MOULSFORD PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 12th JUNE 2019, AT 8:00pm IN THE PAVILION, MOULSFORD

Cllr Baker (Chair) Cllr Sachse Cllr Bryan (Vice Chair) Cllr Twibell PRESENT: Cllr Elvy

Mr Colver Mrs Stickings Mr Crabbe Mr Hamilton-Smith

Mr Swaine Mr G Twibell (parish clerk)

Mrs Scott-Ely (chairman of the board of governors of Cranford School)

1.	Apologies For Absence None.	
2.	<u>Declarations Of Interest</u> Cllr Baker declared an interest in planning application P18/S3748/FUL and will not take part in related discussions or voting.	
3.	Minutes Of The Previous Meeting Cllr Sachse proposed that with one amendment to item 9.16, the minutes of the annual parish council meeting on 8th May be signed by the chair as a true record. Seconded by Cllr Baker.	
4.	Reports From District and County Council None	
5.	Planning Applications and Enforcement P18/S2438/FUL Moulsford Prep. School, The Street, Moulsford, OX10 9HR Proposed erection of building for pre-preparatory school with associated outside teaching space, access, drop off and collection area, and landscaping. (As amended by drawing nos. J32-2644-PS-022 C, J32-2644-PS-025 C (Revised access and internal movement plan) and 5176-26-P6F and 5176-26-P14G (Updated site and block plans) and as clarified by updated landscape information accompanying Agent's letter dated 10 April 2019. MPC: No strong views SODC: Under consideration	
	P18/S3748/FUL Land east of A329 and north of Cranford Lodge, Moulsford. New farm shop, cafe and sports field. Mr Colver raised this ongoing application and said he and Mr Crabbe had twice met the previous parish council which had objected, while district and county councils were both in favour. The proposed scheme he said, provides much needed new sports facilities for Cranford School while easing traffic flow and congestion in the village. Mrs Scott-Ely said the school had outgrown its present sports facilities, impacting its own sports activities and its outreach programme for other local schools. Often it had to use facilities elsewhere, so creating coach traffic. She added that the proposed car park and associated shuttle service would also remove a lot of the traffic currently accessing the school site twice a day. The clerk will pass on to Cllr Elvy the full plans of the scheme for circulation.	Clerk
6.	 Matters from the Floor Mr Swaine raised the matter of parking in Underhill. On 30th May an ambulance had been unable to reach a patient because of parked cars blocking the road. At other times cars and other vehicles are being forced to drive over kerbs to enter and leave driveways. Cllr Gray is already organising a site meeting with OCC highways to address this problem, and the road surface in Ferry Lane. Mr. Hamilton-Smith attended with a view to forging closer links between the prep school and the village. He suggested making school facilities available for village use was an obvious first step which might include its river frontage, pool, kayaks, canoes, paddle boards, arts, drama and theatre spaces together with staff for safety and training purposes. Because of weekday boarders it may be necessary to limit activities to weekends and holidays. Cllrs Baker and Bryan welcomed the school's offer and will follow up with the village and the events committee for suggestions. 	Cllr Gray Cllr Baker Cllr Bryan
7.	Actions From Previous Minutes	Ciii biyafi
	Completed: • Cllr Bryan referred to the election of chair and vice chair at the last meeting, and	

	to standing order 1(s) which states that the chair of the meeting ensure all motions are properly debated, and that the mover exercises or waives the right to reply, before going to a vote. All councillors agreed and following further discussions, have committed to move forward as a united team. • Declarations of acceptance of office were completed, countersigned by the clerk, and submitted to the SODC monitoring officer. • Declarations of interest were completed and submitted to the SODC monitoring officer for countersigning and holding on file. • Site visit to Moulsford School made, planning application response submitted. • Playground representation now passed to Cllr Baker who is pursuing the failing timber and guarantee issue with the manufacturer/installer. • Cllr Gray raised the misuse of footpath 350/1 with the OCC team responsible, resulting in a direct contact with the concerned resident. The team will also investigate the removal of a footpath sign. • Allotment site meeting held with SODC. Three plots being taken back by SODC on 1st January in readiness for sewage plant works. Clerk has advised affected allotment holders who have been offered alternative plots. • Mr Powell agreed to organise framed Ann Packer pictography for pavilion lobby. • Clerk has renewed insurance at a three-year lock-in cost of £1303.28 plus a £50 administration fee (£1353.28 total). • Pavilion builder Pinelog has agreed to inspect and repair a roof leak at minimal cost. Will advise clerk when visit imminent in order to ensure access. • Ms Wilkins has bought tube socket and safety tape for playground. • Cranford School has agreed to meet the new council on 18th June. • Cllr Bryan has agreed to act as the councils PMC representative. Ongoing: • Clerk to respond to SODC/Biffa request for areas warranting special attention during the impending big clean in August. Cllr Sachse will check Meadow close. • Cllr Gray to arrange OCC Highways site meeting in Ferry Lane and in Underhill to review resurfacing and roadside p	Clerk Cllr Sachse Cllr Gray Cllr Baker Cllr Gray
	approach at OCC to advise, and write accordingly.Clerk to post accounts public viewing notice when available, but must include two	Cllr Baker
	consecutive weeks in July.	Clerk
8.	 Pavilion Management Committee (PMC) Update No meeting since last parish council met. Report due after meeting on 19th June. 	
9.	 Moulsford Events Committee (MEC) Update Minutes of the meeting on 22nd May circulated. Cllr Sachse reported that Mr Londgen has rejoined the committee. All planned events on track except for the bus trip which had to be cancelled through a problem with the vehicle. 	
	 Efforts being made to reduce waste from Friday socials, particularly plastic. Cllr Bryan agreed to discuss with PMC at its next meeting. 	Cllr Bryan
10.	 Reports/Correspondence/Other Matters. From The Clerk Village web site, domain and email now under the clerk's control. While a 21st August meeting has been provisionally booked, members may wish for holiday reasons to defer until September. To be reviewed at the July meeting. 	Clerk
	 From Cllr Elvy Suggested a map of the parish boundary be placed on the village web site. All agreed it was a good idea. Clerk to action. Suggested the council might benefit from liaising directly with neighbouring councils in an occasional way. 	Clerk
	 From Cllr Baker Highlighted the role of councillors as representatives and liaison for certain village bodies and resources. Apportioned thus far as: Cllr Elvy for events committee, Cranford School and waste management. Cllr Bryan for pavilion management committee and Moulsford School. Cllr Twibell for allotments, sewage treatment plant, defibrillator. 	

