

STANSTED PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 2 SEPTEMBER 2013 AT
STANSTED VILLAGE HALL, MALTHOUSE ROAD, STANSTED AT 8.00 pm**

PRESENT:	Cllr Harry Bott	Chairman	
	Cllr Mrs Polly Falconer	Vice-chairman	From item 5
	Cllr George Goring		
	Cllr Miss Janet Howie		
	Cllr Michael Osborne		
	Mrs Roxana Brammer	Clerk	
In attendance	Cllr Mrs Sarah Hohler	Kent County Council	
	Cllr Mrs Ann Kemp	Tonbridge & Malling Borough Council	
	PCSO Laura Bullen		
	11 members of the public		

Item	<i>Action point</i>
Minute no 2013/14/	

1 APOLOGIES

158 Apologies for absence were received from Cllr John Brooker, due to work commitments and from Cllr Mrs Sheila Goodworth, family bereavement, which were accepted. An apology for late arrival was received from Cllr Mrs Falconer. A apology for absence was also received from Cllr Matthew Balfour, Tonbridge & Malling Borough Council

2 DECLARATIONS OF INTEREST

159 Cllr Mrs Howie declared a personal interest in item 5a(i), planning application for Winterdale Shaw, as she lived close to the site.

3 MINUTES OF THE MEETING HELD ON 1 JULY 2013

160 It was proposed by Cllr Goring, seconded by Cllr Miss Howie and agreed the minutes of the meeting held on 1 July 2013 be signed as a true record.

4 MATTERS ARISING

161 No matters were raised.

COUNTY AND BOROUGH COUNCILLORS' REPORTS

The Chairman suspended the meeting for the County and Borough Councillors to give their reports.

Cllr Mrs Hohler said that a new head had been appointed for the school but had subsequently withdrawn. An experienced Headteacher who had taken early retirement had been appointed. He wanted to work with the community. A meeting had been held with the owner of Cob Trees and the posts would be moved back. A policy of switching off street lights between midnight and 5 am was out for consultation and a pilot scheme would be introduced. She was concerned about cyclists who were using Stansted Hill for time trials. A resident of Labour-in-Vain Road had applied for 12 month occupation of his log cabins.

Cllr Mrs Kemp said she had little to add. There were indications from central Government that more cuts would be imposed.

The Chairman thanked Cllrs Mrs Hohler and Mrs Kemp and reconvened the meeting.

As PCSO Bullen was present, it was agreed to vary the order of the agenda.

9 POLICE LIAISON

162 a Police Report

The Chairman suspended the meeting to allow PCSO Bullen give her report.

PCSO Bullen said there had been no crimes in the previous month. She would be holding her surgeries fortnightly at 6pm.

163 b Neighbourhood Watch

PCSO Bullen said she was trying to get interest in Neighbourhood Watch in Stansted and the distribution of leaflets was in progress.

The Chairman thanked PCSO Bullen and reconvened the meeting.

5 PLANNING.

a Applications

- 164 i TM/13/02369/RD:** Winterdale Shaw, 20 Platt House Lane, Fairseat: Details pursuant to conditions 14 (landscaping and boundary treatment), 15 (lighting) and 16 (drainage) of planning permission TM/12/00735/FL (Use of attic area of cheese barn as residential accommodation including the insertion of 8 no. rooflights)

No objection

- 165 ii TM/13/02509/CNA:** Linden Wood Cottage, Gravesend Road, Wrotham: Consultation with Neighbouring Authority Application for erection of first floor side and rear extension to form two bedrooms and ensuite bathroom/wc at first floor level

No objection.

166 Out of Time

The response to the out of time application as listed on Appendix A was ratified.

167 b Decisions

The decisions as listed on Appendix A were received.

168 c Enforcement

No new enforcement matters were raised.

169 d Appeals

No new appeals were reported.

