

BOUGHTON MONCHELSEA PARISH COUNCIL

Minutes of the Parish Council Meeting held on 5th March 2013 In Boughton Monchelsea Village Hall pursuant to notice, commencing at 7.00pm

Present:

Cllrs S. Munford (Chairman)
C. Bracking
S. Evans
I. Ellis
J. Gershon
W. Brown
A. Whybrow
L. Date
P. Herrin

Parish Clerk
KCC Warden, Liz Lovatt
PCSO Richard Kirby
1 no. parishioner

1. **Apologies:** Apologies were received from Cllrs Bray, Smith, Lewis, Williams, Thompson and Clarke
2. **Notification of late items for inclusion on the agenda**
The following late item was agreed :
11.3 Maidstone Tourism Association
3. **Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**
No exempt items
4. **Reports from Maidstone Police / PCSO and KCC Rural Community Warden**
PCSO Richard Kirby had provided a written report in advance of the meeting. The crime figures for the preceeding two months were noted as five incidents of burglary, one incident of criminal damage and one theft.

PCSO Kirby explained that he currently looks after five parishes but that a recruitment drive for new PCSO's had recently ended. He added that hopefully Boughton Monchelsea would soon get a new PCSO.

KCC Warden, Liz Lovatt reported as follows :

- Assistance has been given to vulnerable people, including help completing application forms for support. Several residents have raised concern about debt and they have been referred to the Consumer Credit Counselling Service.
- Arrangements have been made for socially isolated residents to go to coffee mornings, receive a call or visit from a befriending service, shopping trips and other assistance to improve their quality of life

- 32 sacks of rubble were fly tipped in Cliff Road, Forge Lane and Lower Farm Road. Anyone who witnessed this should contact Liz
- A burglary took place in Green Lane and there have also been some shed breaks. Residents should ensure their properties and other buildings and sheds are kept secure and to report anything suspicious
- There have been two recent door step callers in Church Street. One was very intimidating and using aggressive sales tactics. Residents should notify Liz of doorstep callers when they are in the area so that she can check they are legitimate
- There has been a persistent problem with dog fouling in the Brooker Close area and also complaints regarding fouling on the public footpath adjacent to Campfield Cottages and the Beresfords Hill footpath. Civic enforcement officers have been asked to visit from time to time. Please can dog walkers ensure they are responsible and clean up.

Cllr Gershon queried whether the fly tipping had all been from the same source. Liz advised that she believed the 32 sacks had all been tipped from the same lorry.

Cllr Whybrow advised that there had been a recent burglary on Heath Road . Liz advised that the recent burglaries were not specific to Boughton Monchelsea but were a general problem at this time of year

Cllr Munford advised that MBC had recently awarded £1000 for the 'socket and see' scheme. Liz advised that she was waiting for another £1500 from KCC.

5. Open Quarter:

A resident spoke regarding road safety in Marlpit, stating that seven accidents had occurred in the last three years, with two in February of this year. The resident asked whether the speed limit could be lowered and also stated her concerns at turning in and out of her driveway with vehicles travelling so fast. Cllr Ellis stated that the speed limit should be reduced however Cllr Munford noted that Highways have previously advised that no action will be taken unless there is a history of injury causing accidents. No such history currently exists. Cllr Munford explained that, if requested by a resident, Highways could assess a site for the installation of highway mirrors to facilitate safe turning in and out of driveways. It was noted that if agreed by Highways, the cost of mirror supply and installation would have to be borne by the applicant. Clerk to forward relevant contact details to resident.

CLERK

The resident spoke regarding the recent planning application for additions to the Back Lane traveller sites. Cllr Munford explained that the application remains undecided by the Borough Council.

6. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations : None

7. Matters outstanding from minutes (8 January) not included in agenda:

Item 4 Electrical safety booklet : Cllr Munford confirmed that he had assisted Liz Lovatt in obtaining funding from the Borough Council towards this.

Item 11.5 Member highway funding : It was noted that Cllr Eric Hotson had agreed that the £7500 grant money he had awarded could be used towards the Parkwood Farm reservoir scheme, relieving flooding to The Quarries.

Item 13.6 Bus group : Cllr Munford stated that the time of the last bus had now been put back to 5.45pm. Cllr Whybrow stated that buses operating within the parish had recently been late, broken down or not turning up at all. Cllr Whybrow agreed to provide further details to the clerk to enable a letter of complaint to be sent to the bus company.