	 All, by rota, for Moulsford News reports. Clerk for driveway lighting. Cllr Baker for playground and jointly with Cllr Sachse, education. Suggested all councillors review Cranford School's outreach statement and activities before the meeting on the 18th. Discussed the value of and the possibility of creating a neighbourhood plan in consultation with the village. Asked all councillors to consider as a possibility for the future. From Cllr Twibell Also referred to the Cranford School meeting and suggested all councillors think of questions beforehand and forward to the clerk for consolidation. From Mrs Stickings Suggested the council may wish to enquire of Cranford School whether an agreed small reduction in car park spaces had been made to allow better traffic flow. From Cllr Bryan Referred to the Moulsford School/village cooperation (see 6.2 above) and reiterated the need for follow up to properly make use of any facilities available. 	AII
11.	 Treasurer's Report/Budget Treasurer's report presented and attached. Mrs Stickings, outgoing treasurer, talked the council through the detail pending the new RFO getting up to speed. Annual accounts of the previous council had been received from the internal auditor and reviewed by the new council. The meeting agreed they be signed as follows: 3.Annual governance statement presented to, and approved by the council. 4.Annual accounting statements presented to, and approved by the council. Clerk to return the signed statements to the external auditor. Mrs Garner, an internal auditor, had tendered her resignation. Referred to Cllr Baker to reply acknowledging her long-running contribution to the village. Clerk to approach Mrs Bellis to see if she is happy to act alone in future. 	Clerk
12.	Other Business • Cllr Twibell had responded with thanks to a resident's report of removing broken glass from beside several bench seats in the village. Cllr Baker to include a reference in the council's next Moulsford News report.	Cllr Baker
13.	 Date Of Next Meeting Next meeting 8:00pm, Wednesday 10th July, 2019, Moulsford Pavilion. The meeting closed at 10:21pm. 	
	Signed: Dated:	

Moulsford Parish Council Treasurer's Report 12th June 2019 Monthly Expenditure

PARISH COUNCIL		Income	Payments		Balance
Instant Access Accounts b/f					1,715.11
Business Deposit					
09-May Lloyds Interest		0.17			
	-	0.17			
			0.00		
Balance				-	1,715.28
Treasurers Current					583.79
10-Apr Moulsford News - Abel missed reprorting in may		45.00			
08-May HMRC VAT Refund		5,473.36			
23-May Oxtog - Grass Verge cutting	-	383.04			
		5,901.40			
01-May OALC RFO Training	1410		120.00		
Current Bank Balance			120.00	-	6,365.19
Present Balance Parish Council				-	8,080.47
				-	,
PROJECTS		Income	Payments	Sub Bal	Balance
Pavilion B/f				0.02	
Dec Week hadaaa				2.22	
Pavilion balance			-	0.02	
Playground B/f				841.16	
			-		
Playground balance				841.16	
Ferry Lane Refurbishment 2019					
Project agreed with M Gray PC to allocate £2,000 when available					
Driveryay Defruitie home at D/F				0.00	
Driveway Refurbishment B/F correction Drayton cheque should have read 31,551.28			0.05	0.00	
not 31,551.23	-	0.00	0.00		
			0.05		
Driveway balance			0.00	-0.05	
			•	_	841.13
Petty Cash b/f					
					40.00
Balance				<u>-</u>	40.00
Present Balance of all Accounts				-	9,001.60
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Playground funds used for the driveway, PC to agree if it wishes to reimburse now VAT refund received.