

West Ilsley Parish Council

Correspondence Address: Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

Meeting address: West Ilsley Village Hall, Main Street, West Ilsley, RG20 7AJ

Clerk@WestIlsley.org

To: All Members of West Ilsley Parish Council

All Councillors are hereby summoned to attend the following meeting.

Please inform the Clerk if you are unable to attend.

Notice of Meeting

MEETING: Full Council

DATE & TIME: Tuesday 5th September 2023 at 7:30pm

PLACE: West Ilsley Village Hall, Main Street, West Ilsley, RG20 7AJ

S. Marshman

Dr. S. Marshman, PSLCC, Clerk to the Council

30th August 2023

Agenda

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any declarations of [Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests](#) and to consider any Requests for Dispensation from Members declaring a [Disclosable Pecuniary Interest](#)
N.B. Councillors should confirm the category of interest that is being declared.
3. To receive:
 - 3.1 Questions or comments from members of the public regarding items on the agenda¹
 - 3.2 Representations from any member who has declared an [Other Registerable Interest or Non-Registerable Interest](#)
4. To approve the [Minutes of the Parish Council Meeting held on 25th July 2023](#)
5. To discuss any matters arising from the Minutes of the previous meeting
6. To receive a report from the District Councillor
7. To receive an [update on planning application responses and decisions](#)

¹ Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in this agenda. The designated time will be 12 minutes, with no longer than 3 minutes per person. This time may be extended at the discretion of the Chairman. A question shall not require a response at the meeting nor start a debate. The Chairman of the meeting may direct that a written or oral response be given after the meeting. (Standing Orders 3e-h) Comments or questions not related to an item on this agenda should be notified to the Clerk for consideration by Council for possible inclusion on a future agenda.

8. Finance:
 - 8.1 To consider approving the payments listed on the [Finance Report](#)
 - 8.2 To note the most recent [bank reconciliation](#)
 - 8.3 To receive any reports from the Internal Controller
 - 8.4 To receive the most recent Quarterly Budget Report (*where applicable*)
9. To receive an update on the Village Hall
10. To agree the responsibility for organising the village fireworks event
11. To discuss and determine the next steps regarding a Neighbourhood Plan
12. To consider [requests for donations](#)
13. To consider obtaining a council [debit card](#) for use by the Clerk
14. To consider whether to become a member of [Connecting Communities Berkshire \(CCB\)](#)
15. To review [website charges](#)
16. To consider making an application for funding through West Berkshire Council's Members' Bid
17. To receive an update on the closure of the West Ilsley Parish Council Trust
18. To discuss matters for future consideration or for information

