

## **Birling Parish Council**

### **Draft Minutes of Meeting held on Tuesday 14<sup>TH</sup> January 2020 in Birling Village Hall at 8pm**

**Present:** Councillors Mrs J Westwood (Chair)  
Mr N Hewett  
Mr S Houldsworth  
Mr S Hirst  
Mrs S Spooner  
Mr G Nevill  
Mrs H Walker

Clerk Ms J Miller

Also in attendance: 2 members of the public

#### **131. Opening of the meeting**

#### **132. Apologies for absence**

There were none.

*Cllr Walker entered the meeting at 20.01pm*

#### **133. Declarations of Pecuniary and Non-Pecuniary Interest**

There were none.

#### **134. Reports - County, Borough and Police**

Police Update December:

Crimes of note: NONE

Anti Social Behaviour: Fraud/scam, Legge Lane. Letter received from AA insurance about a policy that was never taken.

Items of good work: Hi Vis patrol around the area, no concerns.

Updates of previous issues: No further calls in regards to nuisance youths.

To note recent concerns of vandalism. To note garage break in and diesel theft on Castle Way reported on E Watch.

The recent reports of car thefts will be added to the website.

Apologies were noted from County Councillor Hohler, Borough Councillors Kemp and Montague.

*Cllr Nevill entered the meeting at 20.03pm*

Two members of the public reported safety concerns about the single track lanes on Whitehorse Road and asked if signage could be considered to warn motorists.

#### **135. Open Forum – Public Participation Session**

There were none.

#### **136. Approval and signing of minutes of December's meeting**

It was **RESOLVED** to approve the minutes of December's meeting. The minutes were duly signed by the chair.

**137. (a) Matters arising and last month's circulation**

**i. West Malling Sandpit**

There were no further updates

**ii. Cutting back of Foliage / Streetlamp**

To receive update on UKPN replacement of lamp.

It was noted that the equipment had been installed and the contractor is liaising with UKPN.

**iii. Parking issues**

To receive update on sign installation.

Cllr Nevill reported that the idea was to mount the sign on the tree guard, the contractor will draw up another suggestion for consideration.

**v. Pilgrims**

To receive update on article re Volunteer Police.

It was noted that this will be in February's edition.

**vi. Local Plan**

To note response sent to TMBC – noted.

**vii. Waste Collection Services**

To receive update on collections.

It was noted that TMBC had invoked charges to the waste services contractor.

**138. Matters for Information circulated to councillors**

03/12/2019	The Rural Bulletin
03/12/2019	Issue 1717 E Watch
03/12/2019	Police Update November
09/12/2019	National CSSC Green Message
09/12/2019	Handouts from KALC T&M meeting
09/12/2019	Chief Executives Bulletin
09/12/2019	M20 Smart Motorways update
17/12/2019	Issue 1720 E Watch
17/12/2019	Christmas Greetings
17/12/2019	Health and Wellbeing conference
17/12/2019	JPCTCG 28 November minutes
17/12/2019	M20 Smart Motorways Update
17/12/2019	KALC CEO Bulletin
17/12/2019	Issue 1721 E Watch
17/12/2019	Waste Collection dates
31/12/2019	CPRE message
31/12/2019	NALC Chairman's letter
31/12/2019	Chief Executives Bulletin
31/12/2019	KALC News December
31/12/2019	TMBC seasons greetings
31/12/2019	Keep Britain Tidy Christmas message
31/12/2019	Issue 1723 E Watch
31/12/2019	The rural bulletin
31/12/2019	Issue 1725 E Watch

