



Bramshaw Parish Council

**Minutes of the Meeting held on
Tuesday 22 February 2022 at 7:30pm
Bramshaw Village Hall (Community Room)**

Present:-

Councillors: Martin Vann (MV) - Vice Chair, Sue Bennison (SB), Adam Coutts (AC), Kay Harrison (KH), Jenny Watts (JW), and Diane Andrews (NFDC)

Plus: Melanie Camilleri – Clerk/RFO (MC) and one member of the public

- 15/22** **Apologies for Absence:** Mark Medley (MM) and Cllr Edward Heron (EH)
- 16/22** **Declarations of interest:** MV regarding planning application 22/00059 Oaktree Cottage (as he is a neighbour)
- 17/22** **Minutes:** the Minutes of the Parish Council Meeting held on **Monday 31 January 2022** were approved
- 18/22** **Public Forum**
- 19/22** **To receive a report from Cllr Edward Heron (HCC):** Apologies received.
- 20/22** **To receive a report from Cllr Diane Andrews (NFDC)**
Waste collection: The teams went out on Friday morning in spite of the adverse conditions and were able to complete 80% of their rounds before being instructed to return to the depots. The incomplete rounds will be picked up next week.
Coastal: In a general east to west direction: Hurst – is ok. Damage over a short section, but not critical. Milford – beach draw down. It is at lowest point seen in the area fronting the stepped seawall to the east of the huts. Minor damage and clearing up needed to edging stones etc. Around 10 doors to the concrete huts damaged, but not completely failed. Westover – I’m told the urgent works performed really well. Possibly some minor damage to the slope behind the wall, but I’m told on first inspection no cliff erosion. Even in the lower revetment area. Hordle – lot of inspections needed on huts. But we think 3 went into the sea, there is quite a lot of debris to the east from these. Maybe another 25 or so damaged or at risk. There is also the possibility of some cracking on the upper level of the huts – towards the eastern end.
Customer service and the control room: experienced higher calls than usual - mainly reports of trees down, sandbags and power cuts in the area. Also questions re waste collection.
Information Offices remained open. 22 trees have so far been cleared by our teams. I suspect many more trees are down than reported. There were Intermittent power outages across the district but all in all the Council did a great job in very difficult circumstances.
- 21/22** **Planning**
i) To consider planning applications and treeworks.

Given SB is a member of the National Park Authority, and sits on the Planning Committee, SB did not take part in the discussion of any of the planning applications on the agenda and abstained from voting; forfeiting her vote.

21/01092: Land Of Consort Cottage, Row Hill, Bramshaw, Lyndhurst, SO43 7JE
Proposal: All weather exercise pen; post and rail fencing; track; associated drainage
Resolved unanimously: We recommend REFUSAL, for the reasons listed below but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

- There is already onsite a more than adequate dry turnout and feeding facility

22/00058: Marsh Farm, Penn Common Road, Bramshaw, SO43 7JN

Proposal: Replacement bungalow; demolition of existing

Resolved unanimously: We recommend PERMISSION for the reasons listed below but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

- The existing building is dilapidated and in need of repair
- This is a revived previous approved scheme with minor modifications.

22/00075: Little Applewood Farm, Harley Lane, Bramshaw, Lyndhurst, SO43 7JN

Proposal: Outbuilding

Resolved unanimously: We recommend PERMISSION for the reasons listed below but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

- Existing structure is dangerous so in need of replacement
- Providing outside hygiene facilities for stables too
- Not visible from street scene and does not impinge upon the landscape

22/00003: SOUTHILL, CANTERTON LANE, BROOK, LYNDHURST, SO43 7HF

Proposal: Greenhouse; tool shed; car port with solar panels; air source heat pump; solar panels to house

Resolved unanimously: We recommend PERMISSION for the reasons listed below but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

- Not visible from street scene
- Part of drive for renewable energy

22/00101: The Coach House, Court Farm, Brook Hill, Bramshaw, Lyndhurst, SO43 7JB

Proposal: Stable and store building

Resolved unanimously: We recommend PERMISSION for the reasons listed below but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

- Not visible from street scene
- The store and stable in their current location form a coherent extension to the existing equestrian facilities

22/00059: OAKTREE COTTAGE, BROOK, LYNDHURST, SO43 7HD

Proposal: Single storey rear extension; porch; dormer; re-pitch existing dormer; alterations to fenestration 22/00059

Unanimously agreed to wait for the Case Officer's Briefing Note to establish the status in relation to Policy DP36 (30% rule) plus concerns were expressed regarding the amount of glazing.

