

**ASH-CUM-RIDLEY PARISH COUNCIL
SPORTS CENTRE MANAGEMENT COMMITTEE**

**Minutes of a meeting of the Sports Centre Management Committee held on Wednesday
02 September 2020 commencing at 9.45am.**

Due to the COVID-19 social distancing restrictions, the meeting of the Sports Centre Management Committee was held virtually via Zoom, in accordance with the Coronavirus Act 2020, clause 78(2).

Present: Cllr M Manley
Cllr M Brown
Cllr Mrs Brammer
Cllr Mrs Clark
Cllr J Kelly
Cllr V Ngwenya

Mrs A de Jager – Parish Clerk and Sports Centre Manager
Ms K Law – Assistant Clerk and Finance Officer

1. Apologies

None

2. Declarations of Interests

None

3. Minutes of the Previous Meeting

The minutes of the meeting of 04 August 2020 were approved and will be signed at the next physical meeting of the Management Committee.

4. Review of Re-opening of Sports Centre

The free month membership for returning members ended on 25 August 2020. We have got 92 members compared with 232 pre COVID-19 Lock Down. A significant portion of these are students, many of which will be returning to university in the next couple of weeks. We have been contacting members, and have had mixed responses, with some people not confident about coming back into the gym. Other members have been taking advantage of the good weather and exercising outdoors or at home with equipment that they have purchased.

The cost of COVID-19 to the centre has been £12,135.25, of which £7,218.06 is the Sports Centre's portion of wages paid under the Furlough Scheme. The increased cleaning costs will be an on-going expense. We have received £10,000.00 government small business grant. Estimated income and expenditure using average memberships and historical information to gauge income through to the March year end will see a loss of approximately £11,000.00. This includes the £5,000 grant for employees returning to work after the end of the Furlough Scheme.

We are advertising on Instagram and have confirmed that we can advertise on the local facebook page on Wednesdays and over the weekend.

The card payment facility has been installed and is proving a popular way for people to pay.

As Furlough draws to an end, the income of staff is going to be impacted. At the moment, there is no business need to revise the temporary rota. At present, we are able to claim Furlough for 80% of hours pre-lock down, less the hours actually worked. This ends for payment of the October wages. Many companies are having to ask staff to reduce hours worked or to reduce wages and salaries to be able to continue. The situation will be explained to staff and they will be invited to help seek a solution to the problem. Cllr M Brown commended Alison and Karen on a complex and difficult job to make the adjustments.

Membership fees will be reviewed in January 2021 and we will encourage standing order memberships.

Investigation into the provision of HEPA filters for the gym, circuit training room and squash courts have been made and a quote received in the amount of £4,100.00. Cllr D Brazier has agreed to contribute £2,050.00 but when looking for additional funding, we do not qualify and we cannot justify spending this amount at this time. We will put this on hold and see how we manage in the colder months.

A banner has been purchased and will be put up on the hedge at the round about.

9. Date of Next Meeting

The date of the next meeting was set for Tuesday 06 October 2020 at 9.45am

The meeting closed at 10.25am

Signed: Date:
Chairman