

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 13 MARCH 2018

PRESENT: Cllrs I Metherell (Chair), R Cross (RC), P Evershed (PE), A Lambourne (AL), D Leonard (DL), J Smith (JS) and E Taylor (ET)

In attendance: 4 members of the public, two representatives from Hinton Cook Architects and C Jackman (Clerk)

The meeting commenced at 8.05pm.

1. DECLARATIONS OF INTEREST

Cllr DL declared an interest in Planning Application 17/04607/ADP.

2. MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2018

The Minutes of the Parish Council Meeting held on 13 February 2018 were agreed by those present and signed by the Chairman.

3. PUBLIC PARTICIPATION

Members of the public present indicated that they wished to speak on agenda item 5.1 (Planning).

4. GENERAL CORRESPONDENCE

The following items had been circulated via email and dealt with where indicated:

AVDC		From	Subject	Action
I	12 Mar	Planning Policy Manager	Vale of Aylesbury Local Plan - Regulation 22: Submission of documents and information to the Secretary of State	To Councillors
II	9 Mar	Parish Liaison Officer	Slides from PC conference	To Councillors
III	2 Mar	The Street Cleansing and Horticulture team	Service Level Agreement - Dog Waste Service	
IV	1 Mar	Planning	Planning Application Consultation 17/04607/ADP	Agenda item 5
V	1 Mar		Alterations to the electoral register	To Councillors
VII	28 Feb	Planning	Planning Application Consultation 18/00611/ALB	Agenda item 5
VIII	26 Feb	Enforcement Liaison Officer Planning Enforcement Team	Post Office Counters Ltd Station Road Marsh Gibbon	

BCC		From	Subject	Action
I	12 Mar	Martin Tett, Leader, Buckinghamshire County Council	MODERNISING LOCAL GOVERNMENT IN BUCKINGHAMSHIRE	To Councillors
II	11 Mar	CC Angela Macpherson	Swan Lane verge	To Councillors
III	10 Mar	Dave Rollins	Skateboarding at Marsh Gibbon VH	To Chair
IV	7 Mar	Martin Tett, Leader, Buckinghamshire County Council	Recent Severe Weather	To Councillors
V	2 Mar	CC Angela Macpherson	'Road Closed' sign on the A41 opposite the Heet Road junction	To Chair
VII	26 Feb	Human Resources and Organisation Development	Contract for temporary agency staff - decision required	Clerk responded
VIII	26 Mar	Permit Officer	RE: Road closure Various Roads Aylesbury Vale 12.02.18 - AV.2018.387	Noted

ALC		From	Subject	Action
I	12 Mar		News from Buckinghamshire County Council	To Councillors

Other		From	Subject	Action
I	8 Mar	HS2 Funds Team Groundwork UK	Update on HS2 CEF and BLEF programme	To Councillors
II	12 Mar	C Anstey	Application for grant from Hine Memorial Trust	To Chair
III	28 Feb	RTM	Marsh Gibbon Works Programme 2018	To Councillors
IV	28 Feb	Land & Partners	Re: Castle Street, Marsh Gibbon 20mph speed limit	To Chair
V	27 Feb	Gerrard Barker	Fwd: Petition about our roads	To Councillors
VII	25 Feb	Swan Lane Resident	Request to erect roadside sign	Permission Not required

5. PLANNING

5.1 Applications

17/04607/ADP | Approval of Reserved Matters pursuant to outline permission 13/03375/AOP for appearance, landscaping, layout and scale of a residential development of 5 dwellings.

Following a discussion by Councillors when Cllr PE expressed her concern at the lack of visitor parking and the unsuitability of the lanes around the site for parking, Chair opened the meeting to the public.

The representative from architects Hinton Cook stated that he believed that the Parish Council's objections had been resolved and that this application only concerned the reserved matters. Following a discussion with parishioners present covering parking, proximity of Grove House, boundary fence, and concerns about the demolition and construction period, Hinton Cook stated that prior to construction 'Party Wall Agreements' would be entered into and agreed to meet residents to discuss their concerns.

Chair closed the meeting to the public and asked councillors to vote on the application:

5 Councillors had no objection, 1 Councillor opposed, and 1 Councillor abstained.

Action: Clerk to inform AVDC that Council had no objection.

18/00611/ALB: Ware Farm House replacement windows and kitchen door.

Applicant: Mr and Mrs Wells.

Deadline for comment: 28 March 2018.

Decision: Councillors raised no objection.

Action: Clerk to inform AVDC that Council had no objection.

