

MOULSFORD PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY
18th NOVEMBER 2021, AT 7:30pm IN THE PAVILION MOULSFORD

PRESENT: Cllr Baker (Vice chair) Cllr Eagle Cllr Elvy (Chair)
Cllr Partridge Cllr Simpson (SODC) Mr. G. Twibell (parish clerk)
2 members of the public

1.	<p><u>Co-option of New Member</u> Mrs Powell was proposed for co-option by Cllr Partridge and seconded by Cllr Eagle. With no others coming forward, Mrs Powell's co-option was unanimously agreed by the meeting. Clerk to advise SODC democratic services.</p>	<p><u>Action</u></p> <p>Clerk</p>
2.	<p><u>Apologies For Absence</u> There were no apologies for absence.</p>	
3.	<p><u>Declarations of Interest.</u> There were no declarations of interest.</p>	
4.	<p><u>Minutes of the Previous Meeting</u> Cllr Baker proposed that the minutes of the meeting held on 16th September 2021, be signed by the Chair as a true record. Seconded by Cllr Partridge.</p>	
5.	<p><u>Reports from County and District Councils</u> Cllr Simpson reported from South Oxfordshire District Council (SODC):</p> <ul style="list-style-type: none"> • Population growth in the area has led to increased pressure on GP practices. OCC will work with the clinical commissioning group to ensure sufficient provision is made for primary care services to meet this growth. • Cllr David Rouane elected leader of South Oxfordshire District Council (SODC). • A new round of capital grants for good causes has launched, offering up to £75,000 to voluntary and community bodies, and to parish and town councils. • A new tree policy supports communities planting trees on council-owned land. • Free Christmas parking days in council car parks. Saturdays in Goring 4th, 11th and 18th December. Saturdays in Wallingford 9th, 16th and 23rd December. • Post COP26, SODC is asking government to: <ul style="list-style-type: none"> • Scrap planning reforms proposed and increase residents' involvement. • Introduce a climate fitness assessment into planning. • Drive net zero standards into building regulations and planning policy. • Resolve the 'flawed and inappropriate' five-year land supply measure. • Address the retrofitting of energy efficiency into existing homes. 	
6.	<p><u>River Thames Public Access</u></p> <ul style="list-style-type: none"> • Cllr Elvy reported a site meeting at the wharf area with Mr Chaplin, the OCC technical officer (streetworks). Mr Chaplin was unequivocal that there should be a right of way for the public over the wharf, and that moorings on the northern side of the wharf were for public use. • He also stated that there should be no tables and chairs on the highways without an appropriate licence. The council to discuss next steps and requirements before organising a further meeting with the Beetle & Wedge. The aim is to preserve historic public access without overly impacting the restaurant's business. • Cllr Powell to clarify existing street licencing, and if parish councils have an input. • An on-site plan of the area, highlighting public/private areas is suggested. • Allied to river access, the issue of Ferry Lane parking was discussed also. At an earlier site meeting with the OCC highways technical officer - traffic and road safety, Mr Beale, the council was strongly advised to initially implement only a single white line as a preventative measure. He cautioned against double yellow lines, along the attendant compulsory signage, which he said had an urbanising effect in a rural setting. He added that several communities had come to regret such schemes as they tended to inconvenience householders more than the original parking issue being addressed. Cllrs Powell and Partridge and the clerk to attend a public meeting organised by the Beetle and Wedge on 24th November. 	<p style="text-align: right;">All Cllr Powell</p> <p style="text-align: right;">Cllr Powell Cllr Partridge Clerk</p>
7.	<p><u>Planning Applications and Enforcement Cases</u> P21/S4567/HH 5 Glebe Close, Moulsoford, OX10 9JA Detached double garage with room over and dropped kerb/vehicle crossover. MPC: Object. SODC: Considering.</p>	