**139. Meetings**

**a. Meetings attended on behalf of the parish council**

i. Ryarsh PC and KCC – 13/01/2020

**b. Future meetings**

**140. Parish Business for Decisions**

**(a) Highways Improvement Plan**

- i. To receive update on meeting with Ryarsh PC and Kent County Council - 13/01/2020  
Cllr Hewett reported that Ryarsh had 7 responses to the RPC consultation and all were said to be in agreement with the proposals.  
Birlinging PC members had reiterated the views however RPC disagree on these points.  
It was noted that the email that was sent to RPC be sent formally to KCC to inform them of BPCs views.  
An additional proposal was raised about installing a speed indicator sign on the road between the two villages.  
It was noted that RPC have decided not to put the sign up on Old School Lane. KCC's advice was that a table top would not be acceptable to the bus company however they could put speed cushions at Bull Road. KCC will measure for this option and report back.  
KCC were receptive to the idea of 40mph either side of the village, it was suggested that Whitehorse Road be included for extra signage.  
The suggested areas for the speed limit changes would be to Birling Road – Bull Road and Snodland Road beyond Church to Snodland.  
It was advised that when installing double yellow lines there must be a minimum of 10m in length and it was agreed that this information will need to be included in the proposal.  
An additional box would be added to the BPC document for any other suggestions and an explanation that this is subject to the levels of funding required being available.

It was **RESOLVED** for Cllr Walker to request a meeting with the headmaster of Ryarsh School to explain the actions of Birling Parish Council.

The clerk will request from KCC the total available funds.

- ii. To consider draft public consultation document.  
The amendments were discussed and the clerk will send the final draft to members before printing and organising a leaflet drop.

**(b) Village Maintenance**

- i. To receive update on quotation for refurbishment of village sign.  
To note awaiting contractor response.

**(c) Precept**

- i. To approve Precept note for website  
It was noted that the clerk will circulate a final note for consideration.

**(d) Training**

- i. To ratify Clerk Website Accessibility Training.  
It was **RESOLVED** for the clerk to attend the KALC Website Accessibility Training on 24<sup>th</sup> January 2020

**(e) April Meeting**

- i. To consider April's meeting date.  
It was noted that Cllr Hewett is available to chair this meeting.

**141. Parish Business for Noting**

**(a) Website update**

- i. To note the following added to the website:-

- Road Closures
- M20 Updates

#### 142. Correspondence

- (a) Heart of Kent Hospice – request for donation  
It was **RESOLVED** to donate £100 to Heart of Kent Hospice.

#### 143. Finance & Accounts

- (a) **To approve Bank Reconciliation December 2019.** (Attachment 3)  
Net Bank Balances as at 31/12/2019 £26,688.63
- (b) **To note budget position year to date December 2019.**(Attachment 4)
- (c) **To approve PAYE record January 2020.**
- (d) **Cheques to be approved and signed:**

Payee	Budget	Cheque No.	Amount Gross	Amount Net	VAT	Description
J Miller	Staff Costs	300009	£342.91	N/A	N/A	December salary
HMRC	Staff Costs	300010	£85.60	N/A	N/A	HMRC PAYE December
123 Connect	IT Costs	300011	£112.80	£94.00	£18.80	Website Domain renewal
Streetlights	Streetlighting	300012	£219.29	£182.74	£36.55	Timer photocells
Streetlights	Streetlighting	300013	£3120.00	£2600.00	£520.00	LED upgrade of streetlights
Streetlights	Streetlighting	300014	£624.00	£520.00	£104.00	Bull Rd and Ryarsh Rd repairs to streetlights.
Birling Village Hall Trust	Hall Hire	300015	£84.00	£84.00	£0.00	Hall hire Oct 19 – Mar 20

- (e) **To note update on Unity Trust Bank internet banking forms – noted.**
- (f) **To note update on Secure Trust Bank signatory changes – noted.**
- (g) **To consider next members grant application**  
It was agreed to consider applying for funding from the grant pot towards the highways improvement plan.

#### 144. Roads

- (a) **To report any road issues**
- (b) **M20 Smart Motorway Works**  
To note update
- (c) **Road Closures – see website for details**
- i. To note temporary road closures affecting Birling:  
Bull Road – Flooding, The Street, Ryarsh  
It was **RESOLVED** to write to TMBC to advise of the problem with the culverts and that they are too small for the quantity of water being discharged.

#### 145. Planning

- (a) **Applications to be considered**
- i. TM/19/02979/FL 161 Castle Way, ME19 5HW  
Demolition of existing garage and erection of single storey rear extension.  
It was **RESOLVED** no objection.
- (b) **Decisions by Tonbridge and Malling Borough Council**  
There were none.

#### 146. Matters for future meetings

The substantive items will continue to be on the agenda. The Highways responses will be included.

147. Date of next meeting: Tuesday 11<sup>th</sup> February 2020 at 8pm

Meeting closed at 21:52pm Signed..... Date.....