Unanimously agreed that MC to seek an extension from the Case Officer to 01 April 2022 so that the application could be discussed at BPC's meeting 31 March 2022.

- ii) SB circulated an extract of NFNPA Planning Policy on Air Source/Heat Source pumps. MV encouraged all councillors to look at the new NFNPA Design Guide.

22/22

Oak Tree Wych Green

- i) MV expressed his thanks to SB for making presentation to the Verderers Court on 15 Feb. The Verderers letter of response to such presentation has been received by the Clerk MC and circulated to all councillors.
- ii) Consideration and approval to the quote and proposal: it was unanimously agreed that SB will obtain a revised quotation for the Tree Guard which follows one of the approved designs (tapered, measuring 7ftx7ft at the base, and softwood cleft rails). MV to identify other contractors who can quote for this Tree Guard too.

23/22

Queen’s Platinum Jubilee Tree

- i) Consideration and approval to the quote and proposal: decision pending receipt of quote to 22/22 ii)
- ii) It was resolved by a majority decision that the Platinum Jubilee Tree should be a Walnut tree which is located in the meadow to the grounds of the Village Hall. SB to approach the donor of the tree and seek his approval to such proposal.

24/22

Finance

- i) The Cash Flow Report and payments were unanimously approved
Bank balances
 Current Account (as at 01 February 2022): £7,290.04
 Business Reserve (as at 01 February 2022): £0.60

Payments

Payee	Detail	Amount £	Method
M Camilleri	Gross Salary + office expenses (Feb)	622.30	Standing Order
Jenny Watts	Reimbursement for Defib pads and batteries	319.80	886
M Camilleri	Reimbursement for VH Room Hire 31 Jan and 22 Feb	40.00	887
Total debit		£982.10	

- ii) MC reported on banking options:-
 1. remain with Nat West and sign-up to online banking with
 - a) the three existing signatories + MC as Clerk/RFO who can each transact **or**
 - b) just MC as Clerk/RFO who can transact, and the three existing signatories have ‘Admin read only’ access
 2. switch to a bank such as Unity Trust who offer free 7-day switching and operate a 3-step authorisation process, however, the bank charges £6pm.
 3. other banks either do not currently accept switches, have higher charges, or do not operate 3-step banking
 Councillors unanimously agreed that MC establish further information on option 1b before making a decision e.g. what happens in the event MC were to be incapacitated

25/22

Lengthsman

- i) Identify jobs: KH has the list of jobs which have been sent to the Lengthsman, however, he has not responded, and the jobs are outstanding. She will continue to chase him.

26/22

Councillors reports

AC: reported a couple of broken signs/. SB to report to Highways. It was also agreed that SB explore costs for replacing with signs which include the New Forest logo.

JW: reported the Village Hall will be holding a Platinum Jubilee Party on 04 June 2022. Flyers being issued and MC to add to the March edition of the Bramshaw Telegraph.

KH: Requested additional information on:-

1. Listed Properties and making requests to NFNPA if anyone wished for their property to be removed from the list
2. Exact wording for Article 4 directive on camp sites
SB and MC to research and provide.

27/22

Correspondence/AOB/Urgent matters

- i) Select date and venue for the Annual Parish Meeting (must be held between 01 March and 01 June): it was resolved by a majority decision that the Annual Parish Meeting will be held on 24 May 2022 6pm (before the Annual Parish Council Meeting which commences 7:30pm)
- ii) Forestry England have provided an update to their Verge Restoration list which the Clerk MC has circulated to all councillors.

28/22

Next Parish Council Meeting

The date of the next Meeting will be held on **Thursday 31 March 2022 at 7:30pm. Bramshaw Village Hall (Community Room).**

Being no further business, Cllr Martin Vann closed the meeting at 9:25pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING