

NETHER WALLOP PARISH COUNCIL

As a result of the following contractors being identified as Self Employed, they are not covered by the Council's insurance policy.

Therefore Council will need to have copies of the contractor's own Third Party and Public Liability Insurance and the contractor's own Risk Assessments for the work they undertake (if there is any risk associated with the role).

- Council should consider each function separately and note the decisions for each contractor which should be minuted.
- Council should also consider if any documentation is missing whether the activity should continue until the documentation is completed.

Councillors to review the table and either approve or suggest amendments.

Role / Job / Responsibility	Insurance required ?	Insurance copy received ?	Risk Assessment received ?	Risk Assessment required ?	Should activity continue ?
Village Hall Booking Manager	✗	n/a	✗	Consider if required.	Yes
Village Hall Cleaners	✓	Chased for current	✗	Consider if required	Yes
Village Hall Gardener	✓	Chased for current	✓ (July 2021)	Yes	?
Playing Fields Mowing	✓	Yes, expiry 8 June 2022 PL = £1,000,000	✓	Consider if required	?
Playing Fields Strimming	✗	No	✓	Consider if required	?
Playing Fields Pitch marking	✗	No	✓	Consider if required	?
Playing Fields Football bookings and Pavilion Cleaning	✗	No	✗	Consider if required	?
Handyman / Minor repairs	✓	No		Case by case basis?	Yes