAL RECORDS**

The Clerk reported that he was awaiting the final report of the Internal Auditor, David Buckett, and will report to Council as soon as it has been received. However Members were reminded that the accounts were approved and had been submitted to the external auditor.

**27. CLERK'S REPORT**

The Clerk had no matters to report upon and indicated that he would be going into hospital for a few days.

**28. RECREATION GROUND**

Cllr. Hayfield reported that a dog notice is now displayed on the access gate to the children's play area, advising that dogs are not allowed within. The Rec is clean and tidy and he paid tribute to Karen Ault and her team of volunteers for their hard work and dedication. He also advised Members that the volunteer team had fitted the new swing seats, but the children's seats also need replacing. He will obtain prices and report to the next meeting.

**29. FINANCIAL MATTERS**

(i) Payments Schedule.

**RESOLVED: That the following payments be made:**

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Amount</u>	
640	D. Hayfield	CCTV Expenses.		0.00	45.00
641	CANCELLED				
642	R Wade	Salary 2/4		0.00	440.00
643	HMRC	PAYE		0.00	110.00
644	SERCO	Grass cut July		11.26	67.56

The above details were checked and confirmed by Cllr. Mrs Osborne.

(ii) Bank balance.

Council noted the following financial details:

Balance at 01.07.19	£11,599.45
Less £662.56	662.56
Balance at 29.07.19	£10,936.89

**30. REPORT OF COUNTY & DISTRICT COUNCILLORS**

Thanet Cllr Roper reported on:

- (i) Port of Ramsgate – Members visited the port to investigate possible measures to reduce costs and the impact on the local tax;
- (ii) He has been appointed to the Travellers' Sub Committee with a view to identifying a permanent site for travellers;
- (iii) Helicopter flights – the flights were not related to the 2 companies operating at Manston and may have been army exercises;
- (iv) Refuse Collection – improved collection measures were being put in place in view of the many complaints received; and
- (v) Red Bag (Paper collection) – the bags were being replaced by solid containers.

**31. MATTERS OF REPORT BY MEMBERS**

- (i) Cllr. Mrs. Osborne reported (a) Plumstone Road - a fire in the fields was probably caused by cigarettes, and (b) TRRG – Alan Watson would attend the next meeting to update Members on the "Speedwatch" initiative.
- (ii) Cllr Inchley advised that the question of the Village Hall being used as a recycling centre would be considered by the Village Hall Management Committee.

**32. DATE OF THE NEXT MEETING**

It was agreed to hold the next meeting at 11.00 am on 7<sup>th</sup> October 2019.

**Time concluded: 12.10.**

Following the closure of the meeting Karen Ault raised the following matters:

- (i) Margate Hill – the signs need attention and the vegetation cut back;
- (ii) Recreation Ground – asked whether KCC grants were available to fund improvements to the Rec. The Clerk agreed to investigate; and
- (iii) The Book Club was now operating in the Village and she would draft an item for the Village Voice.