

# WROXETER & UPPINGTON PARISH COUNCIL

## Minutes of the Parish Council Meeting on the 14<sup>th</sup> March 2022 at 7:30pm Visitor Centre, Wroxeter Vineyard

**Present:** Councillors Mr B Nelson (Chairman), Mrs J Davies, Mr P Davies, Mr M Millington, Mr K Rowlands

**In attendance:** Councillor C Wild (Shropshire Council), Mrs S Morris (Clerk), one member of the public

### 1. PUBLIC SESSION

A member of the public informed the Parish Council of an issue in a local parish regarding pension payment for a Clerk who had resigned. The Chairman agreed to discuss any similar potential implications for the parish with the Clerk and the Shropshire Association of Local Councils.

### 2. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Councillor V Amos and Councillor I Sherwood.

### 3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS

None.

### 4. MINUTES

It was **RESOLVED** to approve the minutes of the meeting held on 10<sup>th</sup> January 2022.

### 5. MATTERS ARISING FROM THOSE MINUTES

#### Uppington play area

Councillor Amos will circulate the action plan arising from the ROSPA report.

#### Bus shelter – Norton south

The Estate Manager for Attingham Park had contacted the Chairman to offer to see if the shelter could be readily and effectively repaired and to do so if possible, otherwise to dispose of the shelter for the Parish Council. The Parish Council **RESOLVED** to approve this course of action and noted that this would reverse the decision made at the January meeting to remove the bus shelter from the Parish Council Asset Register.

### 6. REPORT FROM SHROPSHIRE COUNCILLOR

Councillor Wild reported on the following:-

- Mirror – Donnington junction. The mirror has now been replaced.
- Junction signage. Following a recent accident, signs have been erected on the B4380 to alert drivers to the approaching junction of the Attingham Park Gatehouse B4380 and old A5.
- Ukraine crisis. There has been a positive response from the public and Shropshire Council is geared up to provide help. Councillors asked if there is appropriate infrastructure in Shropshire Council should the situation escalate and impact more directly on the UK. Councillor Wild confirmed that the Council is on high alert and emergency plans are in place.
- Covid rates. The number of positive Covid cases has increased around 25% in the last week. Those who test positive on a Lateral Flow Test are advised to also take a PCR test which will allow the case to be recorded in the official figures.

## 7. PLANNING MATTERS

- a) Applications for comment. None.
- b) Planning notifications. None.

## 8. ENVIRONMENTAL MAINTENANCE GRANT

- a) To receive the Clerk's report and review the spending of the Environmental Maintenance Grant  
The Clerk's report was noted. The Parish Council agreed that the Environmental Maintenance Grant had been spent in accordance with the terms of the grant and had been effective in improving road safety on the two key junctions within the parish. It was therefore **RESOLVED** to approve the report for submission to Shropshire Council.
- b) To approve the application for Environmental Maintenance Grant funding 2022/23  
It was **RESOLVED** to approve the funding application form as circulated.

## 9. POLICY REVIEW

The Standing Orders, Financial Regulations, Asset Register, Risk Register and Planning Procedure had been reviewed by the Clerk and circulated to Councillors for review prior to adoption at the meeting to be held in May. The Clerk highlighted that there were no proposed changes to these documents. Councillors were asked to raise any further queries or amendments via email to all.

## 10. FINANCIAL MATTERS

- a) To approve payments made between meetings  
It was **RESOLVED** to approve the following payments made since the previous meeting:-

Payment	Payee	Description	£ Amount
P25-2021/22	S Morris	Salary - February	£213.33

- b) To approve invoices for payment by online banking  
It was **RESOLVED** to approve the following payments to be made by online banking:-

Payment	Payee	Description	£ Amount
P26-2021/22	S Morris	Expenses – Feb/Mar	£28.10
P27-2021/22	S Morris	Salary - March	£249.73
P28-2021/22	M Millington	Meeting room heating costs	£40.00

It was **RESOLVED** to approve the salary payment including backpay to April 2021 per the National Joint Council document circulated.

## 11. CORRESPONDENCE

- a) SALC Area Committee and Chairs' Network meeting. The Clerk highlighted that Councillors are invited to attend the SALC Area Committee should the agenda be of significant to the parish. The Chairman reported that he will continue to attend the network meetings and will highlight by email any agenda items of local interest.

## 12. PARISH MATTERS

There were no parish matters raised.

## 13. DATE OF NEXT MEETING

The Annual Council Meeting and Annual Parish Meeting will take place on 9<sup>th</sup> May 2022. The Chairman advised that he is unable to attend the meeting. Councillors were asked to consider any items that would be of interest for the Annual Parish Meeting agenda.

The meeting was declared closed at 7.58pm.

Signed (Chairman):.....

Date:.....