

# Boughton Monchelsea Parish Council

Date : 1<sup>st</sup> November 2023

The next meeting of the Parish Council will be held in the **main hall of Boughton Monchelsea village hall on Tuesday 7<sup>th</sup> November 2023 at 7.00 pm** when the following business is to be transacted.

## AGENDA

1. Apologies
2. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
3. Notification of late items for inclusion on the agenda.
4. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
5. Reports from Police / KCC Community Warden
6. County Councillor updates
7. Borough Councillor updates
8. Open Quarter.
9. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
10. Matters outstanding from minutes (5<sup>th</sup> September 2023) not included in agenda.
11. Minutes of the meeting held on 5<sup>th</sup> September 2023 : Agreement of and signature by Chairman of the Council
12. Clerk's Report.
13. Finance
  - 13.1 Finance report : Agreement of payments made and income received since meeting on 5<sup>th</sup> September 2023
  - 13.2 Budget monitoring report to 30<sup>th</sup> October 2023
  - 13.3 Accounts audit – note contents of external auditors report, with no actions
14. Correspondence
15. Planning Report.

**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME  
TO ATTEND**

- 16. Representatives Reports:
  - 16.1 KALC (Cllr Date)
  - 16.2 Allotments (Cllr Martin)
  - 16.3 Village Hall & Recreation Ground (Cllr Humphryes)
  - 16.4 Neighbourhood Watch (Cllr Wilde)
  - 16.5 Police Liaison (Cllr Date)
  - 16.6 Bus group (Cllr Brown)
  - 16.7 Biodiversity and environment (Cllr Jessel)
- 17. Decision items :
  - 17.1 Memorial plaques / benches – agree how to respond to current and future requests
  - 17.2 Parkwood Farm reservoir – approval of new operating instructions
- 18. Update / discussion items :
  - 18.1 Parkwood Farm reservoir - update
  - 18.2 North ward - update
  - 18.3 Village hall remodelling - update
- 19. Health & Safety Issues
- 20. Deferred Items Schedule
- 21. Any other Business. (Non decision items only)
- 22. Date of Next Meeting: Scheduled for Tuesday 16<sup>th</sup> January 2024 at 7.00 pm in the main hall of the village hall.

**MEMBERS OF THE PUBLIC AND THE PRESS ARE  
WELCOME TO ATTEND**