



**MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH
GRANGE FARM SHOP AND CAFÉ, TORWORTH.
TUESDAY APRIL 3rd, 2018 AT 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: H. Helliwell (HH), G. Hadley (GH), D. Lacey (DL), R. D'Amelio (RDA), and R. Willis (RW)

Apologies: County Councillor T. Taylor (TT), Councillor: M. Lacey (ML)

County Councillor: none in attendance

District Councillor: M. Gray (MG) late arrival.

Clerk: Claire Challener (CC)

Members of the public: none

OPEN FORUM FOR MEMBERS OF THE PUBLIC

01/0418

WELCOME AND APOLOGIES FOR ABSENCE

CW opened the meeting, welcoming Claire Challener as the new Clerk to the Parish.

TT sent her apologies due to holiday commitments.

MG sent apologies for the possibility of late attendance due to other work commitments.

ML sent his apologies due to illness.

02/0418

DECLARATION OF INTERESTS

None.

03/0418

CRIME REPORT

MG has sent two emails to the Police Inspector in regard to who's paying for the police presence at Tinker Lane, as discussed at the last meeting. No response thus far has been received.

Action: MG

CW expressed disappointment towards the lack of police presence at the PC meetings, despite reports that other PC have had attending officers.

JH commented on the excessive number of police present yet again at Tinker Lane versus the number of protestors, believing a ratio of police to protestors, at the time of siting of 20:2.

04/0418

COUNTY AND DISTRICT COUNCILLOR'S REPORT

CW read from a Memo sent from MG.

MG mentioned a tightening of monies available, which isn't improving, hoping that funding will be forthcoming from IGas.

MG reports only one brief Police visit, which was disappointing given the police presence at Tinker Lane, and the lack of return correspondence from the Police Inspector in regard to the situation of police numbers at Tinker Lane.

05/0418

MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 6th of March 2018 were signed as a true record.

06/0418

NEW MATTERS ARISING

Precepts: Received April 3rd 2018. The increase proposed was passed and monies will be paid in two instalments in April and September.

ONGOING MATTERS

Crime Report / Police Matters: No attendance of any police representative. CW is still waiting a Police representative to return her phone call re. their contact details for residents wanting to get in touch with him

Action: CW

RDA has previously suggested putting through weekly or monthly 'Freedom of Information' requests to Nottinghamshire Police in order to get updated crime statistics. He has reviewed the process and is happy going forward with it, but noted that there is a 6wk lead time for a response, meaning any information will be outdated.

Action: RDA

The wooden Torworth sign: The contractors upon digging around the old sign discovered the post had been set in concrete and therefore the repair would not be viable in the previous location. The contractors asked whether they could move the location slightly, JH agreed it could be provided the move was sensible and a reasonable distance to the current one. A quote is now required.

Action: JH

ID badges: RDA has spoken to the University and can only get the laminated wallet lanyard badges. But the cost is pence versus Pounds.

Action: RDA

CIL Money: TPC signed the legal agreement and is now waiting for BDC to release the CIL money. It was agreed by all that part of the CIL money will pay for the repair and re-installation of the village sign. Monies still outstanding. CW puts forward the previous months suggestion of going for the 8% compound interest to progress the situation.

Action: CC

Allotments: The new secretary of the allotment society has contacted TPC and would like to provide us with updated information. CW will coordinate the meeting and get copies of all relevant paperwork. CW to meet up with the allotment society soon.

Action: CW

Traffic: CW to complete the traffic report, adding in facts, figures, and photographs to enhance TPC's argument. CW to pass to CC.

Action: CW/CC

Torworth Welcome Pack and Torworth Parish Council Website: CW to forward information onto CC.

Action: CW/CC

TPC forms: CW has identified that TPC requires Health and Safety Policies, Grievance and Disciplinary Policies, Risk Assessments and Equal Opportunities Policies. Passed to CC.

Action: CC

Highways: Previous discussion regarding highways included 1. Re-planting of trees along the Great North Road at High Gables; 2. Insertion of a street light at the entrance of the playpark; 3. Insertion of a speed light board as you enter Torworth from the south; and 4. Obtaining the 2016 tree Inspection Report. Matters 1, 2 and 4 are still outstanding; however, matter '3' has put forward by TT as a bid – see 01/1117 County Councillors report.

Action: TT

Data Protection and New Councillor Courses: All PCs agreed to send 1-2 councillors on the next NALC courses. CW to register them when it becomes available. Rick has registered interest in the data protection officer course and role.