Supporting Documents

Agenda Item 2: Declarations of Interests

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

NRI = Non-Registerable Interest

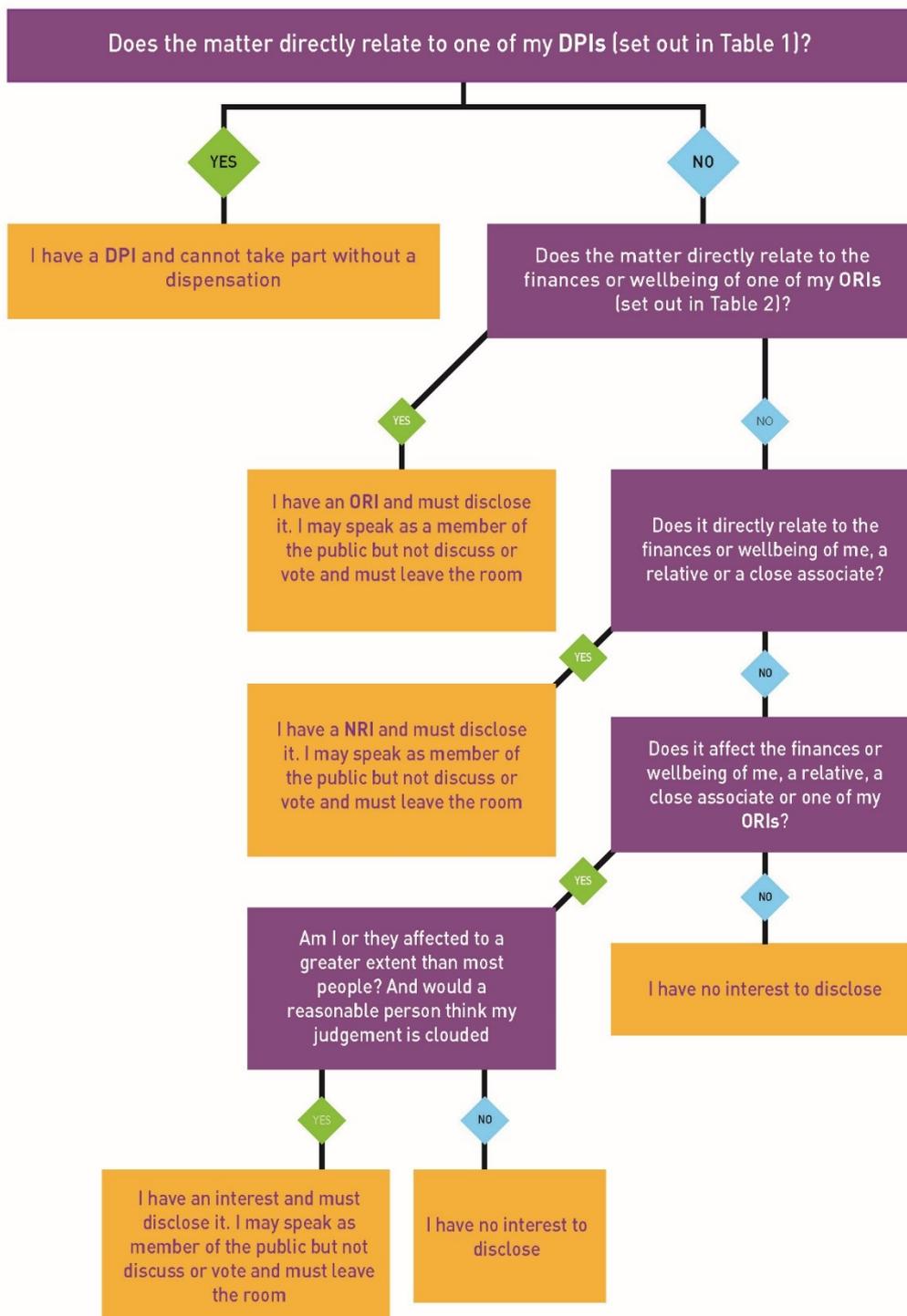


Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and* property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the

	councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one-hundredth of the total issued share capital of that class.
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* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

1. any unpaid directorships
2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
3. any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

Agenda Item 7: To receive an update on planning application responses and decisions

West Ilsley Parish Council has responded to the following planning applications using delegated powers since the previous meeting:

Application Reference	Location	Proposed Work	Parish Council Response
23/01913/HOUSE	1A The Maltings, West Ilsley, RG20 7AX	Single storey side extension with proposed terrace extending from front (south west) elevation	No objections

West Berkshire District Council has confirmed the following decisions since the previous meeting:

Application Reference	Location	Proposed Work	Decision
23/00630/FUL	Barnside, Main Street, West Ilsley, Newbury RG20 7AJ	Section 73A Application for removal of Condition 3 following Grant of Planning Permission 131164 - Erection of new detached agricultural workers dwelling to be used in conjunction with manor farm	Approved

Agenda Item 8: Finance

Finance Report

Status at last bank reconciliation 31st July 2023

Account	Amount
Lloyds Current	£3,822.21
Lloyds Savings	£36,073.25
Total	£39,895.46

Income	Amount
Interest	£26.68
Total	£26.68

Payments to be approved

Payment Date	Payee	Payment Detail	Amount
21-Aug-23	Staff Costs	Staff Costs Aug	£341.26
Total			£341.26

Bank Reconciliation – to 31st July 2023

West Ilsley Parish Council - Bank Reconciliation			
Jul-23			
	Lloyds Current	Lloyds Savings	Total
Opening Cash Account Balance - 1st July 2023	£4,531.14	£36,048.76	£40,579.90
Add: Receipts in the month	£1,100.00	£24.49	£1,124.49
Less: Payments in the month	(£1,808.93)	£0.00	(£1,808.93)
Transfers	£0.00	£0.00	£0.00
Closing Cash Account Balance - 31st July 2023	£3,822.21	£36,073.25	£39,895.46
Closing Balance of Bank Account - 31st July 2023	£4,348.19	£36,073.25	£40,421.44
Add: Receipts not banked	£0.00	£0.00	£0.00
Less: Payments not Completed	£525.98	£0.00	£525.98
Net Balances as at 31st July 2023	£3,822.21	£36,073.25	£39,895.46

