



**Notice of Council Meeting**  
**On**  
**Tuesday, 6<sup>th</sup> June 2023 at 7.30pm**  
**In Little Ness Village Hall**

*The public are welcome to attend.*

R Turner

Clerk to the Council, 1<sup>st</sup> June 2023

**AGENDA**

- 19/2324    **PRESENT & APOLOGIES FOR ABSENCE**
- 20/2324    **DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS**
- 21/2324    **PUBLIC PARTICIPATION SESSION**  
*A period of 15 minutes is set aside to allow the public the opportunity to speak on an agenda item.*
- 22/2324    **MINUTES** - *To confirm the minutes of the Annual Council Meeting dated 2<sup>nd</sup> May 2023 as being a correct record*
- 23/2324    **REPORTS**  
a) *Police Report, including response to request to highlight current issues to police*  
b) *Shropshire Council*  
c) *Youth Club*  
d) *Great Mess to Little Mess*  
e) *CIL Working Group*  
f) *Nesscliffe Country Park WG, to include signage review report*  
g) *Clerk's Report*  
h) *Parish Councillor Reports (of external meetings attended)*
- 24/2324    **ANNUAL FINANCIAL ITEMS – 2022/23 ACCOUNTS**  
a) *Asset register as at 31.3.23 – to adopt revised version*  
b) *Q4 bank reconciliation, budget report & variances explanation*  
c) *Annual Governance and Accountability Return (AGAR)– to approve:*  
    (i) *AGAR - Internal Auditor's report*  
    (ii) *AGAR - Section 1 - Annual Governance Statement*  
    (iii) *AGAR - Section 2 - Accounting Statements*  
    (iv) *Electors' Rights dates*
- 25/2324    **ROUTINE FINANCIAL MATTERS**  
a) *To approve payments including payments made between meetings*  
b) *To note income received*  
c) *Proposal to open a Lloyds business account with a debit card and max balance of £1,000 for expenses that can only be paid by card*
- 26/2324    **PLANNING NOTIFICATIONS – FOR INFORMATION**  
1) 23/01449/VAR - Oakfield, Great Ness, Shrewsbury, Shropshire, SY4 2LB

Proposal: Variation of Condition No. 2 attached to planning permission 22/02744/VAR dated 01 August 2022

**Decision: Grant Permission**

- 2) 23/01853/TPO - Charleston House, Great Ness, Shrewsbury, Shropshire, SY4 2LF  
Proposal: To remove 1no. Oak protected by the Shrewsbury and Atcham Borough Council (Land Adjoining Ness Strange, Great Ness) Tree Preservation Order 1989 (Ref. SA/172)

**Decision: Grant Permission**

#### 27/2324 **PLANNING APPLICATIONS – FOR CONSIDERATION**

- 1) 23/01843/FUL - West Lodge, Little Ness, Shrewsbury, Shropshire, SY4 2JX  
Proposal: Extension and Conversion of existing double garage to form live-in carer's accommodation including associated hard paving  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RTSCXDTDGL500>
- 2) 23/02093/FUL - 3 Holyhead Road, Nesscliffe, Shrewsbury, Shropshire, SY4 1AX  
Proposal: Demolition of an existing structure, and the erection of 1No. dwelling, associated drainage and ancillary works  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RUPOVMTDGZX00>
- 3) 23/02070/FUL - Land Adj. Longacre House, Wilcott, Shrewsbury, Shropshire, SY4 1BJ  
Proposal: Erection of 2no. Detached Dwellings with Detached Double Garages and the Formation of a New Driveway and Vehicular Access.  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RUK4YDTDGYC00>

#### 28/2324 **PARISH MATTERS**

- a) *Highways maintenance* – see clerk's report (appended)
- b) *Quote for highways and EMG work from G Taylor*
- c) *Drainage* – report from Cllr. Diggory
- d) *Play area routine inspection reports & report of glass*
- e) *Litter hotspots* – play area access track and bench by Hopton Lane junction
- f) *Condition of Little Ness phone box* – suggestion to seek quotes for re-painting
- g) *Website, email and file sharing systems - to consider changing to:*
  - (i) *.gov.uk website domain and potential new website*
  - (ii) *.gov.uk emails*
  - (iii) *File sharing arrangements*
- h) *Policy Review- to consider carrying out a policy review to identify gaps in policies and with an aim to progressing to the "Quality" level of the Local Council Award scheme*
- i) *Reports of other parish matters*

#### 29/2324 **CORRESPONDENCE**

#### 30/2324 **NEXT MEETING**

- a) *Council Meeting – 4<sup>th</sup> July 2023, 7.30pm, Little Ness Village Hall.*
- b) *To agree further meeting dates for 2023/4*
- c) *Items for agenda*

- 31/2324 *It is **RECOMMENDED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 31/2324, due to the likely disclosure of confidential information*

#### 32/2324 **EMPLOYMENT MATTERS**

- a) *Clerk's appraisal follow-up – to review new appraisal template & adopt*
- b) *Review of clerk's remuneration*
- c) *Pension actuarial valuation – clarification*