

## ACOL PARISH COUNCIL



The Village Hall  
The Street  
Acol  
Kent CT7 0JA  
e-mail: [clerk@acolparishcouncil.org.uk](mailto:clerk@acolparishcouncil.org.uk)

Date: 15<sup>th</sup> August 2023

To: The Members of Acol Parish Council

You are hereby summoned to attend the Parish Council meeting to be held on **Thursday 24th August 2023** at **7.30pm, Acol Village Hall**, for the purpose of transacting the business mentioned below.

Signed: *Sara Archer* Clerk

### AGENDA

- 01/23-24 EXCLUSION OF PUBLIC**  
Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public will be excluded by reason of the confidential nature of the business to be transacted during the period 7:30pm – 7:40pm.
- 02/23-24 APOLOGIES FOR ABSENCE**
- 03/23-24 DECLARATIONS OF INTEREST**  
To receive disclosures of any personal or prejudicial interests from councillors relating to matters on the agenda.
- 04/23-24 MINUTES OF THE PREVIOUS MEETING**  
To approve minutes from the meeting held on 22<sup>nd</sup> June 2023.
- 05/23-24 CIVILITY & RESPECT PLEDGE**  
a) To consider and approve the motion to take the Civility & Respect Pledge.  
b) To approve the Dignity at Work Policy.
- 06/23-24 CHAIRMAN'S REPORT**  
The Chairman to report on any matters that have arisen since the last meeting.  
a) Appointment of Clerk  
b) Purchase of BT kiosk  
c) Proposal of Attendance Register  
d) Councillor's roles and responsibilities
- 07/23-24 CLERK'S REPORT**  
To receive the Clerk's report and details of correspondence received.
- 08/23-24 COUNCILLOR'S REPORTS**  
To receive a report from each Parish Councillor.  
- Village Decoration  
- Neighbourhood Plan
- 09/23-24 INDIVIDUAL OFFICER REPORTS**  
To receive updates for the following:  
a) County Councillor  
b) District Councillors  
c) Ward Police Officer
- 10/23-24 CONSULTATION ON PROPOSED CLOSURE OF ST MILDRED'S CHURCH**  
To receive an update following the consultation.

**11/23-24**

**HIGHWAYS**

- a) Speedwatch
- b) 7.5 tonne weight limit
- c) Footpath to Quex
- d) Street Cleansing, litter, fly-tipping
- e) Highways Improvement Plan

**12/23-24**

**FINANCE**

- a) To approve receipts and payments as listed in the schedule of payments.
- b) To approve monthly bank reconciliations.
- c) To receive an update on the budget.
- d) To approve the email hosting expenditure and subsequent monthly direct debit payment.
- e) To approve the website hosting expenditure.
- f) To approve the reimbursement of expenditure for the online survey regarding the telephone kiosk.
- g) To approve expenditure for the provision of essential training for Parish Councillors.
- h) To retrospectively approve the banking arrangements with Unity Trust and associated fees.
- i) To note and approve the Clerk's salary and outsourcing of the payroll duties/HMRC reporting.
- j) To approve the repair costs for the CCTV.

**13/23-24**

**PUBLIC QUESTION TIME**

Up to 10 minutes will be allowed for members of the public to ask questions or make representations relating to any of the business on the agenda in accordance with Council Standing Order 3(e).

**14/23-24**

**DATE OF NEXT MEETING**

Thursday 26<sup>th</sup> October, 7:30pm, Acol Village Hall