<u>List of Receipts not Banked as at 31st July 2023</u>	
Item	Amount
Total	£0.00

<u>List of Payments not Completed as at 31st July 2023</u>	
Item	Amount
P2 A Councillor*	£10.00
P9 Clerk	£35.98
P13 Climbing High Tree Care	£480.00
Total	£525.98

* N.B. This payment is awaiting an update in the bank signatories

Agenda Item 12: To consider requests for donations

Request 1: Parenting Special Children

Parenting Special Children (PSC) is a small Berkshire based charity set up over 16 years ago to provide specialist support to families of children and young people with a whole range of special needs and disabilities, including early life trauma across Berkshire. We celebrated our 15th birthday last year and were delighted to welcome The (then) Countess of Wessex to a special reception in Reading Town Hall.

The families we support care for children who face complex challenges, disability, neurodiversity, physical and mental health diagnoses, neglect, abuse and other adverse childhood experiences. Last year, we supported more than 2500 families and professionals working with them.

I have attached a copy of our Annual Review 2022, which shares the highlights from our year, and the differences we've made for the families and children we've worked with across all our groups.

Families are really struggling at the moment from the aftermath of the Covid pandemic followed by the cost of living crisis. At the same time, this financial year is proving more challenging than ever before in terms of fundraising for all charities, and PSC is no exception.

At the moment, we're focussing our fundraising efforts around our vital Community Support Groups. In response to many requests from parents/carers across the County, we set up a number of monthly groups which provide ongoing support for families with children and young people with Special Educational Needs or Disabilities. Alongside 3 geographically based general groups, we also set up specialist groups for Kinship Carers, Adopters, and for Dads and Male Carers. These groups provide parents/carers with mutual practical and emotional support, alongside specialist information and advice, and help to reduce feelings of isolation experienced by many of our families.

Comments like this from P help to demonstrate the difference the group can make:

"I honestly don't know what I would do without this group. I have no family locally and no real friends. I came to this group as advised by my school and I have never looked back. I now have a safe space where people just get me and my children. I am not judged and I now have a group that has been a lifeline for me."

We would love to partner with West Ilsley Parish Council to continue to deliver our Community Support Groups for families across Berkshire by making a donation? Each group costs approximately £500 per month (£6,000 per year) to deliver, and any contribution you can offer to help us continue these groups at this challenging time will be greatly appreciated.

To find out more about the range of services we provide, or to read our evaluation reports, please visit our website <https://www.parentingspecialchildren.co.uk/>

Request 2: Citizens Advice West Berkshire

I am writing to ask if you would be prepared to make a donation to Citizens Advice West Berkshire, which would greatly contribute to our continued efforts in assisting the people of West Berkshire. While we are part of National Citizens Advice, we operate as a local charity and rely on local fundraising initiatives to ensure the sustainability of our services.

In the year 2022-23, we helped 2,594 clients in the West Berkshire Council community and achieved financial outcomes of over £335,000 on behalf of these clients.

Our dedicated teams specialize in guiding clients through a diversity of areas, including housing, employment, family and consumer issues. We take great pride in the expertise of our Carers Team and Money Advice Team, both of which have recently been awarded the prestigious external Advice Quality Mark for their exceptional work in providing advice and casework at a complex level, particularly in benefits and debt matters.

The impact, for our clients, of receiving timely and appropriate advice has been well documented and supported by evidence. The right advice, at the right moment, can make a significant difference in someone's life and change their circumstances for the better. Our support also ensures equality for those who may face additional challenges, guaranteeing that they have the same access and opportunities as others.

We are committed to continuously improving our services to meet the ever-changing needs of our clients.

In order to be able to provide essential support for the residents of West Berkshire, it is crucial that we ensure our core expenses, such as overheads and operational costs, are adequately covered.

To make a donation, please consider using the link for the Good Exchange - <https://app.thegoodexchange.com/project/20051/citizens-advice-west-berkshire/ask-us-west-berkshire-citizen-advice> - as Greenham Trust match donations through this pound for pound.