18/00842/ACL: New House Tompkins Lane Marsh Gibbon Buckinghamshire OX27 0EX

Single-storey rear extension, insertion of new door and window openings, erection of porch.

Applicant: Mr & Mrs Justin & Katy Kelly.

Deadline for comment: comment date not available.

Decision: Councillors raised no objection to this application.

Action: Clerk to inform AVDC that Council had no objection.

5.2 Ewelme Update

Chair outlined what he believed to be the status of the S106 funding and/or affordable homes from the potential Ewelme developments.

5.3 Planning Meeting

Chair and Cllr PE had attended a Parish Liaison Planning Meeting which was not particularly helpful.

It was noted that no money would be available from the Community Infrastructure Levy (CIL) until 2020. The CIL will be in addition to S106 funding.

Chair confirmed that the Marsh Gibbon Neighbourhood Plan (MGNP) can be updated any time between now and 2020. It was noted that the latest plan takes precedence so once the VALP has been accepted it will be important to make sure that the MGNP is up-dated. It was agreed that work on an update should start as soon as possible.

6. FUTURE VILLAGE PLANNING

Chair confirmed that he had received offers of help from four parishioners.

7. CLERK'S REPORT AND ADMINISTRATION MATTERS

7.1 Finance Report

Clerk presented the Financial Report. Payments totalling £3883.33 were approved as detailed on page 1819 (Appendix 1).

Cllr PE confirmed that she had now received an updated invoice from Peter Rogers.

7.2 Data Protection

This will be added to the agenda for the April meeting as the workshop Clerk was to attend in March was postponed until April due to the bad weather.

7.3 AVDC Dog-Waste Collection Service

It was agreed to accept the 2018-19 Dog Waste Collection Service Agreement issued by AVDC.

8. PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

8.1 Councillor Monthly inspection reports

Cllr JS had been unable to carry out the February inspection, but Cllr DL stated that he had looked around the play equipment. Cllr JS will carry out the March inspection.

Action: Cllr JS to carry out the March inspection.

8.2 Maintenance

Cllr DL had received the replacement boot brushes but there were not enough screws included to fix the brushes

Action: Clerk to order more screws.

8.3 Skateboarding

Chair confirmed that:

- LAF will cover the cost of the skateboarding sessions from April to October.
- Confirmation of funding from the New Homes Bonus scheme was expected towards the end of the month.
- He had answered additional questions from the Hine Memorial Trust and confirmation of the award was awaited.
- The village hall booking secretary had detailed dates to avoid.

Cllr JS reported that the skate boarding sessions would not be able to go ahead whilst roof repairs were being carried out in the summer.

9. BCC DEVOLUTION OF SERVICES

9.1 Urban grass cutting: RTM had issued their 2018 schedule.

9.2 Hedging: Nothing to report.

9.3 Siding out: Nothing to report.

9.4 Weed killing: Nothing to report.

9.5 Rights of Way: Nothing to report.

9.6 Maintenance: Nothing to report.

9.7 Complaints: Nothing to report.

10. ROADS AND PATHWAYS

10.1 Pot holes

Pot holes were reported in Swan Lane, Summerstown, Townsend and Ryland.

Action: Clerk to follow up with TfB.

10.2 Swan Lane Verge

Chair reported that he had sent an email to CC Angela Macpherson complaining about the damage to the verge, attributing this to the re-directed traffic by Thames Water. It was suggested that the residents of Swan Lane should raise a petition to send to Transport for Bucks which the Parish Council would support.

Action: Cllr ET to organise the petition.

10.3 Castle Street Speed Limit

Chair reported that LAF have agreed to contribute half the cost (£540) of a traffic survey aimed at getting the speed limit in Castle Street reduced to 20mph. He also reported that Land & Partners had suggested that this reduction could be made without a survey but the timescale was not clear. Council to decide at next meeting, depending on feedback from L&P/TfB.

10.4 White Gates

The white gates had not yet been replaced.

Action: Clerk to follow up with TfB.

10.5 HGV Weight Limit Survey

An application for a weight limit survey has been submitted to TfB but a decision had not yet been received.

11. STREET LIGHTING

One street light in Bicester Road has been repaired; the remaining street light in Bicester Road is also not working which Clerk has reported.

It was not known whether the shield had been fitted to the street light in Styles Close.

Action: Clerk to follow up.

12. POST OFFICE

It was confirmed that the Post Office at the Plough would open at 1pm on 27 April. The Speaker, The Rt Hon. John Bercow, will carry out the 'official' opening ceremony at 4pm on Friday 25 May. Cllr AL agreed to represent the Parish Council as Chair will not be available.

