

# MINUTES OF THE MEETING OF WIGHILL PARISH COUNCIL HELD IN THE WHITE SWAN WIGHILL ON 27 MARCH 2024

## Present:

**Councillors:** Mr A Hamilton, Mr J Garside, Mrs D Spry, Mrs L Richardson

Mr L T I Grant (Clerk/RFO)

4 Members of the Public attended

## 1. Apologies for Absence

Mrs A Ward

## 2. Public Questions and Statements

None received

Members of the public present at the meeting, wished to comment on the Planning Application for College Farm which had been received by the Parish Council.

Attention was drawn to the installation earlier today of the green site notice advising local residents of the Planning Application, which left no time for comments to be made to the Parish Council. Many local residents were unaware of the Application and were concerned about alleged unauthorised works which had already been carried out. Cllrs agreed to consider all the points raised when Item 6.1 in the agenda was discussed.

## 3. Matters Arising from the minutes of the Meeting held on 18 October 2023

The minutes of the meeting held on 18 October 2023 were approved as a true record by all Councillors present with no abstentions.

It was recorded that action had been taken by NYC Highways to repair some, but not all, footpath surface defects reported previously.

## 4. Police Matters

PC Olesqui had been invited to the meeting, but was not in attendance.

## 5. Financial Matters

### 5.1 Funds Received

- None received

### 5.2 Bank Balance

The NatWest bank account balance at 29 February 2024 was £3,001.11

A copy of the bank statement had been circulated previously to Cllrs. There were no comments or queries about the Bank Account from Cllrs present.

### 5.3 Invoice received and paid by email approval of Cllrs

- Clerk's annual salary and expenses £1,185.51 (£1,094.00 salary + £91.51 expenses) paid 20.03.24

### 5.4 Appointment of internal auditor and annual accounts

All Cllrs present without abstention agreed that the Internal Auditor used in previous years, should be asked to act again for the Parish Council, with the 2023-2024 Annual Accounts, which will be prepared at the end of March 2024.

## **6. Planning and Related Matters**

### **6.1 Planning Applications received and to be determined.**

- Collage Farm Wighill -Erection of domestic store, garage and workshop.

Cllrs had been made aware earlier of alleged unauthorised works to the property. An existing building at the rear had already been converted and a tarmac drive had been installed leading to the rear of the property and a section of hedge had been removed. The proposed workshop appeared to suggest a change of use to the property in view of its scale. Cllrs were aware that the late installation of the green site notice at the property, was the first that local residents knew about the Application and they had been deprived of the opportunity to fully access the proposals and make representations to the Parish Council with their views. The date for making representations to NYC on the green site notice appeared different to that shown on the Application notice to the PC for determining the Planning Application.

After extensive discussions, Cllrs agreed they were unable to make a determination of the Application until clarification on issues raised had been resolved.

### **6.2 Planning Decisions Notified**

- None received

### **6.3 Planning Enforcement**

- Brook Hall Farm – Illegal Car Sales.

The owner of Brook Hall Farm was present at the meeting and confirmed that he had been advised of a proposed visit by the Enforcement Officer to investigate the complaint

## **7. PC Administration**

### **7.1 Community Questionnaire Wighill – Update and Results**

The questionnaire had been distributed to all properties and the replies were being reviewed.

### **7.2 Commemorating the work of Simon Oates – Update.**

The family were still considering a suitable plaque.

### **7.3 Maintenance of the ex BT Kiosk**

Cllr Mrs L Richardson confirmed that she had now purchased the materials to paint the Kiosk and agreed a suitable date for the work to be carried out. The costs of the materials will be reimbursed to the Cllr.

### **7.4 Defibrillator Maintenance**

The expiry date for the battery and pads was approaching and replacements will soon be required.

### **7.5 The Parish Council Website and Cllrs email addresses**

HM Government is keen to encourage the use of standard formats for the name of Parish Council websites and Cllrs email addresses associated with them. As this is not yet mandatory, Cllrs agreed to continue with the existing arrangement.

## **10 Councillors Business Items for the next Meeting**

Unauthorised works to College Farm Wighill, College Farm Wighill Planning Application, 1 The Mount Wighill Planning Application  
Annual Accounts for 2023-2024

### **Next Meeting**

17 April 2024

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