

# Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,  
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

Tel: 01451 820712

Email: [committee.clerk@bourtononthewater-pc.gov.uk](mailto:committee.clerk@bourtononthewater-pc.gov.uk)

## To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 19th April 2023 in the Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox: [Papers](#)

*Julie Catlow*

Mrs Julie Catlow  
Committee Clerk

12<sup>th</sup> April 2023

## AGENDA

- 1) **Apologies for absence:** To receive.
- 2) **Declarations of Interest:** To note.
- 3) **To receive and approve the draft minutes of the meeting held on Wednesday 22<sup>nd</sup> February 2023.**
- 4) **Public Session:** Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).
- 5) **Matters Arising:**
  - a) Village maintenance contract tender - update following meeting on 16<sup>th</sup> March 2023.
  - b) Grass verge cutting agreement with GCC Highways – to note discussions with GCC Highways on arrangements for 2023.
  - c) Ownership of fence and pond at Stanway Green.
  - d) Jubilee Orchard insurance claim for repairs to wall and gate post.
  - e) Repairs to the War Memorial.
  - f) Christmas Tree Working Party.
  - g) Boundary hedges in the Garden of Remembrance.
  - h) Allotment boundary - feedback from tenant meeting held on 5<sup>th</sup> April.
  - i) Accessibility Audit - update on action to improve area adjacent to benches for wheelchair users.
  - j) Data for Ground Rent and where applicable, water charges levied to allotment tenants by other Parish Councils.
- 6) Deferral of budgeted works to 2023-24 Financial Year for repainting of metal work at Lych Gate (£540) and repainting of 4 metal benches on Rissington Road (£320).
- 7) Churchyard & Cemeteries:
  - a) Cemetery Shed boundary fence - consider quotation of Peter Scarrott for £385 (£225 materials and £160 labour) to erect a wooden fence.
  - b) To Note: DEFRA Consultation outcome Summary of responses and government response re Groundwater Consultation updated 22 March 2023. (Paper 1)
  - c) To consider recommendation from grave digger to collaboratively devise a clear plan to maximise remaining burial space & suggestion to hold a site meeting to facilitate this.
- 8) Allotments:

- a) Identify works and agree actions to carry out repairs to the boundary fence at Springvale Allotments.
- 9) Village Green:
- a) Damage to stone edge to riverbank – To note: CDC Tourist Levy Funding bid of £6,690 to cover damage to stone edge of Riverbank and wall from Birdland to Clapton Row has been approved.
  - b) To Note: Funding of £2297.00 + VAT for the supply, maintenance, and collection of hanging baskets approved by Council on 5<sup>th</sup> April 2023.
- 10) Environmental Action Working Group: Cllr Wareing to present minutes from meeting held on 2<sup>nd</sup> February 2023 and consider recommendations. (Paper 2)
- 11) Correspondence: To review correspondence received.
- a) Email complaint from resident regarding stones on Clapton Row Green (Paper 3)
  - b) Email complaint from resident regarding trees from Play Area blocking light to Rye Crescent. (Papers 4 and 4a)
  - c) Email communication from WI regarding tree adoption. (Paper 5)
- 12) **Items to note.** Matters for information only.
- 13) **Date of Next Meeting:** To be confirmed.