

Minutes of the Parish Council Meeting held on Monday 4th June 2018 in the Village Hall

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Jose Eaton	(JE)	Councillor
Joe Deane	(JD)	Councillor
Colin Wells	(CW)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance:

Steve Good	(SG)	WODC District Councillor
Hilary Fenton	(HF)	WODC District Councillor
12 Members of the public		

MIN REF	ITEM
18/066	APOLOGIES FOR ABSENCE
	Graham Dixon-Brown(GDB) Councillor
18/067	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> • CM owns property near the Leys, the Green and the School • MJ – family member works in the shop
18/068	APPROVAL OF MINUTES OF 14th MAY 2018
	<p>The Minutes were approved.</p> <p>Matters arising: 18/062 – JD reported that he had received the invitation to produce a flower display in the church for festival week.</p>
18/069	APPROVAL OF MINUTES OF ANNUAL PARISH MEETING 2018
	The minutes were approved for publication on the web for public comment – they will be formally approved at the 2019 Annual Parish Meeting.
18/070	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT:</p> <p>HF – Nothing to report.</p> <p>SG - Expressed his thanks to all who voted for him at the Election. He announced that is now one of five Members of the Cabinet at West Oxfordshire District Council. His portfolio now involves being responsible across the whole of West Oxfordshire for all of the following functions with the title of Cabinet Member for Environment and Housing Management:</p> <p>Responsible across West Oxfordshire for all Car Parking and Transport; Waste Collection and Recycling; Street Scene (Cleansing, Litter and Grounds Maintenance); Energy Advice; Flood Alleviation; Environmental and Regulatory Services, Broadband; Housing Allocations; Homelessness; Environmental Partnerships.</p> <p>He still remains on the Lowlands Planning Committee, the Development Control Committee as well as on both Licensing Committees too.</p> <p>He asked for anyone to contact him directly with any problems or issues which he can</p>

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	<p>assist with.</p> <p>A member of the public raised two issues, the future of Dix Pit and whether the bus service could be resurrected. CM intervened and pointed out that they were both OCC issues, confirming that the future of the Dix Pit recycling centre was safe.</p> <p>It was asked whether the DCs run surgeries, SG confirmed that the preference is for an informal chat over a coffee or pint.</p>
	<p>COUNTY:</p> <p>It had been recently announced that OCC have agreed to coordinate with Cherwell DC, with on Chief Executive and joint services.</p> <p>CM confirmed that he had spent time with Price Waterhouse regarding OCC efficiency.</p>
18/071	PLANNING
	<p>Current Applications:</p> <p>No Application received.</p>
18/072	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
18/073	VILLAGE SHOP AND POST OFFICE
	<p>CM explained the current situation regarding the shop – the current operator is concerned with the level of business which has resulted in the necessity of further reduction of hours.</p> <p>CM confirmed that there is planning permission for ‘a shop’ in the Butts Piece development, although it has not been confirmed what type of shop. It is understood that a number of residents from Sutton are exploring the possibility of a community shop, with an approach having been made to Hitesh to run it.</p> <p>CM confirmed that the PCs position – we need a shop and post office and will enthusiastically support the retention of both.</p> <p>MJ proposed that the PC contact the Village Hall Committee to reduce or subsidise the rent to encourage the current shop to continue.</p> <p>CW undertook to discuss with the Village Hall Committee and report back.</p> <p>CM to write to Phil Shaw regarding the proposed shop at Butts Piece.</p>
18/074	VILLAGE HALL CAR PARK
	<p>The long term car park refurbishment proposal was discussed, the plan in the proposal is to be revised to incorporate the discussed changes to the residents’ entrances from the car park and circulate to all for approval.</p> <p>JD proposed that TG obtain quotes once the final plans/specification is available. MJ</p>

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	<p>seconded. 4 votes in favour, CM abstained.</p> <p>It was resolved that TG to obtain quotes on receipt of final documentation.</p> <p>Public consultation will be agreed and progressed when the final cost is confirmed.</p> <p>As the proposal had been published on Facebook, TG reminded all that any proposal should be discussed and agreed by the PC prior to publication online.</p>
18/075	MAINTENANCE
	<p>Trees: MJ circulated a report details required tree work – an arborist is to inspect the trees prior to removal. CM thanks MJ for his work.</p> <p>Grass Cutting: JD reported that Sutton residents had mentioned that grass was not being cut – TG to obtain maps of the areas cut and circulate to all.</p> <p>Waste Bin: TG confirmed that the PC have a spare waste bin and requested that CW assess the current state of the bins and report back to decide which, if any, should be replaced.</p>
18/076	REPORTS FROM PARISH COUNCILLORS
CW	following the Village Hall AGM, CW was asked to report details of the meeting and the next PC, including a copy of accounts. CW left the meeting
JD	The building of a noticeboard for The Leys is ongoing
JE	Reported cemetery fine Concern had been raised over visibility at the roundabout beyond The Fox, following a cycle accident – TG to write to owner to request the hedge and grass is cut back.
MJ	Proposed that the rent charged to the resident with access to his property be reduced to 1p. All voted in favour.
18/077	FINANCIAL MATTERS
	Cheques were circulated for signature.
18/078	CORRESPONDENCE
	Nothing to report
18/079	OTHER BUSINESS (for information only)
	Nothing to report
	NEXT MEETING
	The next Ordinary Meeting – Monday 2 nd July 2018.

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Sheehans: It was asked what the current situation is with Sheehans.

CM confirmed that they had withdrawn their recent application to increase output to 175 tonnes per annum, but the previous refusal of permission was subject to Appeal.

Flooding: Concern was raised regarding the flooding on 3 properties following the recent heavy rain fall, especially in light of the imminent developments.

Cycle Safety: a suggestion was made to request a cycle track on the edge of the field which is allocated for gravel extraction. It was argued that the 'B road' should remain a 'B road' and installing a cycle track would not solve the problem.

TG to write to OCC to request records of accidents on the B4449.

Phone Box: It was reported that the phone box on Sutton lane had been vandalised further. CM to follow up removal with WODC (again).

Festival: It was reported that the Festival starts in 2 weeks and all were encouraged to buy a programme.