

AWBRIDGE PARISH COUNCIL

Minutes of the meeting of Awbridge Parish Council held in Awbridge Village Hall on Thursday, 7th June 2018 at 7.30pm

Present: Cllrs Allen (**PA**) (Chair), Jackson (**GJ**), Seymour (**KS**), Wheeler (**SW**).
In attendance: TVBC Cllr Nick Adams-King (**NAK**), 5 Members of the public
Apologies: Cllrs Daley, Hawthorne, Legon, TVBC Cllr Gordon Bailey
Clerk: Ian Milsom

Action

1. **62/18 Apologies for absence**
Apologies received and accepted from Cllrs Daley, Hawthorne and Legon.
2. **63/18 Declarations of interest**
No declarations of interest were made.

3. **64/18 Minutes**

- i.* To confirm the minutes of the Annual Parish Meeting held on 19th April 2018

It was proposed that the minutes be accepted as an accurate record of the meeting, subject to the following amendments: -

Agenda item 5. Question and answer session, line 10, delete 'Hazeley developments – spoke P.O. wouldn't let them have Banksia Court.'

Clerk

Agenda item 6. Presentation, line 23, delete 16 June 2018, insert 18 June 2018.

Clerk

Resolved.

- ii.* To confirm the minutes of the Annual Parish Council meeting held on 17th May 2018
It was proposed that the minutes be accepted as an accurate record of the business conducted. **Resolved.**

- iii.* Information update on items from the meeting on 17th May not on the agenda.

- Bank account
The clerk advised that mandate forms required to be completed again to remove previous account signatories and to add new signatories.
- Contribution to Village Hall car park resurfacing
The clerk informed that a copy of the invoice(s) and a completed grant application are awaited. **Carried forward to July meeting.**

Clerk

Clerk

Signed:
Date:
Designation:

4. 65/18 Neighbourhood Development Plan (NPD)

NAK provided a verbal update. Not a lot further to add in terms of progress of the Plan since the last Parish Council meeting held only three weeks ago on 17 May 2018.

Explained that due to his role as a TVBC Councillor he cannot take part in the NDP process. Can however, provide information and other permitted support.

NDP can address local issues such as housing development in terms of the number and style of properties, local infrastructure including roads and footpaths, support services such as schools and GP surgeries, and broadband coverage. NPD dovetails with TVBC Local Plan.

Survey questionnaire has achieved a fifty-percent return rate.

5. 66/18 Reports and presentations

Test Valley Borough Councillor report (Verbal)

NAK briefly updated on Southern Water progress with water main works. Most properties linked to new water main. However, progress has not been smooth and few properties still to be linked due to difficulties in finding connections. Some problems with low water pressure. **NAK** has informed Caroline Noakes MP about the impact of the works on residents and she intends to write to Southern Water about this and about the inadequate monetary compensation so far offered to the community.

NAK informed that Hampshire County Council currently prioritising all highways defect reports and tree/hedge problems in accordance with their severity. If any particularly pressing issues with overhanging foliage etc in Awbridge, pass to him.

Clerk's report.

See Appendix 1.

6. 67/18 Public observations/questions on agenda items

A parishioner raised an apparent confusion over that start time of the NPD meeting on 18 June. This was confirmed by **PA** as being 7.00pm

A parishioner brought a highways issue to the attention of **PA**, namely a pothole on Saunders Lane by the 30mph sign.

PA

Signed:

Date:

Designation:

7. 68/18 Financial and Administrative

- i. To receive a copy of the financial statements for the financial year 2017/18.
Received and noted.
- ii. To note the Annual Internal Audit Report
Received and noted.
- iii. To Approve and sign the Annual Governance Statement 2017/18
Approved by Members and signed by the Chair and Clerk/RFO
- iv. To approve and sign the Accounting Statements for 2017/18
Approved by Members and signed by the Chair and Clerk/RFO
- v. To authorise cheque payments:
The following cheque payments were approved: -
 - 1. Bramshaw Parish Council, £24, being fifty-percent share of clerk's GDPR training.
 - 2. Hampshire Association of Local Councils (HALC) £280.00, being HALC Affiliation Fee (£239) and National Association of Local Councils (NALC) Levy for 2018/19.
 - 3. Do the Numbers Limited, £190.00, carrying out internal audit.