Action: CW/RDA

Technology: CW to buy a laser printer, external hard drives and laptop bag using some of the Transparency grant money. CW to pass to CC.

Action: CC

Verges: HH has asked if there is any help we can get regarding the litter along the verges, especially the 'dangerous' roads such as the A634 and the Daneshill Road which will not be litter picked by our village wardens. TT to email MG as it is a BDC environmental issue rather than NCC.

Action: TT/MG

CW asked TT how to reclaim mowing of the verges. TT said she would find out. But commented she believed this to be a BDC environmental issue rather than a NNC one and has emailed MG.

Action: TT/MG

Other: TT would like to bring Jo Horton to Torworth in order to discuss the various outstanding issues we have regarding active speed signs, and the junction of the Baulk.

Action: MG/TT

TT finds it alarming that no one has asked for a reduction in the speed limit between Barnby Moor and Torworth, yet it was put in place. NCC said it was sent through as a consultation to us in November; however, we have not received this notification, but Barnby Moor has. TT to investigate.

Action: TT

Dog Fouling: a lot of reports received from pc's and residents. CW to put a notice in the STAR and contact the dog warden to see if we can get any stickers. CW passes to CC.

Action: CC

The Torworth Playing Field Committee: has applied for £3,483.00 towards a pair of older swings, delivery, installation, and safety matting through the IGas Community Grant. TPC has also applied to IGas for £1,546.80 for a defibrillator, housing case, and solar lighting

08/0418

FINANCE

Cheques presented and approved for payment were:

| Cheque No. | Paid to/for services listed | Amount |
|------------|---|----------|
| 1164 | C. Willis clerical and logistical support | £ 150.00 |
| 1165 | Torworth Grange Café - April room rental | £ 15.00 |
| 1166 | Flowers | £ 5.00 |

CW passes Bank Reconciliation to all for review.

All councillors agreed to appoint Bawtry Accountants as our internal auditors for our 2017-18 financial year. Their quote is £100 + VAT. CW to organise handing over files to Bawtry Accountants. CW passes to CC

Action: CC

Debit Card Register: CW has created a register for the Debit card transactions. Page numbers to be added. Receipts to be initialled.

The document was approved by all as a work in progress document.

Internet Banking: CW has now registered the PC for internet banking with Yorkshire bank. CW to pass information to CC and to amend bank mandates.

Action: CW/CC

HMRC: CC to pick up HMRC tasks relating to previous employees, and to apply for a VAT refund.

Action: CC

08/0418

TINKER LANE UPDATE

A lock on occurred with 2 protestors, chaining themselves together. After 12 hours they were eventually taken away. There was a huge police presence for the incident.

A further incident occurred today 3rd March relating to a lorry bringing in aggregate - one of its tyres was completely bald making the vehicle non-road legal. Many pictures were taken, and the vehicle reported as necessary.

MISSON SPRING UPDATE: CW mentions TT's concerns about the policing unit at Misson Spring and the police welfare unit in place pertaining to the retrospective planning permission in place to erect the temporary unit.

09/0418

QUARRY UPDATE

The Scoping report for a secondary quarry in Barnby Moor has been submitted.

Tarmac are the interested company.

A wash plant will be based on site meaning no additional traffic impact to the village.

A few discrepancies have been discovered in the Hanson Quarry application in relation to field sizes, depth of quarrying and ownership. CW has sent a letter to NCC on behalf of the PC asking them to reject the application on the basis of all the discrepancies, until corrected and a fair and true picture presented of the facts. CW will send a follow up letter.

Action: CW

10/0418

NEIGHBOURHOOD PLANNING UPDATE

RDA attended the Neighbourhood Plan forum commenting on a whole it was very professional and positive and well organised. Each Parish showed their whereabouts with the process.

It was agreed that Torworth should look to progress with the plan.

Barnby Moor are interested in working with Torworth to develop a joint plan. Barnby Moors clerk has been contacted to confirm this but has not yet replied.

Babworth may also be interested.

RDA to contact an advisor to advise us on the process. The advisor to be contacted for dates, residents invited (CW) and the facebook page updated (CW) as more information becomes known.

Action: RDA/CW

The meeting will take place in the Church subject to being available once the date is confirmed.

Action: CC

11/0418

AMENITIES AND FACILITIES

CW has updated the Risk Assessment for the village wardens in regard to them picking up hazardous materials. She has also applied for a St Johns book and downloaded common first aid techniques from the internet and included within the risk assessment.