CLLR WHYBROW / CLERK

8. Minutes of the meeting held on 8 January 2013:

The minutes of the meeting held on 8 January 2013 were agreed as correct. Proposed by Cllr Ellis, seconded by Cllr Bracking. Agreed by all members.

9. Clerk's report

The contents of the clerk's report were noted. The clerk noted that the Church Hill verge issues had been discussed with KCC Highways at the meeting on 4th March and that the Parish Council had stated that the intention was to preserve the country feel of the verge. The possibility of installing grasscrete type blocks was discussed but it was agreed that due to the use of the verge by parents for school car parking, it was unlikely that grass would ever grow up through the blocks. Cllr Munford had stated at the Highways meeting that the bollards in the verge in front of the black weatherboard church building were not appropriate in this location and should be removed. Highways agreed to look into the legality of these and take any appropriate enforcement action.

Clerk to copy minutes from Highways meeting to all members.

CLERK

10. Finance Report:

Payments since last meeting (incl VAT) :

Parish Clerk	Agenda printing	47.64
PMC Planning	Neighbourhood Plan consultancy work	1000.00
I. Ellis	Leaving gift for previous Borough Councillor, Mike Fitzgerald	49.98
EDF Energy	Electricity to parish hut	4.09
RIP Cleaning Services	Dog bin emptying / December	43.20
P. Herrin	Waders for use by Parish Councillors on sluice gate operation duties at Parkwood Farm reservoir	43.54
Village hall committee	Rent for parish office for 2013	522.98
Wilson Tree Surgery Ltd	Tree surgery work to Walk Meadow	1140.00
Public Works Loan Board	Loan repayment (purchase of	4.74

	allotment field)	
Supplies Team	Printer cartridges	72.55
Zurich Municipal	Additional BMAT insurance premium associated with increase in public liability insurance cover	108.75
RIP Cleaning Services	Dog bin emptying / January	54.00
Village hall committee	Hall hire	42.50
MW Supplies Ltd	Repairs to parish hut door	60.00
Dale Tribe Plumbing and Heating	Supply and installation of new boiler flues to village hall roof	878.40
Parish Clerk	Clerk's salary and expenses (17 th Nov 2012 to 17 th Feb 2013)	1646.09
Kent County Council (KCS)	Newsletter printing (Dec 12 issue)	264.00
PMC Planning	Neighbourhood Plan consultancy work	1000.00

Receipts:

MBC	Reimbursement of DEFRA grant money	6974.79
Allotment leaseholders	Allotment rent	137.50
MBC	Pride of Maidstone fund grant money for KCC Warden's 'Socket & See' booklet	1000.00
The Kent People's Trust	Grant money for KCC Warden's 'Socket & See' booklet	500.00

Balances as at 28th February 2013 :

Current Account	21417.82
Business Reserve	423.82
National Savings	291.33
Total Financial Assets	22132.97

Cllr Ellis proposed that the above financial statement be accepted. Seconded by Cllr Herrin, agreed by all members.

11. Correspondence:

11.1 KCC - Linton crossroads crash remedial scheme : The clerk explained that correspondence had been received from KCC asking for comments on the proposed crash remedial scheme to Linton crossroads. All members stated their support for the scheme. Cllr Gershon suggested that several modifications should be made to improve traffic flow through the junction and it was agreed that the following response should be returned to KCC :

The Parish Council would like to offer its full support to the scheme but has the following comments to make :

- The scheme should make additional allowance for vehicles to queue side by side on the B2163 on both the Boughton Monchelsea and Coxheath sides of the junction. This is currently very limited but could be improved upon to allow greater traffic flow through the junction during each green light phase
- The Parish Council has received reports of vehicles passing through the junction well after lights have turned green for opposing motorists. The phasing of the lights needs to be checked and adjusted accordingly

Clerk to submit response accordingly.

CLERK

11.2 MBC – Strategic Housing and Economic Development Land Availability Assessment : Cllr Munford spoke at length regarding the history of this and noted that four sites within the parish of Boughton Monchelsea had been put forward by landowners to MBC. It was agreed that the sites on the list provided by MBC should be reviewed by the Neighbourhood Plan committee. Proposed by Cllr Ellis, seconded by Cllr Gershon, agreed by all members.

CLLR SMITH

11.3 Maidstone Tourism Association : The clerk explained that a letter had been received from the newly formed Maidstone Tourism Association, inviting the Parish Council to become a member at a cost of £50 per year. It was agreed by all members not to join this association.