SW observed that expenditure on item 1. above had not been authorised by Council at a full meeting. The clerk drew the attention of **SW** to Awbridge Parish Council's Financial Regulations, which state that the Clerk may authorise items of expenditure up to a limit of £100. **GJ** added that given the six-weekly cycle of full council meetings, there would be circumstances where small items of expenditure needed to be dealt with more quickly.
- vi. To discuss: -
 - The purchase of a 6' x 3' Red Ensign Flag (Cost £28.00) to fly on 3rd September 2018 in support of Merchant Navy Day.
 - The purchase of a 6m (Approx. 20ft) two-piece ground standing white powder coated aluminium flagpole with external halyard system (Cost £110.00 + delivery+anchoring).

There was a broad discussion about the purchase and siting of a flag pole and the purchase of the Red Ensign. **SW** noted that the

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Council had previously discussed the purchase of a flag pole and decided not to proceed.

The questions of planning permission, the need for the landowner's permission to site the flag pole and the insurance implications were all discussed.

PA suggested siting the flag pole at the War Memorial. **KS** agreed with this but raised concerns about people tampering with the external halyard system. **PA** agreed and suggested that a flag pole with an internal, locking, halyard system be purchased if there was agreement to buying a flag pole.

GJ suggested buying other flags to commemorate other significant commemorative dates.

It was proposed that in principle, and subject to the following being fully explored/satisfied, a flag pole with an internal and lockable flag pole should be purchased: -

- Cost of flag pole with internal, lockable halyard system.
- Cost of securing to the ground
- The need for planning permission
- Obtaining the necessary landlord permission at the war memorial site
- The cost of adding the flag pole to the list of insured capital items

Clerk

Resolved.

8. 69/18 Planning

- i. To consider planning applications notified to the Council.

18/01287/FULLS. Extension above existing garage to provide enlarged and additional bedroom accommodation (Amended scheme). Fairwinds Saunders Lane Awbridge SO51 0GP

The applicants were present at the meeting and were given the opportunity to speak in support of their application. The applicants indicated that they would be happy to provide any necessary clarification about their proposal.

It was proposed that Council's response to this application be 'No Objection' Resolved.

Clerk

8/01321/VARS. To vary condition 6 (visibility splays) of 14/02992/FULLS - (Conversion of an existing agricultural building/store to a three-bedroom dwelling; detached double garage and store and detached studio) to allow for the

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removal of telegraph pole prior to first occupation. Yew Tree
Barn Dunbridge Lane Awbridge SO51 0GQ

It was proposed that Council's response to this application
be 'No Objection' Resolved.

Clerk

9. 70/18 Parish Lengthsman Scheme

Members were asked to pass details of required works in July to **KS KS**
by 17 June 2018.

10. 71/18 Parish Council Profile – item added 01/06/2018

To discuss the date, time, location and format of a 'Meet and Greet'
evening to provide an opportunity for parishioners to meet
councillors and find out about the work of the parish council.

Following a brief discussion, it was agreed that this should be linked
to the NDP and should take place at some time in the Autumn.

Carry forward to next meeting.

Clerk

**11. 72/18 To confirm the date of next ordinary meeting of Council and
items for the agenda**

The next scheduled ordinary meeting of the full Parish Council is
20th September 2018. It is recommended that Council consider:

- i. Making the Planning Committee meeting scheduled for 19
July 2018 a meeting of the full council.

This was formally proposed and **Resolved.**

Clerk

- ii. If it wishes to maintain the current 6-weekly schedule of full
council meetings, or to revert to a monthly schedule.

It was proposed that this item be carried forward to the next
meeting when more Members are present. **Resolved.**

Clerk

12. - Closure of meeting

The Chairman drew the meeting to a close at 9.15pm

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