



## **Mentmore Parish Council Meeting**

**To: Councillors P Brazier, J Langley, E Dack, F Medler, I Butler**

**Clerk: Maxine Hayes**

**70 Westoning Road, Harlington, Bedfordshire LU5 6PD.**

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**NOTICE IS HEREBY GIVEN of the Annual Meeting of the MENTMORE PARISH COUNCIL to be held on WEDNESDAY 6<sup>th</sup> APRIL 2016 in the Village Hall at 8.00pm for the purpose of transacting the following business:**

1. To elect the Chairman of the Council for the forthcoming year.
2. To receive Declaration of Acceptance of office from the Chairman
3. To elect the Vice Chairman of the Council for the forthcoming year
4. Chairman's items and welcomes
5. Attendance and Apologies
6. Disclosures of Interest on items pertaining to the agenda  
Councillors to declare any interests.
7. Public Question Time (10 minutes)  
To receive any questions from members of the public.  
Police Report
8. To approve minutes of the Parish Council Meeting held on 3rd February 2016.  
Copies previously circulated.
9. Police Matters
10. To receive reports from District and County Councillors
11. Village Hall  
(a) To receive a report from the Committee.
12. Planning
  - (i) To receive details of planning decisions received.
  - (ii) To discuss planning application no's.
  - (iii) Redevelopment of The Smithy
13. Progress report from Pedestrian/Road Safety working group
14. Devolution update
15. Condition of Mentmore Towers – Update from AVDC and Natural England
16. Finance
  - Accounts update including, Expenses for Payment, Balances
  - S106 Spend Project
  - General update
17. To receive
  - Clerk's Report
  - Best Kept village
  - To approve adoption of Mentmore PC Equality and Diversity Policy
  - To approve adoption of Mentmore PC Risk Assessment Policy
  - Notification of casual vacancy due to resignation of Councillor F Medler
  - To approve Contract of Employment for Mrs M Hayes
  - To discuss donation for churchyard maintenance