CLERK

12. **Planning Report:**

The following applications had been considered by the Planning and Licensing Committee:

		MBC notified
MA/12/2200	Freedoms Hall, Gandys Lane, Boughton Monchelsea Applicant : Mr Lintern Erection of a two storey side extension DECISION : No objection / comment	11/1/13
MA/12/2305	70 Church Street, Boughton Monchelsea Applicant : Kent Police Application to extend the time limit for implementing permission MA/10/0445 (application to extend time limit for implementing permission MA/07/0354) being the demolition of existing police house and the erection of two detached four bedroom dwellings DECISION : No objection / comment	7/2/13
MA/12/2306	70 Church Street, Boughton Monchelsea Applicant : Kent Police Application to extend the time limit for implementing permission MA/10/0444 (application to extend time limit for implementing permission MA/06/1418) being extensions and alterations to dwelling, including front porch, single storey side extension, two storey side extension, increased ridge height and installation of dormer windows DECISION : No objection / comment	7/2/13
MA/12/2316	Land south of St Peters Church, Church Hill, Boughton	7/2/13

Monchelsea

Applicant : Rev Geoff Davis

Change of use of land from agriculture to churchyard to provide an extension to the existing churchyard to be used for interment of cremated remains, burials and a remembrance garden

DECISION : The Parish Council feels that the soil report that has been submitted does not contain sufficient detail. When determining the application, consideration should be given to the possibility of contamination to ground water caused by the change of use of the land.

MA/13/0138 Royal Mail Maidstone Delivery Office, Bircholt Road, Maidstone 7/2/13

Applicant : Royal Mail

Single storey extension to provide draft lobby

DECISION : No objection / comment

MA/12/1994 and 1989 New Line Learning, Academy, Boughton Lane, Maidstone 7/2/13

Applicant : Future Schools Trust

Outline applications for the erection of a primary school and a studio school (ADDITIONAL INFORMATION ONLY)

DECISION : The 'Transport Assessment Addendum' notes that the Cripple Street signal junction is operating close to capacity and states that traffic modelling is unlikely to show the future characteristics of the local highway network and could provide misleading results. The report also states that future resources should be directed towards considering the level of highway contributions which should be provided to mitigate the impact of the proposals. No further consideration has been given in the report to the significant increase in traffic that would result from the proposals. The Tiger primary school is open at present but with only two year groups (reception and class one). In several years time the school intake will be much higher with all year groups present from reception to year six. The traffic using the junction at school drop off and collection times will then be much increased. In addition, as a brand new school, the catchment area of the Tiger primary is significantly wider than that of other local primaries, resulting in increased car use due to longer journeys. The proposed studio school would also result in a significant increase in traffic from both staff and students travelling to and from school. The planning applications should fully consider the impact of the proposals on the A229 / Boughton Lane junction, including any necessary junction improvement works.

MA/13/0136 Church Farm Oast, Church Hill, Boughton Monchelsea 7/2/13
Applicant : Mrs Walker

- Infilling of excavation to create extension, alterations to fenestration and associated works
DECISION : No objection / comment
- MA/13/0105 Wierton Hall Farm, East Hall Hill, Boughton Monchelsea --
 Applicant : Mrs Curteis
 Erection of detached annexe
DECISION : Not yet decided
- MA/13/0174 16 Church Street, Boughton Monchelsea --
 Applicant : Mr & Mrs Cousins
 Erection of first floor rear extension and single storey side extension
DECISION : Not yet decided
- MA/13/0210 Wierton Hall Farm, East Hall Hill, Boughton Monchelsea --
 Applicant : Mr & Mrs Davis
 Erection of a single storey detached building to form annexe
DECISION : Not yet decided

The following applications have been APPROVED by MBC :

- MA/12/1695 Brishing Court Stables, Brishing Lane, Boughton & 1696 Monchelsea
 Planning application and listed building consent for conversion of stable within the cartilage of the listed building to an independent residential dwelling
- MA/12/1977 Land at Church Street, The Green, Boughton Monchelsea
 An application for the prior approval of the local planning authority for the installation of an equipment cabinet
- MA/12/1984 Heathcot, Heath Road, Boughton Monchelsea
 Loft extension with ground and first floor rear extensions and front rooflights
- MA/12/1995 9 Cock Cottages, Green Lane, Boughton Monchelsea
 Erection of a single storey front extension
- MA/12/2099 18 Haste Hill Close, Boughton Monchelsea
 Single storey rear extension and single storey front extension to the garage
- MA/12/2200 Freedoms Hall, Gandys Lane, Boughton Monchelsea
 Erection of a two storey side extension
- MA/12/2305 70 Church Street, Boughton Monchelsea
 Application to extend the time limit for implementing permission MA/10/0445 (application to extend time limit for implementing permission MA/07/0354) being the demolition of existing police house and the erection of two detached four bedroom dwellings
- MA/12/2306 70 Church Street, Boughton Monchelsea
 Application to extend the time limit for implementing permission MA/10/0444 (application to extend time limit for implementing permission MA/06/1418) being extensions and alterations to dwelling, including front porch, single storey side extension, two storey side