	<p>P21/S4624/LDP Breach Park Farm, Halfpenny Lane, near Cholsey, OX10 9JN Proposed movable caravan on the land for agricultural purposes. MPC: No Strong Views. SODC: Considering.</p> <p>P21/S4510/HH 9 Underhill, Moulsoford, OX10 9JH Replace side extension and lean-to with new single storey single extension. MPC: No Strong Views. SODC: Considering.</p> <p>P21/S4272/HH 14 Glebe Close, Moulsoford, OX10 9JA Alterations to front elevation and the erection of a single storey rear extension. MPC: No Strong Views. SODC: Approved.</p> <p>P21/S4161/FUL Cranford Lodge, Moulsoford, OX10 9HR Retrospective application for upgrading of existing commercial moorings including the removal and replacement of jetties serving existing riverside moorings and associated works including access track. MPC: Object. SODC: Considering.</p> <p>P20/S4706/FUL Land west of Wallingford Road, Goring/South Stoke, RG8 0JA Temporary 25-year planning permission for a Transitional Hybrid Energy Project. MPC: Object. SODC: Refused.</p>	
8.	<p><u>Matters From The Floor</u></p> <ul style="list-style-type: none"> • A member of the public (MoP) raised the matter of access along Willow Court Lane. Cllr Elvy reported a constructive meeting at the school. Subsequently staff patrolling parking had moved to a more suitable location, and parking restrictions had been applied around the field entrance in the lane. A request to trim the hedge at the A329 exit had also been made and since actioned. • A MoP queried pupil numbers, on which Cllr Elvy reported the school had been forthcoming on numbers. The member of the public stated that in a 2016 planning application the school reported 330 pupils and 95 staff, with 50 pupils and 10 staff at the off-site nursery school. This, he said, was used as justification for adding two additional years of sixth form pupils, 30 per year. During this there had been no extra parking provided. A recent job advert for an HR administrator, he claimed, had specified 160 staff and 535 pupils, representing a 'huge' increase with no additional parking capacity. • Cllr Baker said that it was possible to exit the site in the morning, squeezing past oncoming vehicles, many of which are large 4x4s. Arriving home in the evening was however more problematic. A larger problem was with deliveries, particularly to the rear of the school, some of which can compound and block the lower section of Willow Court Lane if obstructed by on-site traffic. Further, some vehicles manoeuvring to the rear of the school had damaged property. To its credit the school has requested any traffic difficulties be reported. Cllr Eagle suggested that deliveries be restricted to outside pupil drop-off and collection times, a scheme similar to one implemented in Cholsey. • It was agreed that a further liaison meeting be held with the school to discuss traffic and its management, and whether neighbour reports were being received and actioned. 	Cllrs Baker/ Partridge
9.	<p><u>Actions From Previous Minutes</u></p> <p>Completed:</p> <ul style="list-style-type: none"> • Clerk advised SODC of new chair, vice chair and co-opted member. • Clerk had written to Cranford School and a meeting was arranged and subsequently held. • Cllr Baker had circulated CPRE planning information. • Cllr Baker had publicised community tree planting in the Moulsoford News. • Gravel redistributed over car park surface. <p>Continuing:</p> <ul style="list-style-type: none"> • Ferry lane parking. See last item in 6. Above. • Cllr Partridge progressing allotments/playground waste disposal. • Clerk progressing allotment lease and remapping by SODC. • Clerk to contact hirer of apparently unmaintained allotment querying future use. • MEC chair to review village Web site content. Cllr Powell to edit accordingly. • Cllr Baker to pursue any actions arising from playground safety inspection. 	Clerk

