



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 11<sup>TH</sup>**  
**SEPTEMBER 2018 AT THE ALLENS, ALBION ROAD, MARDEN**  
**COMMENCING AT 7.30PM**

**060/18 PRESENT**

Cllrs Adam, Brown, Harvey, Jones, Mannington, Newton and Turner. The Clerk was also in attendance.

**061/18 APOLOGIES FOR ABSENCE**

Cllrs Boswell, Robertson, Stevens and Tippen gave their apologies. Apologies were also from PCSO Nicola Morris.

In the absence of the Chairman, Cllr Adam, as Vice-Chairman, took the chair for this meeting.

**062/18 COUNCILLOR INFORMATION**

**Changes to Register of Interests**

There were no registers of interest

**Declaration of Interests**

Cllr Newton declared an interest in item 067/18(Marden Memorial Hall) as a Trustee of Marden Memorial Hall.

**Granting of Dispensation**

Dispensation had been granted to Cllr Newton to remain in the meeting when items regarding Marden Memorial Hall were discussed.

**063/18 MINUTES OF THE PREVIOUS MEETING**

Minutes of the Parish Council meeting held on 14<sup>th</sup> August 2018 were agreed and signed as a true record.

**064/18 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)**

There were no matters arising from previous minutes.

**065/18 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

No members of the public were in attendance.

The meeting was adjourned for the following items

**PUBLIC FORUM**

**EXTERNAL REPORTS (if in attendance)**

**County & Borough Councillors**

Not in attendance

**Police**

Not in attendance

**Community Warden**

Not in attendance

The meeting was reconvened for the rest of the agenda.

**066/18 PARISH MATTERS****Reports from MBC and KCC**

No reports had been received. Meetings had been arranged for Cllrs to meet both Borough and County Councillors (see item 067/18 for details). The Clerk was putting together agendas for these meetings and Cllrs were asked to let the Clerk know if they wished anything to be raised.

**Marden Business Forum report**

No report received. It was proposed, and agreed, to remove this item from the agenda and if any information was received from the Marden Business Forum it would be placed in the Correspondence item.

**Police Update/Report from Police Forum**

8 crimes reported since the last meeting: 2 thefts; 1 theft of bicycles; 3 burglaries; 1 robbery; 1 theft from person. Ongoing investigations were being made and the bicycle from the robbery had been recovered and returned to owner. Reports from anti-social behaviour were still being received including 4 since 14<sup>th</sup> August. Extra resources were being put in the area over the past couple of weeks. It was also discussed to hold a bike marking session and the Clerk would contact the PCSO regarding dates.

The Clerk reported some vandalism at the Under 5's play area and had asked the Assistant Clerk to report to 101. Cllrs asked the Clerk to contact the PCSO regarding mobile CCTV cameras.

**Communication**Newsletter

Next newsletter due in October.

Social Media & Website

Nothing to report

**Cemetery**Exclusive Right of Burial Certificates

There were no certificates to sign.

**Update regarding Flooding/Water issues**

No new reports received

**MPC Policy – Amendment to Vehicle Policy**

As agreed at last month's meeting an amendment would be made to the section regarding who could drive the vehicle. This had been done, the document re-circulated and Cllrs agreed to accept the amended Policy.

**067/18 COMMITTEE REPORTS****Amenities Committee**

There had been no Amenities meeting held in August.

The ICCM publication had been received where one of the photos entered into by the Parish Council for the Cemetery Photographic Competition had been published.

**Planning Committee**

Minutes of Planning Meeting held on 21<sup>st</sup> August and 4<sup>th</sup> September had been previously circulated.

A response had been received regarding the S106 contributions for the Cricket & Hockey Club development and this would be discussed at next week's Planning Meeting.

MBC Legal was looking at whether the Parish Council had powers to install it and if planning permission was required. The Clerk had provided details to MBC stating that the Parish Council did have the power (Local Government Act 1972 Section 145 (power to provide entertainment); Marden Parish Council also had the General Power of Competence which could be used. Details had been received from Kent Association of Local Councils and this had been forwarded to MBC.

The Neighbourhood Plan Steering Group had analysed the responses from the Regulation 14 consultation and a further date to meet was arranged for 10<sup>th</sup> October at 7.30pm when the revision of the document would be discussed along with supporting documentation and the

next stages. Cllr Brown was proposing to go through the papers in the Parish Office and would circulate a date for anyone who was able to attend.

#### **Finance Committee**

There had been no Finance Committee meeting held in August.

#### **Other Conferences/Meetings attended**

Human Resources Sub-Committee – 20<sup>th</sup> August 2018 – Minutes circulated

Marden Memorial Hall Management Committee – 20<sup>th</sup> August 2018 – Cllr Newton, as Chairman of the Hall Committee, gave a brief breakdown of what was discussed.

Marden Neighbourhood Plan Steering Group Meeting – 28<sup>th</sup> August 2018 – see item 067/18(b) above.