extension, increased ridge height and installation of dormer windows

The following applications had been REFUSED by MBC:

- MA/12/1882 Keepers Cottage, Peens Lane, Boughton Monchelsea
Erection of detached garage
- MA/12/1924 Land rear of Le Portel, Heath Road, Boughton Monchelsea
Outline application for the erection of 1 no dwelling and detached garage
- MA/12/2239 Wierton Grange, Back Lane, Boughton Monchelsea
An application for listed building consent for internal alterations to layout

The following application(s) have been notified as WITHDRAWN

None

The following APPEALS have been notified:

None

The following APPEAL DECISION(S) have been notified :

None

The following APPEALS have been notified as WITHDRAWN:

None

Cllr Evans proposed that the above planning report be accepted. Seconded by Cllr Whybrow, agreed by all members.

Cllr Munford explained that the Parish Council's planning committee had commented on the planning application relating to the churchyard extension, expressing concern at the possible effect on groundwater. He added that MBC would be including conditions to ensure that groundwater was protected from contamination.

Cllr Whybrow queried whether a decision had been made by MBC on the applications relating to the new school buildings on the New Line Learning site. Cllr Munford stated that the applications had yet to be decided.

13. Representatives' Reports:

13.1 KALC: Cllr Ellis had nothing further to report.

13.2 Allotments : Cllr Bracking asked whether the Parish Council would agree to spend £100 for footpath works to the allotment field. He explained that the path needs to be laid with hardcore to prevent the track washing away. Cllr Munford proposed that Cllr Bracking be given delegated powers to spend up to £100 on this item.
Seconded by Cllr Ellis and agreed by all members. **CLLR BRACKING**

Cllr Bracking stated that all but three allotment plots have now been leased out.

- 13.3 Village Hall & Recreation Ground : Cllr Bray was not present at the meeting. Cllr Whybrow confirmed that she had attended the last village hall and recreation ground committee meeting. She stated that the committee had recently reduced the hall hire prices for a trial period in an effort to generate more business. Cllr Whybrow agreed to take over from Cllr Bray as rep for the time being.
- 13.4 Neighbourhood Watch: Cllr Williams was not present at the meeting. It was noted that no replacement area co-ordinator had yet been found.
- 13.5 PACT : Cllr Date stated that he had attended a PACT meeting on 24th January where the Police had advised that the crime rate was going down. It was noted that the next PACT meeting would take place on 25th April.

Cllr Date advised that following the recent publicity campaign, five new Speedwatch recruits had come forward. Training will be carried out in April so that recruits can help at the next Speedwatch session in May.

Cllr Date reported that the new Speedwatch site past the garage on Heath Road has proved a very useful addition. 11 vehicles were recorded travelling at 46mph or more on a Saturday morning session. In total, for the four recent Speedwatch sessions throughout the parish, 21 vehicles were noted exceeding the speed limit.

Cllr Date advised that he had been working on a possible new Speedwatch site on the south side of Heath Road between Gandys Lane and Brishing Lane. He added that he had approached the occupants and landlord of the farm and business units. Business residents were happy with the site but Cllr Date stated that he would need to make further contact with the landlord before approaching the Police to include this as a new Speedwatch site.

CLLR DATE

- 13.6 Bus group : Cllr Munford advised that meetings were now being held quarterly.

14. Items for Discussion:

- 14.1 Parkwood Farm reservoir update including flood operation team for next two months :

The following members agreed to act as sluice gate operators for the next two month period : Cllrs Munford, Herrin, Smith (day cover), Cllr Williams (night cover)

Cllr Munford stated that the contractor had yet to complete the remedial works. It was noted that the pipe lining works would probably have to be delayed until October due to the farmer needing to irrigate his crops during the spring and summer months.

- 14.2 North Ward update : Cllr Williams was not present at the meeting.