Pictures of hazardous items including Asbestos have been included within the risk assessment and CW will brief the wardens and have them sign off once the information has been relayed.

Action: CW

Sharp Gloves have been purchased from Amazon in accordance to the risk assessment.

CC to purchase a litter picker and first aid kit.

Action: CC

JH questioned whether an accident book is required. Currently the information is being written within the assessment book. CC to check whether this is adequate.

Action: CC

The Village wardens to complete a litter pick of the great North road and around the village, and playpark. Photos to be taken of areas where Daffodils are missing.

Action: CW

A634 and Baulk to be excluded from the litter pick due to the traffic dangers. Immediate village areas to be focused on going forward.

Action: CW

Playground: CW has suggested that the team hold an additional meeting separate to the PC meeting for a Playground strategy and planning discussion.

It is suggested that the meet occurs at the park itself. CW to message separately to gather a convenient date and time.

Action: CW

Grass seeding: HH to assess the playground area requiring grass seeding and advise of best course of action. The Village Wardens will plant the grass seeds when the weather improves April/May upon HHs instruction.

Action: HH/CW

Assets of Community Value: CW has completed and sent off the asset of community value submission in relation to the Separatist Inn.

CW has talked about the construction and history of the Separatist, the fact that it is an asset to the village and somewhere the elderly and vulnerable within the village can go and socialise in a safe place. It also has good transport links, and the building has been used in the past for community events. CW listed the accolades attributed to the business and mentioned that this is the only public community building that the village has. Historic photos and modern-day photos are also included as well as the building plans.

Additional Benches: CW was asked to take to the PC a request by a resident for an additional bench to be placed on the Great North Road, in addition to this, the condition of a number of other benches was raised.

Advise was given on the benches that related to other villages and not within the jurisdiction of Torworth PC.

The additional bench was discussed in length by the PC, and the following locations all considered but deemed not appropriate due to safety issues and expense:

Low Street

Great North road

The position opposite the post box

Piper lodge

The current concrete bench on the Great North Road was discussed. The current responsibility for maintenance belongs to highways. It was decided that the PC would not look to adopt the responsibility of this bench.

Other: Crumbly pavement condition near pavement to be raised to VIA.

Action: CC

5 a Side Football Equipment: Monies of £490 has been received from MG/TT for use towards Playground equipment.

RW has pulled together some quotes for fixed posts and nets to facilitate a game of Football for use on the playing field.

Quote 1: Post and no net £259 plus VAT, £13 delivery 10wk lead time.

Post and mesh net £874

Quote 2: Post, nets and further equipment £410 inc VAT

JH to get a quote for the fabrication of a metal mesh net, RW to send JH the specification for Mesh net. CW suggests working with the Playground authorities to ensure health and Safety needs are met. Decision to be made once all the information has been received.

Action: RW/JH

12/0418

CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED

A remittance has been received from BDC regarding MG's grant money to us. CW confirms the monies have now been received in the bank.

Insurance to be renewed. CC to review and advise. If similar price to go with current provider due to the current service being received from them.

Action: CC

13/0418

INFORMATION TO BE FORWARDED TO THE NEXT MEETING

Annual Parish meeting postponed to next month.

The following reports to be included:

Chairperson Report

Allotment Report

Finance Report

14/0418

ANY OTHER BUSINESS

The Scarecrow committee meeting took place last week, the spend has been increased this year due to the IGas contribution. However, a charge for a number of events will be made this year.

One such charge will be for the Bush Craft Company who teach the children to make fires and whittle wood through a workshop lead forum.

There will be no disabled parking in the field this year due to the associated attendant costs and space requirements. It is to be suggested that Underwood Avenue be used instead. The PC agree this is acceptable.

15/0418

DATE OF NEXT MEETING

The date of the next meeting is Tuesday, 1st May 2018 at 7pm at Torworth Grange Café.

04/0418 continued...

COUNTY AND DISTRICT COUNCILLOR'S REPORT

Note: MG arrives to meeting at 20.30hrs as the PC Meeting concludes and therefore minutes have been added out of context to Agenda.

A poster detailing MGs details are passed to CW for the notice board.

MG to resend the Council Expense policy for TPC distribution.

CW raises JH point of excessive policing at the Tinker Lane Fracking site. MG to provide update from the police as and when its received.

CW raises the issue of outstanding CIL money for MG to follow up on as the money has now been outstanding for more than a year.

Meeting closes.

Signed as a true record: _____ Date: _____

Print name: _____ Position: _____