

CLIFFE AND CLIFFE WOODS PARISH COUNCIL

DRAFT Minutes of Meeting held at Small Memorial Hall, Cliffe

On Thursday 2 September 2010

PRESENT

Cllrs Ken Kentell (Chairman) (KK), Chris Fribbins (Vice-Chairman) (CF), Mrs Gill Moore (GM), Jim Corrigan (JG), Mrs Sue McDermid (SM), Alan Taylor (AT), Robert Hunt (RH), Mrs Lynne Bush (LB), Mrs Lisa Mills (LM), Jim Wenban (JW), Mrs Joan Darwell (JD), Mrs Margaret Emblin (ME), Mrs Julie Moss (JM). .

Parish Clerk: Mrs L Farrelly

ABSENT

Les Wicks (LW).

The meeting opened at 7.30 pm.

NO		ITEM	ACTION BY
1.0		APOLOGIES FOR ABSENCE No Apologies.	
2.0		DECLARATIONS OF INTEREST Cllr Chris Fribbins (business associated with Medway Computer Assistance Ltd, own company).	
3.0		APPROVAL OF MINUTES Minutes of meeting held 5 August 2010 approved as presented. Proposed KK, Seconded CF - AGREED	
4.0		ADJOURNMENT - No report.	
5.0		MATTERS ARISING FROM MINUTES OF MEETING ON 1/7/10	
	Mar 5.7	Still Awaiting a response from LW re Cliffewoods Car park Disabled bays.	LW
	Mar 9.4	CF reported that he had met with Paul Fenney re proposed changing rooms on the Rec. Spec has been sent to 3 tenderees for container conversions. Planning application needed first. Grant applied for to Football Foundation and ongoing discussion about design to get something they would approve. All ongoing.	CF
	May 13	KK met with Cllr Hicks (Medway Council) and reported that the CCTV cameras for Cliffe Woods car park will be installed once the beam has been established. 2 cameras will be linked to Cliffe Woods primary school and Medway Council camera room, 1 aimed at the shops and church and the other at the car park. NO response as yet. Ongoing	
	Jun 7.2.1	CF to respond formally to R Brammers feedback on internal audit. No response yet	CF
	Jun 7.7	CF advised insurance claim is no yet settled for repair to car park outq barrier damage. CF has received an updated quote from Allied Fabrications for £XXXX. Still awaiting a further quote	CF/JW
	Jul 7.1	CF advised no other councillors found, still have 2 vacancies.	
	Jul 8.4	Gravity should proceed with Skate park project in 6 weeks but no confirmed date. Martin Geer has offered to Project Manage this project	

Cliffe & Cliffe Woods Parish Council
Minutes of Meeting 2/9/10

		Proposed JM, Seconded LM - ALL AGREED .	
	7.3	RBS Software and Hotmail Account changes All RBS software has now been install on relevant computers, CF has adjusted hotmail account to make emails more manageable.	
	7.4	7.4.1 Skate Park & Changing rooms Skate Park order acknowledged, waiting for installation date The changing room designs need to be modified and agreed for a planning application to be submitted. 7.4.2 Salt Bins It was decided that 2 salt bins were to be ordered from the KCC catalogue, and to check that the salt can also be ordered from the catalogue. 7.4.3 Allotments The remaining fencing was discussed and CF suggested that different funding maybe available to finish fencing. Either that or bushes could be purchased to fill in gaps in hedges, A new notice board had been costed at £xxx approx and can be fixed to the existing post. E-ON to be contacted to confirm re-allocation of money from poly-tunnels. Proposed LM, Seconded JW ALL AGREED	CF Clerk CF
	7.5	AOB Paul Fenney was contact via email to find out about Football rent. Insurance claim for Barrier repair at Cliffewoods is being chased by CF. A further quote still needed	CF
	7.6	Date of Next Finance & General Purposes Committee Meeting: 5 th October 2010, 7.30 pm . Small Memorial Hall, Cliffe (kitchen)	
8.0		REPORT: RECREATION GROUND AND ALLOTMENTS	
	8.1	Allotment Report: JM reported that all invoice has gone out to Tenants There have been many queries over sizes of plots and prices to pay. JM & LM suggested that for all tenants to pay the stated rate this year and in the next financial year the rent is to review to account for such matters. whether it be a discount for smaller plot holders or an increase in rent for those with larger plots. All Allotments have now been allocated and there is no one at present on the waiting list, Mr Fish and Mrs Collins to be email re New Plots The missing trees have been found and located at the School. The trees that are on plots that used to be Mr Coleman's - the new tenant would like to keep them. To finish the fencing, required quotes in order to source funding. Clerk required to obtain quotes Allotment meeting for Allotment holders is due to be held on the 14 th October 7.30pm at the small memorial hall . Posters required for notice boards	Clerk Clerk Clerk
	8.2	Recreation Ground, Ball Court & Caretaker: AT reported that right hand corner of Recreation ground needs to be tided up. Dave Clark to be contacted	Clerk
	8.3	Children's Play Area: The sling shot swing seat is back on at Cliffe park. Medway Council's Cliffe Woods play area was of some concerned to JC. There is graffiti everywhere. The lights are not working. The boulders are being rolled into the shelter and the flooring has been ripped up. The No Dog fouling+Signs still have not been put up. Letter	Clerk