- e **Other Planning Issues**
- 170 i **Field Shelter, Plaxdale Green Road**
 The photographs taken by Cllr Bott had been forwarded to enforcement.
- 171 ii **The Old Rectory, Stansted – Front Garden**
 It was reported a planning application is required.
- 172 iii **Cob Trees, Hatham Green Lane**
 As reported by Cllr Mrs Hohler, the bollards would be removed.
- 173 iv **Oaktree Farm**
 The matter of probable completion of building works and therefore removal of the caravan had been reported to the planning case officer and enforcement.
- 174 v **Thriftwood**
 Enforcement had informed the Clerk that unannounced visits had been made with nothing untoward and that the site would continue to be monitored.
- 175 vi **Land adjacent to Whytecroft, Vigo Road, Stansted**
 Cllr Bott reported that the land had been sold with planning permission for stables. Shortly after the sale, a large wedding had been held on the land. He had informed the Local Planning Authority. There was a need to ensure that all breaches were reported quickly. Anyone could do this at any time – out of hours calls to the Borough Council were forwarded to an emergency number. It was understood from Cllr Mrs Kemp that calls were responded to and unlawful occupations of land were dealt with immediately. Reassurances on this point had been received from the Borough Solicitor and from the Head of Planning.
- 176 vii **Cabins, Labour-in-Vain**
 Cllr Bott referred to the cabins mentioned in Cllr Mrs Kemp's report. The site was in Wrotham parish, but affected residents of Stansted. Only 3 people had been notified and the Council had not been consulted as a neighbouring parish. He wished to make Stansted residents aware that there were 33 plots, of which 2 were occupied full-time. If all were occupied for 12 months, there would be an additional 1,100 traffic movements each month. It was understood from Cllr Betts of Wrotham Parish Council that his council was doing its best with the situation but was struggling. He had made Cllr Martin Coffin aware.
- 177 viii **Wrotham Hill Boot Fair**
 Cllr Bott said that a number of people were concerned about the boot fair. Since it had changed hands, litter was being left, the Portaloos had not been removed from the site and cars were being parked along the A20, rather than being contained on the site. He had spoken to the owner of the field. The Clerk was requested to write to Wrotham Parish Council in time for their next meeting with a copy to the Borough Council.

178 **ix Oakwood, Fairseat**

Cllr Mrs Falconer said that it appeared the garages were on the boundary of Oakwood Farm Cottage. The Clerk was asked to investigate and let Cllr Mrs Falconer have a copy of the plans.

6 FINANCE

179 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

180 **b Cheques Signed since Last Meeting**

The cheque signed since the last meeting as listed on Appendix B was ratified

181 **c Accounts for Payment**

It was proposed by Cllr Goring, seconded by Cllr Mrs Falconer and agreed the accounts as listed on appendix B be paid (cheques 662 – 663).

7 GRANT APPLICATIONS

182 **a Victim Support**

No grant made.

9 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY

a Recreation Ground

183 i. General Matters. Nothing to report.

184 ii. Hire of Ground. No new hirings

185 iii. Bye-laws. Only 3 amended model bye-laws had been returned to the Clerk. These differed in opinion, such that without more councillors returning amended forms, it was impossible to collate them into a consensus set of bye-laws. Those who had not yet returned their forms were asked to do so.

186 **b Play Equipment**

The Clerk would contact the new Headteacher and set up a meeting of the planning group in due course.

187 **c War Memorial and Garden**

Nothing to report.

188 **d Telephone Kiosk**

Nothing to report.

189 **e Village Green Land, Hatham Green Lane and Parsons Lane**

Nothing to report.

10 HIGHWAYS & TRANSPORT

190 a Pond, Hatham Green Lane

The Clerk reported that she had asked the Highways Inspector, John Vigor, to investigate. He had been on holiday and when he was back, she had contacted him again about it. She had discovered he had left KCC and had been replaced by Martyn Colley. She had then taken the matter up with him, but had not had an update.

191 b School Parking

The Clerk would take this up with the new head. Cllr Goring said that the Chairman of the Governors was going to write to parents.

192 c Drains, Fairseat

There was a problem with the drains in Fairseat and it was not known which authority was responsible for them. The Clerk was asked to endeavour to find out.

11 VILLAGE HALLS

193 a Stansted Village Hall

In Cllr Mrs Goodworth's absence, there was no report.

194 b Fairseat Village Hall and Recreation Ground

Nothing to report.

12 BROADBAND

195 Cllr Bott had written notes for the parish magazine.

13 CONSULTATION

196 a KCC - Part-night Streetlights

Cllr Mrs Hohler had explained in her report. Responses could be made by website: www.kent.gov.uk/streetlights.

14 CORRESPONDENCE

197 None.

15 DATE OF NOVEMBER MEETING

198 The Clerk requested the November meeting be put brought forward to 28th October. She had wished to go on holiday the week beginning 28th October but due to circumstances beyond her control, it would have to be the week beginning 4th November. After discussion it was decided not to change the date of the meeting, which would remain on 4th November.

16 REPORTS & CIRCULARS

199 The reports and circulars as listed on the agenda were received.

17 ANY OTHER BUSINESS

200 a Parking on Corner of Vigo Road and Platt House Lane

Cllr Miss Howie said cars had been parking on the corner again and the milk tanker had found it almost impossible to get round. Cllr Osborne said that recently it had not been due to the livery yard but it had been 2 other residents. Cllr Bott said he thought the farmer should also be more proactive about it.

PUBLIC SESSION

No matters were raised

The Chairman closed the meeting at 9.25 pm

SignedChairman

On theday of2013