

<b>Policy Name</b>	<b>Frequency of Review</b>	<b>Date adopted &amp; Minute Ref</b>
ANPR Camera Privacy Impact Assessment	Annually	7 <sup>th</sup> November 2018 Minute 18/114
		6 <sup>th</sup> May 2020 Minute 20/011
	Two yearly	5 <sup>th</sup> Oct 2022 Minute 22/171

## **Bourton-on-the-Water Parish Council**

### **ANPR Camera Privacy Impact Assessment**

Bourton-on-the-Water Parish Council identified that speeding throughout the parish has been a growing problem for a number of years.

Following a detailed assessment that included views of parishioners, community speed watch and radar data surveys it was decided that further speed management measures by way of an Automatic Number Plate Recognition [ANPR] system would help combat speeding on key roads in the village.

By using an automated speed-watch system and by working in partnership with appropriate agencies, Bourton-on-the-Water Parish Council will continue to play a part in helping raise awareness of the dangers of speeding with the objective of contributing to sustainable modified driving behaviours and improved road safety with lower speeds on the parish roads.

Data captured by the ANPR system does not amount to personal or sensitive personal data as specified in the Data Protection Act, as it does not identify an individual. A registration plate of a vehicle does not constitute personal data itself and the data collected cannot identify individuals unless or until it is passed to the Police to be processed in accordance with law. Any actions taken by the Police once data is passed to them will be in accordance with their powers and duties under the Data Protection Act and the Regulation of Investigatory Powers Act.

Although data is not personal, it is important that individuals understand the following privacy matters:

1. An automated speed-watch camera captures data in real time. A record places a vehicle bearing a particular registration mark at a particular place at a particular time.
2. The primary purpose of the camera is to identify speeding vehicles. The criteria for identifying speeding traffic is in accordance with National Standards and there will be regular monitoring of the technology to ensure effectiveness.

In line with existing national Speed Watch schemes, data will be passed to the Police where applicable. The aim is re-education and speed awareness and by working collaboratively with partner organisations, only the Police will be able to take any action in relation to speeding, if applicable.

Anonymised, purely statistical data may also be used to help contribute to working with partners to make effective and informed decisions regarding road safety.

As a secondary purpose, the police may access the system for the prevention and detection of crime in the parish.

3. Data will only be held in accordance with legal requirements, including the National ANPR data standards.
4. The Council will ensure that the system can only be accessed by a maximum of two trained and authorised individuals. Gloucestershire police will also have password protected access to the system.
5. Data will be held on a secure server with access restricted to authorised personnel. Data will be held no longer than deemed necessary and for the minimum time needed to effectively operate the system and analyse the data. It will then be deleted in line with national protocols. Anonymised data may be held for the purposes of statistical analysis only and will be managed under the Council's record retention policy.