Cliffe & Cliffe Woods Parish Council
Minutes of Meeting 2/9/10

		to be sent to Medway Council.	
	8.4	Skate Park: Reported under Item 5.0.	
	9.0	REPORT: PLANNING	
	9.1	Planning applications: CF presented the following planning applications with proposed comments: MC/10/0925 . Cliffe Pools, Cliffe . no objection. MC/10/2768 . Orchard Bourne, Cliffe . no objection. MC/10/2800 . The Victoria Inn, 174 Church St, Cliffe . Raised concern about the revised works and seek to restore this prominent building frontage nearer to its historic outlook. MC/10/2804 . 104 Church Street - No objection. Proposed CF, Seconded LB . AGREED.	
	9.2	Land at Merryboys, Cliffe Woods . No further correspondence	
	9.3	Bingalow, Buttyway, Cliffe . Concern raised regarding the development of large garage to rear, Applications for development in the rear of site were previously refused. Info passed to Medway council . No feedback.	
	9.4	James House, Perry Hill Road flooding - Raised with highways	
	9.5	Merryboys Stables . Planning application turned down at Medway, but some development seems to have started.	
	9.6	Date of next Planning Committee Meeting: 30 th September (last Thursday of each month) 8 pm . Small Memorial Hall, Cliffe (kitchen) -	
10.0		REPORT: Clarion and Website: CF reported the Parish Council website had been updated with information regarding coppicing of trees (allowing light and new growth on woodland floor) as some residents had raised concerned about trees being chopped down in the woods and fearing development.	
11.0		REPORT: OTHER BODIES	
	11.1	Cliffe Church car park . The boulder by the bus stop has been re-set. Buttway bollard key to be sourced for future events. GM to speak Dave Simmonds to see if he is key holder	GM
	11.2	11.3.1 Cliffe Summer Fayre went well. Very good turnout, Thank you to all local business re Raffle prizes. £3000 raised by St Helens and Shine. Would also like to thank Cllrs Moore and Darwell for their hard word re the event. Cllrs Moore And Darwell also said there will be one next year.	
	11.3	RS84A . Bridle way works ready to done, waiting final approval from Medway Council (spending review). RS84 . Adam Taylor, Medway Council contacted regarding road???? RS80 - Pickles Way . 1,000\$ of out of date lemonade bottles were dumped . No witnesses. Medway Council has been notified.	
12.0		Report: Other Bodies	
	12.1	Chairman\$ Report . No report	
	12.2	Large Memorial Hall Committee . Quiz night had to be cancelled (but re-arranged for later in September)	

Cliffe & Cliffe Woods Parish Council
 Minutes of Meeting 2/9/10

	12.3	Cliffe Woods Community Association . Meeting to take place on Monday 13 th September 8pm	
	12.4	North Kent Marshes fair . This Sunday 11am . 5pm	
	12.5	RSPB . People's views on how pools are progress. Concerned raised over vandalism; fences being pulled down and lack of staffing	
	12.6	Mayor of London invited Parish Council representatives to the Examination in Public of the Mayor's London Plan, now no longer required as airport is not part of the plan. A RSPB representative is attending so Parish is covered.	
13.0		Other Items to be handed to Clerk	
	13.1	A suggestion was raised by CF to apply for Big Lottery Fund for photo displays of historic Cliffe and Cliffe Woods and history of Parish. (further details at next meeting)	CF
	13.2	JD raised concern about roads within Cliffe & Cliffe Woods white lines had been removed during re-surfacing and need to be repainted. Letter to be written to Medway Council	Clerk

The meeting closed at 9pm.

7/9/10/lmf

NEXT MEETING:

7 October 2010 – 7.30 PM – CLIFFE SMALL MEMORIAL HALL