- 14.3 Community First Responders : It was agreed to defer this item until the Parish Council meeting in May.

14.4 Emergency Planning : Cllr Brown explained that a letter had been sent out to key bodies within the parish regarding the Parish Council's plan to form an emergency response team. He added that all parties had responded favourably and that he had produced a notice for the parish newsletter , notice boards and website asking for volunteers with 4x4 vehicles, medical experience, building experience etc.

Cllr Brown stated that the Parish Council would eventually need to source emergency kit such as hi vis clothing, wet weather suits, torches, VHF radios, stand pipes etc. He added that he hoped to arrange a meeting with Kent County Council emergency planning to discuss the way forward.

Cllr Brown stated that he had been in touch with Kent Fire & Rescue regarding producing an article for the parish newsletter and website regarding rural fire watch. He explained that he had also requested advice from Kent Fire & Rescue on whether or not it is within the Parish Council's remit to clear debris etc from fire hydrants. Kent Fire & Rescue had advised that this was for each parish to decide and that some parishes do this on a four weekly basis if safe to do so, with some leaving it to Highways to keep the verges clear. It was agreed that this would be considered again once Cllr Brown had been able to obtain all the relevant information.

14.5 Grant applications : Cllr Brown explained that the Parish Council would need relevant quotes, planning approval etc in place prior to applying for the majority of grants. He added that something the Parish Council could move forward with was provision of new play equipment. Cllr Gershon agreed to assist with this.

CLLR GERSHON / CLLR BROWN

Cllr Brown noted that it would be very difficult to obtain a grant for a new war memorial however a grant could be obtained more easily for a replacement memorial. Cllr Munford noted that there used to be a nissen hut in Church Street on the site of the village hall. This hut had been erected as a war memorial. Cllr Brown advised that the best method of approach would be to ask the Royal British Legion to apply. The Parish Council would need to liaise with them regarding the best place for this, perhaps on the side of the village hall. Cllr Brown agreed to take this forward.

CLLR BROWN

Cllr Brown suggested the following grant projects the Parish Council might wish to pursue in the future :

- Extension to village hall
- Quarry Road conservation
- Church Street improvements
- Brishing Lane footpath
- Restoration of village well and soup kitchen
- Outdoor play area / gym
- Drama group

Cllr Munford thanked Cllr Brown for all his hard work on this.

Cllr Evans asked whether the Parish Council might be able to obtain a grant for the planning work associated with the Church Street improvement project. It was noted that this could be carried out in conjunction with the Neighbourhood Plan. Cllr Brown to take this forward with the assistance of the Neighbourhood Plan committee.

CLLR BROWN

- 14.6 Arrangements for Annual Parish Meeting Tuesday 21st May 2013 : It was agreed that the meeting should start at 7pm from this year onwards.

Clerk to arrange catering for the event.

CLERK

It was agreed that the Parish Council should ask parishioners to send in their nominations for this year's 'Parishioner of the Year' award. This would be advertised in the next newsletter, on the website and in the notice boards.

County and Borough Councillors to be invited to address the meeting.

CLERK

It was agreed that the Chairman of the Neighbourhood Plan group, Cllr Doug Smith, should speak at the meeting. The Parish Council's neighbourhood planning consultant, Mr Paul McCreery, should also be invited to attend.

CLLR SMITH

Cllr Herrin agreed to provide an update at the Annual Parish Meeting, on the Parkwood Farm reservoir scheme.

CLLR HERRIN

Cllr Munford agreed to include in his address, an update on the village fete plans and a request for somebody to step forward as new Neighbourhood Watch area co-ordinator.

CLLR MUNFORD

- 14.7 Village fete 1st June 2013 : Cllr Whybrow detailed the plans that had been made for the fete. She added that since the fete was now an annual event, some profit would be awarded to charity with the remainder carried forward each year to allow the fete to become self funding.

- 14.8 South Maidstone Business Association : The clerk stated that as requested by the South Maidstone Business Association (SMBA) at the meeting held on 15th January, members to decide on the following :

- Does the Parish Council want SMBA to assist us in hosting a business fayre within the parish?
- Does the Parish Council want to produce a register of local businesses?
- Do the Parish Council want to get involved with SMBA regarding sponsorship of local events etc?
- Does the Parish Council wish to become a member of SMBA at a cost of £75 per year?

Cllr Ellis proposed that the Parish Council respond 'yes' to all the above questions, with the proviso that SMBA take the lead in organising a business fayre, with the Parish Council assisting as required. Seconded by Cllr Gershon. Agreed by all members. Clerk to inform SMBA accordingly.

