

**AVERHAM KELHAM & STAYTHORPE  
PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 September 2017	
	<b>Action</b>
<p><b><u>Present</u></b>  Cllr Steve Emeny (Chairman)  Cllr. Judith Mills  Cllr. Andrew Fereday  Cllr. Ian Bradey  Cllr John Miller  Cllr John Cobley  Cllr Trysh Williams  Cllr John Allan  Vac</p> <p>Mrs. Nicola Walker (Clerk/Authorised Officer of the Council)  In Attendance Cllr Sue Saddington, Cllr Roger Blaney</p> <p>MEMBERS OF THE PUBLIC PRESENT:  FOUR</p>	
<p><b><u>1. OPENING FORMALITIES</u></b></p> <p>Cllr. Steve Emeny opened the meeting.</p>	
<p><b><u>2. APOLOGIES</u></b></p> <p>Cllr. Ian Justice</p>	
<p><b><u>3. DECLARATION OF INTEREST</u></b></p> <p>The following declarations of interest were noted:  Min. 9.05 Cllrs. Andrew Fereday, Trysh Williams and Judith Mills declared an interest in this minute matter.</p>	
<p><b><u>4. APPROVAL OF MINUTES (18 JULY 2017)</u></b>  APPROVED</p>	
<p><b><u>5. MATTERS ARISING AND ACTION POINTS</u></b>  12.05 Defibrillator Project: <b>Ready to fit at Manor Farm Kelham.</b>  12.07 Parish Council Website- <b>deferred</b>  12.08 Pingley Lane Footpath-NCC <b>meeting 19 Sept in County Hall</b>  12.19 Road Conditions A617: Draft survey circulated, Averham results not in. May re-visit in a year or two. <b>Footpaths to be reported.</b>  12.20 Staythorpe Level Crossing: Unsatisfactory response to letters sent in July. <b>Clerk to write again.</b>  5.01 Cllr Judith Mills presented a new style of agenda and timetable. <b>Comments to be received by 12 October. Also, all correspondence to be sent out with date for reply.</b></p>	<p>JM IB  NW</p>
<p><b><u>6. Public Participation</u></b></p>	

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Four parishioners attended in regards to planning matters.

**7. Delegates/District Councillors Reports**

Cllr. Sue Saddington noted roadworks are planned for Kelham, but any main road issues should be reported. Clerk to write regarding roads and footpaths. The Local Mineral Plan will be discussed at a meeting in November, then sent out for consultation.

Cllr. Roger Blaney reported that Network Rail is struggling to find the source of the crossing issues. There will be a technician stationed at Newark Castle so in future there will be a more rapid response to problems. He noted that it is an offense to cross when the red lights are flashing, unless directed by police, or Network Rail. There have also been issues with travellers in Lowdham, Police urge any public grounds should be secured. Castle House will be open for business by the end of September.

**8. Correspondence**

8.04 Notts ALC AGM- **noted**

8.05 N&S Parish Event- **noted**

8.06 Training for New Councillors- **two to attend**

8.07 Letter from RBL re poppies- **noted**

8.08 NALC Data Protection Training-**clerk to attend**

8.09 Newark Community First Aid- **noted**

**9. Planning Matters**

9.07 Reduce height of leaning wall (currently 2.9m high) at Manor Farmhouse/yard adjacent to Ollerton Road to a height of 1.9m finishing off with brick edged capping and extending its length over disused access. Replace damaged brickwork with reclaimed and salvaged bricks and re-point in matched mortar. Manor Farm Ollerton Road Kelham NG23 5QS Ref. No: 17/01457/FUL | Received: Wed 09 Aug 2017 | Validated: Tue 15 Aug 2017 | Status: Registered -**NO OBJECTIONS**

9.05 Amended Plans- Conversion of Hall into Hotel and spa. Extensions to Hall to provide hotel restaurant, new Entrance Court to the Dome and an enclosed spa pool. Creation of Holiday Let development of 44. no lets. Associated landscaping works to include new entrance gates, driveways, car parks, hotel frontages and the restoration of formal gardens. Kelham Hall Ltd Kelham Hall Main Road Kelham Nottinghamshire NG23 5QX Ref. No: 17/01021/FULM | Received: Mon 29 May 2017 | Validated: Wed 14 Jun 2017 | Status: Registered **OBJECT**

9.08 Clerk to contact N&S Planning Dept. to arrange further training for P.C.

NW

**10. Late Notice of Planning Matters (Standing Orders)**

**NONE**

**11. ADMINISTRATION / FINANCE**

11.33 Clerks Financial Report 12 Sept 2017

11.34 Code of Conduct.

11.35 One Councillor Vacancy (Averham Ward): There is still a vacancy.

11.25 Banking Mandate: **to be returned by Finance Chair**

11.26 HMRC: **Chair of Finance to register**

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- 11.36 External Audit completed. Internal Auditor paid. **Noted**  
11.37 Clarification of Standing Orders in regards to planning items etc., between meetings  
11.38 Vote to approve amendment to Standing Orders “to allow 30-minute extension provided majority of councillors in attendance agree”-**Unanimous**  
11.39 Vote to accept amendments to Standing Orders--**Unanimous**  
11.40 Clerks Allowance/expenses- £287.39 **Agreed**  
11.41 Invoice for RHTC-£48.00 **Agreed**  
11.42 Discussion regarding new leads for PA system. Cllr. Emeny to source

**12. HIGHWAYS / ENVIRONMENT**

**Parish Council/ Delegates Reports**

12.09 Home Farm Close public nuisance issues- it was reported that residents have been disturbed by loud parties, rubbish, inconsiderate parking and abusive behavior. **Clerk to write to Chief Constable, Kelham Hall Ltd., and Newark and Sherwood Planning Department, cc Cllrs Saddington and Blaney .**

**13. CLOSING FORMALITIES**

The Chairman declared the meeting closed at 9.05 pm.

The next Parish Council Meeting will be on Tuesday 24 October 2017 at 7.00pm at the Robin Hood Theatre Averham.

Chairman: .....

Date: .....

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