#### **Conferences/Meetings for the coming months**

Cllrs to inform the Clerk if they wish to attend any of the following meetings (other than the normal Committee meetings)

Marden at Christmas – 18<sup>th</sup> September 2018 – Parish Office – 6.30pm

Planning Committee – 18<sup>th</sup> September 2018 – Parish Office – 7.30pm

WW1 Commemoration Meeting -20<sup>th</sup> September 2018 – Parish Office – 2.30pm

Borough Councillor Meeting – 24<sup>th</sup> September 2018 – Parish Office – 2pm

KALC Maidstone Area Committee Meeting – 24<sup>th</sup> September 2018 – Maidstone Town Hall – 7pm – Cllr Mannington to attend

Amenities Committee – 25<sup>th</sup> September 2018 – Parish Office – 7.30pm

County Councillor Meeting – 27<sup>th</sup> September 2018 – Parish Office – 9am

Gypsy & Traveller Meeting – 2<sup>nd</sup> October 2018 – Staplehurst Parish Council – 7.15pm – The Clerk to attend

Planning Committee – 2<sup>nd</sup> October 2018 – Parish Office – 7.30pm

Youth/Anti-Social Behaviour meeting – 4<sup>th</sup> October 2018 – Parish Office 3.30pm

Full Council Meeting 9<sup>th</sup> October 2018 – The Allens – 7.30pm

KALC Finance Conference – 18<sup>th</sup> October 2018 – Ditton Community Centre – all day – The Clerk to attend

WW1 Commemoration – 11<sup>th</sup> November 2018 – evening – Village/Southons Field

Marden Memorial Hall Management Committee – 26<sup>th</sup> November 2018

Marden at Christmas – 7<sup>th</sup> December – Memorial Hall 4pm onwards / 8<sup>th</sup> December – Village – all day

KALC Chairman Training – 13<sup>th</sup> December 2018 – East Malling – all day – Cllrs Boswell, Robertson, Tippen and Turner to attend

KALC Dynamic Councillor Training – it was agreed that a session would be held in Marden and the Clerk would look at suitable dates in the new year when this could be held.

### **068/18 CORRESPONDENCE**

#### **Marden Parish Magazine**

September 2018 – noted

#### **Nominate Your Local Station**

Details had been received where residents/Parish Councils etc could nominate their local train station to receive money towards installing step-free access. It was proposed that the Parish Council would nominate and the Clerk was asked to put the information on the Facebook page and website. Cllrs were also encouraged to nominate.

### **069/18 FINANCE**

#### **Balances as at 11<sup>th</sup> September 2018**

Nat West Reserve Account: £30,840.06 Current Account: £00.00

Unity Bank: £70,361.56 / Santander: £33,297.76 / NS&I: £17,965.59

#### **Payments for Approval**

##### Cheque Payments

There were no cheques to be signed

##### Electronic Payments

Ecoclean – Public Convenience Cleaning £597.79

Citizens Advice – Outreach Session £50.00  
 Kent County Council – Photocopier Rental £367.38  
 HMRC – PAYE/NIC - £2,022.17  
 Memorial Hall – Office Rent and Hall Hire £504.00  
 Marden Scout Group – Scout HQ Hire for Play Scheme £250.00  
 KALC – Chairmanship Training x 4 £288.00  
 Viking – Office Supplies £96.98  
 Total: £4,176.32  
 Invoices agreed and Cllrs Mannington and Newton would authorise payments

## **070/18 HIGHWAYS AND PUBLIC TRANSPORT**

### **Highways**

Email received from resident regarding footpath at Chainhurst receiving PROW status

This had been discussed at a previous meeting and Cllrs had agreed that they would not pursue this to which the Clerk had responded stating that residents could apply in their own right and to contact the Walking Group for further assistance. The resident had responded asking that they still wished MPC to take this up.

Cllrs were in the same opinion that they were in no stronger position than members of the public and that there is nothing stopping it being progressed by a resident. Therefore their decision stands.

Copy letter from resident to County Councillor Hotson regarding traffic/parking and Cllr Hotson's response

Although the Parish Council was only copied into the letter the Clerk was asked to respond outlining the proposals following the parking consultation and to ask if the resident would be happy for their details to be passed on in relation to Speed Watch.

### Not on Agenda

An email had been received from a resident of Chainhurst thanking the Parish Council for the assistance in getting the speed limit reduced in Hunton Road.

### **Public Transport**

South East London and Kent – Partnership document

Cllr Adam explained that these documents were published for every area in the Country to show that they were all working jointly and that there were lots of positive items which are coming out of the document. It was noted that Southern Railway was not mentioned and that this would be raised at the next Railway Forum meeting.

## **Other Issues Raised by Cllrs**

Cllr Harvey asked how often the public conveniences should be cleaned as he was concerned that they were not being done to a suitable standard. The Clerk reported that they should be done seven days a week and from next Monday she would be checking them on a daily basis to form a report if necessary to the cleaning company.

Cllr Brown asked if it was possible for her to attend a Tree Identification training session – it was proposed that this seemed an ideal session to attend and when she received details this would be circulated. The Clerk also expressed an interest.

There being no further business the meeting closed at 8.32pm

Date: 9<sup>th</sup> October 2018

Signed:

Cllr Kate Tippen

Marden Parish Council Chairman

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