

# West Ilsley Parish Council

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## FULL COUNCIL MEETING

Minutes of the Full Council meeting held in West Ilsley Village Hall on Monday 13<sup>th</sup> March 2023.  
Commencing at 7:30 pm.

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**Members Present:** Councillor Alan Beaumont (AB), Chairman  
Councillor Graham Woods (GW), Vice-Chairman  
Councillor Alan Bloor (APB)  
Councillor Clive Hooker (CH)  
Councillor Alan Muir (AMM)  
Councillor Tim Pearey (TP) (co-opted Minute 22/23-103)

**Members Absent:** None

**Officers Present:** Sarah Marshman, Clerk/RFO

**In Attendance:** Carolyne Culver, District Councillor  
0 Members of the Public

## Minutes

**22/23-097 To receive, and consider for acceptance, apologies for absence from Members of the Council**

All members were present so there were no apologies.

It was noted that since the previous meeting, Liz Dray had resigned from the Parish Council. As the resignation is within 6 months of the next election, the council is able to co-opt to fill the vacancy. The Council thanks Liz for all her work, particularly with the SID.

**22/23-098 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any Requests for Dispensation from Members declaring a Disclosable Pecuniary Interest**

There were no declarations of interests or requests for dispensation.

**22/23-099 To receive:  
Questions or comments from members of the public regarding items on the agenda  
Representations from any member who has declared an Other Registerable Interest or Non-Registerable Interest**

There were no questions, comments or representations.

<b>22/23-100</b>	<p><b>To approve the minutes of the Parish Council Meeting held on 16<sup>th</sup> January 2023</b></p> <p>Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman signed the minutes.</p>	
<b>22/23-101</b>	<p><b>To discuss any matters arising from the Minutes of the previous meeting</b></p> <p>The owner of Hunter’s Pond has commissioned an agent to review the pond.  APB is still working on closing the Trust account.  A team of volunteers is in place to empty the bins in the Recreation Ground.</p>	Action APB
<b>22/23-102</b>	<p><b>To receive a report from the District Councillor</b></p> <p>The District Councillor gave an update on recent activities of West Berkshire Council.</p>	
<b>22/23-103</b>	<p><b>To consider co-opting to fill one vacancy</b></p> <p>Resolved: To co-opt Tim Pearey to the council.</p>	
<b>22/23-104</b>	<p><b>To receive an update on planning application responses and decisions</b></p> <p>The council has responded to the following planning application since the last meeting:</p> <ul style="list-style-type: none"> <li>• 23/00129/HOUSE 4 The Maltings, West Ilsley, RG20 7AX - Rooflights added to loftspace, solar panels added to roof. No objections.</li> <li>• 22/03005/LBC Rowles Farm, Main Street, West Ilsley, RG20 7AR - Replacement windows. No objections.</li> </ul> <p>West Berkshire District Council has confirmed the following decisions since the previous meeting:</p> <ul style="list-style-type: none"> <li>• 22/02571/FULMAJ Folly Farm, Bury Lane, West Ilsley, RG20 7AZ - Proposed steel portal framed building to be used as an on-floor grain store with hardstanding perimeter and 4 no. gas tanks. Approved.</li> </ul>	
	<p>The following planning applications had been received since the agenda was issued.</p> <p>23/00545/FULMAJ and 23/00558/LBC Hodcott Buildings, West Ilsley Stables, West Ilsley, Newbury - The repair, restoration, extension to and change of use of, the listed threshing barn to residential use; the re-building of the former cottages to provide ancillary accommodation; associated building operations and landscaping</p> <p>The council discussed the applications, and the Clerk will submit a response under delegated powers of no objections and will highlight the following:</p> <ul style="list-style-type: none"> <li>• The application sits within an Area of Outstanding Natural Beauty (AONB).</li> <li>• The application sits outside the settlement boundary.</li> <li>• The application concerns a change from agricultural to residential.</li> <li>• A construction management plan is required.</li> <li>• Light pollution may be created.</li> </ul>	Action Clerk

- The council requests an ecologist's report on wildlife issues, particularly highlighted are the need for bat boxes and concerns regarding the protection of the wild orchids in this area.