Action: Clerk to Liaise with Cllr AL, The Plough and The Speaker's office to make sure that everything is in place for the event. Clerk also to inform the press nearer to the date of the opening.

13. ENVIRONMENT MATTERS

13.1 Street Furniture

Rectory Close seats: There were no updates on the repair of the seats.

14. CEMETERY MATTERS

14.1 Cemetery Regulations

The Cemetery Regulations had been updated and issued to funeral directors.

Action: Clerk to draft a note to be sent to those who have reserved a plot to make it clear that this is a reservation fee and that the burial fee in place at the time of burial also will have to be paid.

14.2 Memorials

A request to place a 'cremation stone' on plot A-8-7 was granted.

Action: Clerk to confirm that the stone can be placed on the grave once the fee of £70 has been received and to send a copy of the cemetery regulations to the applicant.

14.3 Maintenance

The hedge laying had been completed.

15. ANY OTHER BUSINESS

15.1 Hastoe Housing

It was reported that Hastoe houses are being marketed but it was unclear what the conditions of sale should be.

Action: Clerk to ask Hastoe Housing for their conditions of sale.

16. DATE AND VENUE OF NEXT MEETING

The next Parish Council meeting will be held at 8pm on Tuesday 10 April 2018 in the committee room of the Village Hall.

Chair closed the meeting at 9.54pm.

SIGNED:

DATE:

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
13 March 2018

COMMUNITY ACCOUNT

Notes

Balance of Community Account at 28 February	£15,752.81
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Payments to be approved at meeting 13 March 2018

Cheque No	Payee	Amount	Authority
102741	Senses: Email hosting: Inv 1538 22 May 2017	172.80	LGA 1972 s. 111
102742	E.on: Invoice 081330: Styles Close street (new light and column)	1,234.80	PCA 1957s.3;HA 1980s.301
102743	MGVH: Invoice 1801/12: village hall hire January	18.36	LGA 1972 s133
102743	MGVH: Invoice 1802/12: village hall hire February	18.36	LGA 1972 s133
102744	G Hodges: Inv 2, 2 February: Grave digging and hedge laying	1,720.00	LGA 1972 s. 112(2)
102745	I Metherell: Mileage: AVDC Parish Conference 20 February	18.30	LGA 1972 s. 112(2)
102746	HMRC: Clerk: Feb PAYE	40.40	LGA 1972 s. 112(2)
102147	C Jackman: Clerk: Feb Salary	375.73	LGA 1972 s. 112(2)
102148	C Jackman: Clerk: Stationery/postage\AWP replacement brushes	177.78	LGA 1972 s. 112(2)
102149	Yorkhosting: Inv 15320 Domain name renewal	£106.80	LGA 1972 s. 111

Totals yet to be deducted from balance of Community Account

Cheques for approval at meeting on the 13 March 2018	£3,883.33
Unpresented cheques (see reconciliation)	£638.61

Cheques yet to be credited to the Community Account	£0.00
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Anticipated balance	£11,230.87
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EARMARKED RESERVE ACCOUNT

Balance at 30 January 2018	£30,141.79
Half yearly transfer from community account	£512.50

Balance of Earmarked Reserve at 28 February 2018	£30,654.29
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Clerk reported reconciliations had been carried out on ER and CA accounts up to 28 February 2018

Bank Reconciliation - 28 February 2018

COMMUNITY ACCOUNT

CASH BOOK

Balance at 1 April 2017	£2,414.94	
Less Total Payments to 30 February 2018	-£27,199.68	
Add total receipts to 30 February 2018	£39,626.14	
Cash book balance at end February 2018	£14,841.40	

Notes

BANK STATEMENT

CA Bank Balance end February 2018	£15,752.81
Less unpresented cheques	
102735 AVDC	-£621.00
102737 Marsh Gibbon Village Hall	-£17.61

Effective bank balance end February 2018	£15,114.20
Cash book balance	£15,114.20

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2017	£31,049.06
Less total payments to 28 February 2018	-£1,425.06
Add Total Receipts to 28 February 2018	£1,030.29
Balance at 28 February 2018	£30,654.29

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement of the synthetic carpet at the 5-a-side	£21,920.00	
Refurbishment of synthetic carpet at 5-a side	£2,007.00	
Ware Pond cleaning	£2,000.00	
New Street Lamps	£3,695.00	
Election Expenses	£775.00	
Fencing Repairs at 5-a-side	£227.00	£1413 vired for repair to the cable way
Defibrillator	£25.00	
Interest	£5.29	
TOTAL	£30,654.29	