CLERK

15. Deferred items schedule :

Furfield Quarry, methane monitoring – Cllr Ellis requested that the clerk arrange a further meeting with MBC to take this forward. **CLERK**

Boughton Service Station – the clerk noted that the planning application documents had yet to be received from MBC.

16. Any Other Business :

- 16.1 Cllr Whybrow expressed concern that lorries travelling on Heath Road were causing vibrations in houses along Heath Road. She suggested that the problem was caused by both the weight and speed of vehicles but the effect was increased by the poor quality of the road surface. It was agreed that the clerk should write to Highways asking that when the road surface is renewed, ‘rubberised’ surfacing material should be used. Clerk to copy correspondence to County Councillor, Eric Hotson. **CLERK**

It was agreed that a letter drop should be carried out along Heath Road asking for affected residents to get in touch. Cllr Whybrow to provide clerk with further details to enable a letter to be drafted. **CLLR WHYBROW / CLERK**

Cllr Date explained that he had recently taken on responsibility for producing the parish newsletter and asked whether another Councillor would be prepared to take over from him as Speedwatch co-ordinator. It was noted that this role could be taken on by a parishioner. Cllr Munford to bring this up at the Annual Parish Meeting in May. **CLLR DATE**

17. Date of Next Meeting:

The next meeting will be held on Tuesday 7th May 2013 at 7pm in the village hall. There being no further business, the meeting was closed at 9.05pm.

MINUTE 15 (Parish Council meeting 5 March 2013)

SCHEDULE OF DEFERRED ITEMS CARRIED FORWARD FROM PARISH COUNCIL MEETINGS:

BMPC DATE :	ITEM:	ACTION:	POSITION AS OF PARISH COUNCIL MEETING 5 March 2013
11.3.03	Wierton Place	Victorian Greenhouses – conservation	MBC set up liaison group with owner's agent & architect. Considering enabling development. Meeting requested with MBC's Conservation Officer. Clerk to complain to CE MBC about lack of action and commitment to preserve these listed buildings (4.7.06). Response discussed mtg 5.9.06. Update report received from MBC (6.3.07). Clerk to write to MBC requesting that this is added to the enforcement action report. (7/7/09). E-mail sent to MBC (Denise Roy) on 22/8 requesting that this case is added to the report and requesting information on its status (1/9/09). Requested update on this case 4/4/11 however planning application MA/11/0511 received 14/4/11 incorporating proposal to convert greenhouse into houses. MA/11/1511 remains undecided by MBC (5/7/11, 6/9/11, 1/11/11, 10/1/12, 7/3/12, 3/7/12, 4/9/12, 6/11/12, 8/1/13, 5/3/13)
16.1.07	Furfield Quarry	Methane monitoring	Update reports obtained & passed to Cllr Fuller / meeting of Custodian Trustees. Need to write to planning authority asking whether methane is being monitored (4.3.08, 6.5.08, 15.7.08). Up to date report received. Ensure reports requested annually (2.9.08). Clerk to request latest report (6/7/11, 6/9/11). Latest report requested. Page & Wells to set up meeting with relevant parties to discuss (1/11/11). Meeting took place 9/12/11. Next meeting due December 2012. Clerk to request financial information from MBC (3/7/12). Correspondence received 23/7/12. Cllr Ellis to arrange further meeting with relevant parties (4/9/12, 6/11/12). Clerk to arrange further meeting (8/1/13). Clerk contacted MBC – awaiting response (5/3/13)
7/3/12	Brishing Lane	Speed limit	It was noted at the PC meeting on 7/3/12 that a 20mph zone pilot scheme was currently in operation in Maidstone but that this pilot would be ongoing for the next 18 months. It was therefore agreed to put this item on the deferred items schedule to be reviewed again from September 2013.
8/1/13	Boughton Service Station	Planning breach	It was noted at the PC meeting on 8/1/13 that MBC had advised on 3/12/12 that the hard standing was not as approved in MA/10/0430 and the planting scheme had not been carried out. As such the owner would be required to remove the excess hardstanding and carry out the planting scheme within 28 days or submit a planning application within the same period (i.e. by 31/12/12). MBC had advised that the owner has stated an intention to submit a planning application to keep the excess hardstanding. Planning application submitted, ref MA/13/0321. Deadline for responses 8/4/13. To be discussed at Parish Council planning meeting on 2/4/13. (5/3/13)