

MARDEN PLAY SCHEME

31: Visits and Outings

Our Play Scheme believes that outings within the village/and external trips play an important and enriching role in the programme of activities that we provide for children. However, during such events, the safety of children remains paramount.

Children will be talked through any potential safety hazards and told to remain with staff at all times. Staff will explain to children what to do in an emergency, including designating a suitable meeting point.

(1) Parental Consent

Parents are made aware when they leave their children at Play Scheme that Southons Field and Marden Playing Field will be used for activities during the two weeks of Play Scheme and following notification visits to outside village locations may be undertaken.

(2) During outings to Southons Field or elsewhere in the village

On outings the staff to child ratio will be 1:8 maximum.

- Children will remain under close supervision at all times.
- When children are on outings, there will always be at least one member of staff who has a current paediatric first aid certificate.
- The manager will ensure that a full First Aid kit is on hand, in compliance with the relevant provisions of the Health, Illness and Emergency policy.
- One designated member of staff will keep a mobile phone with them at all times and the number will be left at the Play Scheme in case of an emergency.
- Regular head counts will be taken by staff.

(3) During outings via coach or train to outside village locations

When children are on outings:

- The staff to children ratio will be 1:8 maximum
- Children will remain under close supervision at all times
- Children will be given a designated member of staff to report to and this person will ensure that all children under his/her care are supervised.
- There will be at least one member of staff who has a current paediatric first aid certificate
- The manager will ensure that a full First Aid kit is on hand, in compliance with the relevant provisions of the Health, Illness and Emergency Policy
- Parent/Carer and Emergency contact details will be held by the manager

- One designated member of staff will keep the play scheme mobile phone with them at all times and the number will be left at the Play Scheme in case of an emergency
- Regular head counts will be taken by staff.
- Only members of staff who have been DBS checked will be permitted to have responsibility for children and go on outings.