10.	<p><u>Pavilion Management Committee (PMC) Update.</u></p> <ul style="list-style-type: none"> • First face to face meeting held, an opportunity to reset after 18 months of turmoil. • PMC remains in a good place with net assets of £8657 and FY 2020/21 looking like a small loss or break-even outcome. • Doors to the main hall and lobby are fire doors and should remain closed. PMC requested go-ahead to fit auto-closers. Agreed by the parish council. 	
11.	<p><u>Moulsford Events Committee (MEC) Update</u></p> <ul style="list-style-type: none"> • Cllr Powell provided an update, including: • A resumption of monthly winter socials on 3rd Friday of the month, hall booked, to be publicised in Moulsford News. • Christmas social confirmed for 22nd December. • Gala night now has some 100 ticket sales. • Wine fridges now tested and in place. • Cllr Elvy suggested making more use of Moulsford News and the village Web site to publicise upcoming events. 	MEC
12.	<p><u>Playground/Recreation Ground Project</u></p> <ul style="list-style-type: none"> • Toddler swings - new seats and chains now in hand. To be fitted soonest. • New trees still awaited. Further action once received. • Dead wood work party has prepared areas for the new trees. Further date organised for 27th November. • Tree surgeon has agreed to undertake some work pro bono, and will provide bird boxes and logs for seating free of charge. Will also join a regular working group. • Tree planting, a new plan from the landscape architect and other factors to go to a wider village consultation, possibly through a public event. • Some suggestions were made about converting sports facilities in the pavilion into alternative uses. Concerns expressed over grant funding for the building being conditional upon continuing sports use. Clerk to investigate further. 	Cllr Baker Cllr Baker Clerk
13.	<p><u>Reports/Correspondence/Other Matters.</u></p> <p>From Cllr Elvy</p> <ul style="list-style-type: none"> • With changes in council membership, was keen to re-establish the liaison teams with village organisations. After discussion the following was agreed: <ul style="list-style-type: none"> • Cranford School: Cllrs Baker and Partridge. • Moulsford School: Cllr Eagle and TBA. • Recreation Ground: Cllrs Baker and Partridge. • River Access: Cllrs Powell and Elvy. • Moulsford Events Committee: Cllr Powell. <p>From the clerk:</p> <ul style="list-style-type: none"> • A report of upcoming overnight work on the railway had been received. Passed to and subsequently published in the Moulsford News. • Loose paving flags along the Thames Path have now been removed. • Expired defibrillator pads now replaced. • Several MoPs had suggested that to mark the 70th Jubilee of Her Majesty The Queen, a photograph in the pavilion may be appropriate. Defer to next meeting. • SODC's big clean initiative returning in February. Clerk to duplicate the previous year's request for areas visited. <p>From Cllr Partridge:</p> <ul style="list-style-type: none"> • One allotment is no longer being maintained as required by the holder's lease. Clerk to approach the holder. • The kissing gate along the Thames Path had been removed. Clerk to investigate. <p>From Cllr Powell:</p> <ul style="list-style-type: none"> • Observed that there was some flooding of the Thames Path between the two gates and believed drains had become blocked. This may also be private land. Clerk to raise with the maintenance team. • Agreed to establish a new WhatsApp group for members, the last having closed. 	Clerk Clerk Clerk Clerk Cllr Powell
14.	<p><u>RFO's Report/Budget</u></p> <ul style="list-style-type: none"> • The RFO's report detailing transactions and balances up to 17th November was presented and is attached herewith. • The 2021/22 budget, detailing receipts, payments and allocated funds for the financial year to date, was presented and is attached herewith. • SODC £400 remained unspent and was returned upon request. 	

15.	<p><u>Other Business</u></p> <ul style="list-style-type: none"> • Cllr Elvy highlighted a recent OALC circular on burials. Clerk to check for local relevance. • Cllr Elvy highlighted the Oxfordshire Treescape project to identify and map potential sites for new tree planting. More information to Cllr Baker. • Cllr Elvy to organise a heads of village organisations meeting. • All to consider ways of encouraging greater community engagement around the annual parish meeting. • Cllr Baker suggested encouraging further involvement from the younger element in the village. • Cllr Elvy to inform Cranford School of the change in liaison, and to suggest the school contribute an account of its recent wings and wheels event to Moulsoford News. • Cllr Baker to contribute similar but from an attendee's perspective. • Cllr Baker suggested the photographs of the pavilion opening displayed in the building be indexed to form a lasting and meaningful record. Cllr Powell agreed to undertake. 	<p>Clerk</p> <p>Cllr Elvy Cllr Elvy</p> <p>All</p> <p>Cllr Elvy Cllr Baker</p> <p>Cllr Powell</p>
16.	<p><u>Date Of Next Meeting</u></p> <ul style="list-style-type: none"> • Next meeting Thursday 16th December, 2021, 7:30pm, Moulsoford Pavilion. • The meeting closed at 10:24pm. <p>Signed: Dated:</p>	

RFO Report - 17th November, 2021

Payments and receipts for the period to 17th November, 2021, together with updated bank balances are shown below.

Transactions	Bank Transfers	Receipts	Payments (inc. VAT)	
Bank Interest (x 2)		£0.13		
Moulsford News Advertising		£105.50		
VAT Refund		£626.62		
Bank Transfers (Deposit to Projects)	£7,000.00			
Bank Transfers (Deposit to Current)	£3,000.00			
Pavilion Mortgage			£1954.41	
Grounds Maintenance			£350.00	
Dog Bin Emptying			£322.92	
Covid Grant Refund			£400.00	
Defibrillator Maintenance			£89.93	
	Total	£732.25	£3,117.96	

	Current	Projects	Deposit	Total
Cash At Bank on 17th Nov., 2021	£1,446.37	£12,867.91	£4334.82	£18,649.10

Cash At Bank on 15th Sept., 2021	£1,505.51	£5,867.91	£14,334.69	£21,708.11
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1) A bank reconciliation performed on 17th November confirms that the account balances as shown on the bank statements align with the balances shown in the council's accounting system.

2) Bank Transfers of £2,000.00 and £7,000.00 from reserves were made into respectively the current account and the projects account for mortgage payment and the rec/playground project. This also meets the requirement not to hold too much unallocated money in reserves.

3) Payments of £468.72 (replacement swing seats) and £84.40 (playground safety inspection) are imminent.