<b>22/23-105</b>	<b>To consider appointing a new Internal Controller</b>	Resolved: To appoint Graham Woods as Internal Controller.	
<b>22/23-106</b>	<b>Finance: To consider approving the payments listed on the Finance Report</b>	Resolved: To approve the payments listed on the Finance Report in Appendix 1.	
	<b>To note the most recent bank reconciliation</b>	The bank reconciliation to 28 <sup>th</sup> February was noted as shown in the Finance Report in Appendix 1.	
	<b>To receive any reports from the Internal Controller</b>	The Internal Controller has reviewed the accounts to the end of February.	
<b>22/23-107</b>	<b>To receive an update on the Village Hall</b>	The Village Hall Committee has carried out a village survey and has received the offer of some funding towards the cost of replacement windows. The council wished to record its thanks to Neil Fowler for his efforts in updating the constitution.	
<b>22/23-108</b>	<b>To consider whether a Parish Plan or Neighbourhood Plan is required for West Ilsley</b>	The Clerk was requested to contact the Planning Policy Manager at West Berkshire Council to invite them to the Annual Parish Meeting to talk about Neighbourhood Plans.	Action Clerk
<b>22/23-109</b>	<b>To discuss village communications</b>	AB will discuss this further with the WIN editor.	Action AB
<b>22/23-110</b>	<b>To consider opening a business savings account</b>	Resolved: To open a business savings account with Lloyds Bank.	Action Clerk
<b>22/23-111</b>	<b>To discuss the play area inspections</b>	The play area inspection is due to take place in April. Resolved: GW and CH will attend the play area inspection at a cost of £42 + VAT.	Action GW, CH
<b>22/23-112</b>	<b>To review the Reserves Policy</b>	Resolved: To update the figures for the earmarked reserves (EMR) as given below. The Clerk will update the policy.	Action Clerk

<b>Fund</b>	<b>Amount</b>	<b>Notes</b>
Village Hall	£17,000	Reduced by £3,000.
Play Area	£5,700	Added the remaining £700 unspent on maintenance as per the 22/23 budget.
War Memorial	£2,000	Deducted £263 for repairs made in 22/23, then reduced from £4,737 to £2,000.
Gazebo	£4,000	Reduced by £1,000.
Pond	£1,000	Added the £1,000 included in the 22/23 budget to build up the EMR.
<b>Total</b>	<b>£29,700</b>	

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| <b>22/23-113</b> | <b>To review ownership of the salt bins on Bury Lane</b><br>Resolved: The Clerk will write to WBC to advise that the council does not believe it should bear the cost of the five salt bins on Bury Lane as they sit on an official diversion route for the A34 and therefore, West Berkshire Council should take on their responsibility.   | Action Clerk                                  |
| <b>22/23-114</b> | <b>To discuss matters for future consideration or for information</b><br>It was suggested that a village litter pick could be organised. AB will send out a request for volunteers through WIN.<br><br>The meeting dates for the next municipal year were discussed and it was suggested the council moves to quarterly meetings held on Tuesdays. The Clerk will compile a list of suggested dates for agreement at the May meeting.<br><br>There being no further business, the meeting was closed at 8:54 pm. | Action AB<br><br><br><br><br><br>Action Clerk |

Dates of forthcoming meetings:

Full Council: Monday 15<sup>th</sup> May (Annual Meeting of the Parish Council and the Annual Parish Meeting).

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

## Appendix 1: Finance Report

<b>Status at last bank reconciliation 28th February 2023</b>	<b>£39,803.83</b>
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<b>Income</b>	<b>Amount</b>
None	£0.00
<b>Total</b>	<b>£0.00</b>

### Payments to be approved

<b>Payment Date</b>	<b>Payee</b>	<b>Payment Detail</b>	<b>Amount</b>
18-Jan-23	West Ilsley Cricket Club	Room hire	£10.00
18-Jan-23	SLCC	Membership 23/24	£33.24
18-Jan-23	SLCC Enterprises	Practitioners' Conference	£52.50
18-Jan-23	Staff Costs	Staff Costs Jan	£333.50
15-Feb-23	West Berkshire Council	Donation to Library Service - Minute 22/23-089	£130.00
23-Feb-23	Staff Costs	Staff Costs Feb	£339.95
23-Mar-23	Staff Costs	Staff Costs Mar	£473.89
<b>Total</b>			<b>£1,373.08</b>

